

**BOARD OF FIRE COMMISSIONERS**

**Maurice River Township #1**

Package Index

Meeting Date - October 28, 2019

Next Meeting Date -November 25, 2019

**No meeting of BOFC in June and August**

Cheryl Ward will attend in the months of February, March, May, October, November,  
December

**CONTENT OF FINANCIAL PACKAGE**

<u>Pages</u>	<u>Description</u>	<u>Comments/Action</u>
1	Content of Financial Package	
2 to 12	Financial Reports	Review reports, approve and sign checks.
13	Budget 2020	introduction/approval

**Actions needed:**

1.) Michael Bohrer, Esq, CPA has begun the audit. He will have it by the next meeting.

**FYI**

On 11/15/19 KS State Bank will auto withdraw \$18,029.80.

**Commissioners Term:**

Joe - Feb 2017- Feb 2020  
Wayne - Feb 2017- Feb 2020  
Jerry - Feb 2018 - Feb 2021  
Deann C - Feb 2019 - Feb 2022  
Walter - Feb 2019 - Feb 2022

**Bonds Payments are due:**

April - USDA - \$12,854  
Sept - Truck - \$68,641  
Oct - USDA - \$12,854  
Nov-KS State Bank - \$18,029.80

**BOARD OF FIRE COMMISSIONERS**  
**MAURICE RIVER TOWNSHIP FIRE DISTRICT #1**

Checks Submitted for Approval  
Meeting Date - October 28, 2019

<u>Check #</u>	<u>Amount</u>	<u>Payee</u>	<u>Purpose</u>
1851 & 1852 -given to Jerry at 10/28/19 meeting			
1842	\$ 351.60	Atlantic City Electric	Utilities
1843	\$ 1,197.50	Cheryl Ward CPA PC	Professional Services
1844	\$ -	VOID	VOID
1845	\$ -	VOID	VOID
1846	\$ 3.28	South Jersey Gas	Utilities
1847	\$ 9.97	Comcast	Utilities
auto 11/1	\$ 88.02	Comcast	Utilities
1848	\$ 37.47	Fire & Safety Services Ltd.	Repairs & Maintenance
1849	\$ 50.00	Richard Braslow Esq	Professional Services
1850	\$ 89.89	Verizon - 856-785-2266	Utilities
auto 10/25	\$ 12,854.00	USDA	Principal & Interest
auto 11/15	\$ 18,029.80	KS State Bank	Principal & Interest - Air Packs

Maurice River Township, Fire District #1  
**Balance Sheet**  
As of October 28, 2019

	Oct 28, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Checking, 1st Bank of Sea Isle	87,503.37
Total Checking/Savings	87,503.37
Total Current Assets	87,503.37
Fixed Assets	
Air Packs	80,288.00
Building Improvements (Net)	765,396.07
Vehicles & Equipment (Net)	679,277.43
Total Fixed Assets	1,524,961.50
<b>TOTAL ASSETS</b>	<b>1,612,464.87</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Interest on LT Debt	4,247.48
Bond & Loan Debt due w/in 1 Yr	-0.25
Total Other Current Liabilities	4,247.23
Total Current Liabilities	4,247.23
Long Term Liabilities	
Due to KS State Bank	80,288.00
Due to TD Equipment Finance Inc	498,374.00
Due to USDA	414,935.97
Total Long Term Liabilities	993,597.97
Total Liabilities	997,845.20
Equity	
Invested In Capital Assets, net	595,924.90
Retained Earnings	-16,130.33
Unrestricted	
Undesignated	42,777.27
Total Unrestricted	42,777.27
Net Income	-7,952.17
Total Equity	614,619.67
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,612,464.87</b>

This report has not yet been adjusted for the 2018 Audit figures. We are still awaiting the completion of the report from the Auditor.

BOARD OF FIRE COMMISSIONERS  
 MAURICE RIVER TOWNSHIP FIRE DISTRICT #1  
 Bank Reconciliation - 1st Bank of Sea Isle City  
 October 28, 2019

Balance per Bank @ 9/30/2019 \$ 130,073.43

Add: Deposits in Transit: \$ 44,455.00

Less: Outstanding Checks:

auto 10/1	\$	88.02	
1820	\$	120.00	Jerry's Emg check
1832	\$	437.48	
1833	\$	58.00	
1834	\$	520.00	
1835	\$	1,638.69	
1836	\$	384.00	
1837	\$	68,641.00	
1838	\$	210.00	
1839	\$	64.00	
1840	\$	92.25	
1841	\$	89.89	
auto 11/1	\$	88.02	
1842	\$	351.60	
1843	\$	1,197.50	
1846	\$	3.28	
1847	\$	9.97	
1848	\$	37.47	
1849	\$	50.00	
1850	\$	89.89	
debit	\$	12,854.00	

\$ 87,025.06

Adjusted Bank Balance & Book Balance:

\$ 87,503.37

ok



4301 Landis Ave.  
 Sea Isle City, NJ 08243  
 (609) 263-4102

>01724 3422947 001 092047 10Z  
 BOARD OF FIRE COMMISSIONERS  
 MAURICE RIVER TWP FIRE DISTRICT #1  
 PO BOX 1193  
 MARMORA NJ 08223-0855

SUMMARY OF YOUR ACTIVITY  
 ACTIVITY THROUGH **SEP 30 19**  
 STATEMENT NUMBER 2552003028  
 BEGINNING BALANCE 81017.69  
 DEPOSIT AMOUNT + 50146.36  
 WITHDRAWAL AMOUNT - 1090.62  
 SERVICE CHARGE - .00  
 ENDING BALANCE = 130073.43

DEBITS 2

TAXEXMT/NONPROF	2552003028	WITHDRAWALS	DEPOSITS	BALANCE SUMMARY
ACTIVITY BEGINNING	AUG 31 19			\$ 81017.69
SEP 03 CHECK NUMBER 1828		277.60		\$ 80740.09
SEP 04 COMCAST 8499050 630023584 190903 PPD		88.02		\$ 80652.07
SEP 05 CHECK NUMBER 1829		725.00		\$ 79927.07
SEP 09 xfer from closed cd 2419316868			50146.36	\$ 130073.43

CHECKS PAID ON YOUR ACCOUNT

CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT
1828	09/03	277.60	1829	09/05	725.00			



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STATE COMMISSIONERS DISTRICT NO. 1  
 MAURICE RYAN TOMASEWICZ  
 P.O. BOX 60, MAIN STREET  
 LEBANON, NJ 08827

1st Bank of East Lake City  
 101 Lehigh Ave.  
 East Lake City, NJ 08245  
 (908) 749-0200

07/20/2019

PAY TO THE ORDER OF McDonal Electric Inc \$ 277.60

Two Hundred Seventy-Seven and 60/100 DOLLARS

McDonal Electric Inc  
 739 Harbor Ave  
 Mays Landing, NJ 08330  
 Inv 8888 R&M GRJ.dillia/malmond

\*001828\* ⑆231271242⑆ 2 55 2003028\*

#1828

\$277.60

STATE COMMISSIONERS DISTRICT NO. 1  
 MAURICE RYAN TOMASEWICZ  
 P.O. BOX 60, MAIN STREET  
 LEBANON, NJ 08827

1st Bank of East Lake City  
 101 Lehigh Ave.  
 East Lake City, NJ 08245  
 (908) 749-0200

07/20/2019

PAY TO THE ORDER OF Reliable Power Plus LLC \$ 725.00

Seven Hundred Twenty-Five and 00/100 DOLLARS

Reliable Power Plus LLC  
 P.O. Box 321  
 Cedarhurst, NJ 08213  
 R&M (general)@rpp.com

\*001829\* ⑆231271242⑆ 2 55 2003028\*

#1829

\$725.00



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**BOARD OF FIRE COMMISSIONERS**  
**MAURICE RIVER TOWNSHIP FIRE DISTRICT #1**

**CERTIFICATES OF DEPOSIT**

<b><u>Name of Bank &amp; Account #</u></b>	<b><u>Term &amp; Rate</u></b>	<b><u>Face Value</u></b>	<b><u>Issue/ Reissue Date</u></b>	<b><u>Maturity Date</u></b>
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**Reserve for Future Capital Funds:**

None

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**Regular Funds:**

None

Maurice River Township, Fire District #1  
**Profit & Loss**  
January 1 through October 28, 2019

	<u>Jan 1 - Oct 28, 19</u>
Ordinary Income/Expense	
Income	
Income from Taxation	122,252.00
Interest/Dividend Income	146.36
Total Income	<u>122,398.36</u>
Expense	
Administrative	
Advertising	102.99
Election	460.00
Professional Services	4,316.68
Total Administrative	<u>4,879.67</u>
Debt Service	
Bond Payment	69,183.03
Interest	25,165.97
Total Debt Service	<u>94,349.00</u>
Operating & Maintenance	
Equipment	4,902.40
Repairs & Maintenance	17,431.08
Utilities including Telephone	8,788.38
Total Operating & Maintenance	<u>31,121.86</u>
Total Expense	<u>130,350.53</u>
Net Ordinary Income	<u>-7,952.17</u>
Net Income	<u><u>-7,952.17</u></u>



**Maurice River Township, Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Income from Taxation	122,252.00	177,821.00	-55,569.00	68.8%
Interest/Dividend Income	146.36	53.00	93.36	276.2%
Supplemental Fire Services Prog	0.00	575.00	-575.00	0.0%
<b>Total Income</b>	<b>122,398.36</b>	<b>178,449.00</b>	<b>-56,050.64</b>	<b>68.6%</b>
<b>Expense</b>				
<b>Administrative</b>				
Advertising	102.99	150.00	-47.01	68.7%
Election	460.00	550.00	-90.00	83.6%
Professional Services	4,316.68	18,000.00	-13,683.32	24.0%
<b>Total Administrative</b>	<b>4,879.67</b>	<b>18,700.00</b>	<b>-13,820.33</b>	<b>26.1%</b>
<b>Debt Service</b>				
Bond Payment	84,009.33 <sup>1</sup>	83,732.00	277.33	100.3%
Interest	28,369.47 <sup>2</sup>	29,717.00	-1,347.53	95.5%
<b>Total Debt Service</b>	<b>112,378.80</b>	<b>113,449.00</b>	<b>-1,070.20</b>	<b>99.1%</b>
<b>Operating &amp; Maintenance</b>				
Equipment	4,902.40	16,950.00	-12,047.60	28.9%
Repairs & Maintenance	17,431.08	15,850.00	1,581.08	110.0%
Training	0.00	3,500.00	-3,500.00	0.0%
Utilities including Telephone	8,788.38	10,000.00	-1,211.62	87.9%
<b>Total Operating &amp; Maintenance</b>	<b>31,121.86</b>	<b>46,300.00</b>	<b>-15,178.14</b>	<b>67.2%</b>
<b>Total Expense</b>	<b>148,380.33</b>	<b>178,449.00</b>	<b>-30,068.67</b>	<b>83.1%</b>
<b>Net Ordinary Income</b>	<b>-25,981.97</b>	<b>0.00</b>	<b>-25,981.97</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-25,981.97</b>	<b>0.00</b>	<b>-25,981.97</b>	<b>100.0%</b>

**Maurice River Township, Fire District #1**  
**Profit & Loss Budget vs. Actual**  
January through December 2019

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1. Includes payment for principal and interest on KS State Bank Air Pack loan due 11/15/19.

2. Includes payment for principal and interest on KS State Bank Air Packs loan due 11/15/19.

Maurice River Township, Fire District #1  
Transaction Detail by Account  
October 1 - 28, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Checking, 1st Bank of Sea Isle</b>							
Deposit	10/24/2019		Maurice River Township	3Q	44,455.00		44,455.00
Bill Pmt -Check	10/25/2019	auto	USDA Rural Development	auto w/d		12,854.00	31,601.00
Check	10/28/2019	11/1	Comcast Cable	auto pay -10/14-11/3/19	88.02		31,512.98
Bill Pmt -Check	10/28/2019	1842	Atlantic City Electric	5500 2423 287	351.60		29,963.88
Bill Pmt -Check	10/28/2019	1843	Cheryl Ward, CPA, PC	3Q19 accounting services, postage, copies	1,197.50		29,963.88
Bill Pmt -Check	10/28/2019	1847	Comcast - SPC Video Act	8499050630024830: 10/4-11/3/19	9.97		29,953.91
Bill Pmt -Check	10/28/2019	1849	Fire & Safety Services, Ltd.	O&M-R&M Inv S119-6544 wiper blade	37.47		29,916.44
Bill Pmt -Check	10/28/2019	1846	South Jersey Gas Co	9/25/19 letter from comm relative to audit	50.00		29,866.44
Bill Pmt -Check	10/28/2019	1850	Verizon 856 785-2266	7460630000	3.28		29,863.16
Check	10/28/2019	1844	Atlantic City Electric	450-781-805-0001-22	89.89		29,773.27
Check	10/28/2019	1845	Cheryl Ward, CPA, PC	VOID:	0.00		29,773.27
Check	10/28/2019	1845	Cheryl Ward, CPA, PC	VOID:	0.00		29,773.27
<b>Total Checking, 1st Bank of Sea Isle</b>							
					44,455.00	14,681.73	29,773.27
<b>Accounts Payable</b>							
Bill Pmt -Check	10/25/2019	auto	USDA Rural Development	auto w/d		12,854.00	-12,854.00
Bill Pmt -Check	10/25/2019	auto	USDA Rural Development	auto w/d		0.00	0.00
Bill Pmt -Check	10/28/2019	1842	Atlantic City Electric	5500 2423 287	351.60		351.60
Bill Pmt -Check	10/28/2019	1842	Atlantic City Electric	5500 2423 287		351.60	0.00
Bill Pmt -Check	10/28/2019	1843	Cheryl Ward, CPA, PC	3Q19 accounting services, postage, copies	1,197.50		-1,197.50
Bill Pmt -Check	10/28/2019	1843	Cheryl Ward, CPA, PC	3Q19 accounting services, postage, copies	1,197.50		0.00
Bill Pmt -Check	10/28/2019	1847	Comcast - SPC Video Act	8499050630024830: 10/4-11/3/19	9.97		-9.97
Bill Pmt -Check	10/28/2019	1847	Comcast - SPC Video Act	8499050630024830: 10/4-11/3/19	9.97		0.00
Bill Pmt -Check	10/28/2019	1848	Fire & Safety Services, Ltd.	O&M-R&M Inv S119-6544 wiper blade	37.47		37.47
Bill Pmt -Check	10/28/2019	1848	Fire & Safety Services, Ltd.	O&M-R&M Inv S119-6544 wiper blade	37.47		0.00
Bill Pmt -Check	10/28/2019	1849	Richard M Braslow Esq	9/25/19 letter from comm relative to audit	50.00		-50.00
Bill Pmt -Check	10/28/2019	1849	Richard M Braslow Esq	9/25/19 letter from comm relative to audit	50.00		0.00
Bill Pmt -Check	10/28/2019	1846	South Jersey Gas Co	7460630000	3.28		0.00
Bill Pmt -Check	10/28/2019	1846	South Jersey Gas Co	7460630000	3.28		3.28
Bill Pmt -Check	10/28/2019	1850	Verizon 856 785-2266	450-781-805-0001-22	89.89		0.00
Bill Pmt -Check	10/28/2019	1850	Verizon 856 785-2266	450-781-805-0001-22	89.89		89.89
Bill Pmt -Check	10/28/2019	1850	Verizon 856 785-2266	450-781-805-0001-22	89.89		0.00
<b>Total Accounts Payable</b>							
					14,593.71	14,593.71	0.00
<b>Due to TD Equipment Finance Inc</b>							
General Journal	10/15/2019	2019-2	TD Equipment Finance Inc	to record principal pmt 9/30/19	57,900.00		57,900.00
<b>Total Due to TD Equipment Finance Inc</b>							
					57,900.00	0.00	57,900.00
<b>Due to USDA</b>							
General Journal	10/25/2019	2019-3	USDA	to record principal pmt 10/25/19	5,690.45		5,690.45
<b>Total Due to USDA</b>							
					5,690.45	0.00	5,690.45
<b>Invested In Capital Assets, net</b>							
General Journal	10/15/2019	2019-2	TD Equipment Finance Inc	to record principal pmt 9/30/19		57,900.00	-57,900.00
General Journal	10/25/2019	2019-3	USDA	to record principal pmt 10/25/19		5,690.45	-63,590.45
<b>Total Invested In Capital Assets, net</b>							
					0.00	63,590.45	-63,590.45
<b>Income from Taxation</b>							
Deposit	10/24/2019		Maurice River Township	3Q		44,455.00	-44,455.00
<b>Total Income from Taxation</b>							
					0.00	44,455.00	-44,455.00

# Maurice River Township, Fire District #1

## Transaction Detail by Account

October 1 - 28, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Administrative</b>							
<b>Professional Services</b>							
Bill	10/28/2019	2275	Cheryl Ward, CPA, PC	-MULTIPLE-	1,197.50		1,197.50
Bill	10/28/2019	20742	Richard M Braslow Esq	9/25/19 letter from comm relative to audit	50.00		1,247.50
Check	10/28/2019	1845	Cheryl Ward, CPA, PC	VOID:	0.00		1,247.50
<b>Total Professional Services</b>							
					1,247.50	0.00	1,247.50
<b>Total Administrative</b>							
					1,247.50	0.00	1,247.50
<b>Debt Service</b>							
<b>Bond Payment</b>							
Bill	10/25/2019		USDA Rural Development	auto w/d	5,690.45		5,690.45
<b>Total Bond Payment</b>							
					5,690.45	0.00	5,690.45
<b>Interest</b>							
Bill	10/25/2019		USDA Rural Development	auto w/d	7,163.55		7,163.55
<b>Total Interest</b>							
					7,163.55	0.00	7,163.55
<b>Total Debt Service</b>							
					12,854.00	0.00	12,854.00
<b>Operating &amp; Maintenance</b>							
<b>Repairs &amp; Maintenance</b>							
Bill	10/28/2019	1019-06544	Fire & Safety Services, Ltd.	O&M-R&M Inv S119-6544 wiper blade	37.47		37.47
<b>Total Repairs &amp; Maintenance</b>							
					37.47	0.00	37.47
<b>Utilities including Telephone</b>							
Credit	10/10/2019		South Jersey Gas Co	BGSS Refund Adjustment		28.84	-28.84
Bill	10/10/2019		South Jersey Gas Co	7460630000, 9/10-10/9/19	32.12		3.28
Check	10/28/2019	auto 11/1	Comcast Cable	auto pay -10/14-11/3/19	88.02		91.30
Bill	10/28/2019		Atlantic City Electric	55002423287, Utilities, 9/11-10/9/19	351.60		442.90
Bill	10/28/2019		Comcast - SPC Video Act	8499050630024830, 10/4-11/3/19	9.97		452.87
Check	10/28/2019	1844	Verizon 866 785-2266	VOID:	89.89		542.76
Check	10/28/2019		Atlantic City Electric	VOID:	0.00		542.76
<b>Total Utilities including Telephone</b>							
					571.60	28.84	542.76
<b>Total Operating &amp; Maintenance</b>							
					609.07	28.84	580.23
<b>TOTAL</b>							
					137,349.73	137,349.73	0.00

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Board of Fire Commissioners - Maurice River Township #1  
Budget Comparison

adoption  
10/28/2019

	2020 Proposed	chg in '20	2019	2018	2017	2016	2015	2014
INCOME								
SUPPLEMENTAL FIRE SERV PROG	\$ 575	\$ -	\$ 575	\$ 575	\$ 515	\$ 515	\$ 575	\$ 575
FUNDS RAISED FROM TAXATION	\$ 181,377	\$ 3,556	\$ 177,821	\$ 174,334	\$ 165,053	\$ 158,372	\$ 152,503	\$ 149,511
INTEREST INCOME	\$ 37	\$ (16)	\$ 53	\$ 40	\$ 40	\$ 50	\$ 50	\$ 100
LEVY CAP BANK UTILIZED								
Adjusted Exclusions								
New Rateables	\$ 78	\$ 78						
UTILIZATION OF PRIOR YR FUNDS					\$ 40,726			\$ 18,611
GRANTS							\$ 75,644	
<b>TOTAL INCOME</b>	<b>\$ 182,067</b>	<b>\$ 3,618</b>	<b>\$ 178,449</b>	<b>\$ 174,949</b>	<b>\$ 206,334</b>	<b>\$ 158,937</b>	<b>\$ 228,772</b>	<b>\$ 168,797</b>
EXPENSES								
ADMIN	\$ 150	\$ -	\$ 150	\$ 150	\$ 200	\$ 200	\$ 200	\$ 200
ELECTION	\$ 550	\$ -	\$ 550	\$ 550	\$ 500	\$ 500	\$ 500	\$ 500
PROFESSIONAL FEES	\$ 19,000	\$ 1,000	\$ 18,000	\$ 16,500	\$ 16,500	\$ 12,500	\$ 11,000	\$ 11,000
BOND PAYMENTS	\$ 86,272	\$ 2,540	\$ 83,732	\$ 67,579	\$ 102,320	\$ 56,448	\$ 53,950	\$ 51,561
INTEREST	\$ 27,167	\$ (2,550)	\$ 29,717	\$ 26,770	\$ 29,114	\$ 17,800	\$ 20,300	\$ 22,689
O&M	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 3,000	\$ 3,000	\$ 3,000
EQUIPMENT	\$ 17,000	\$ 50	\$ 16,950	\$ 12,950	\$ 17,000	\$ 16,884	\$ 15,073	\$ 12,200
MASKS							\$ 5,950	
PROTECTIVE GEAR							\$ 5,694	
REPAIRS & MAINTENANCE	\$ 15,928	\$ 78	\$ 15,850	\$ 14,950	\$ 25,000	\$ 25,000	\$ 25,000	\$ 19,000
SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 305	\$ 305	\$ 305
TURNOUT GEAR	\$ 2,500	\$ 2,500					\$ 61,500	\$ 33,543
TRAINING	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ 2,900	\$ 2,800	\$ 2,800	\$ 2,800
UTILITIES	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 12,000	\$ 12,000	\$ 12,000
VESTS							\$ 2,500	
CAPITAL IMPR-AIR PACKS				\$ 22,000				
not in %	\$ -	\$ -			\$ -	\$ 11,500	\$ 9,000	\$ -
<b>TOTAL EXPENSE</b>	<b>\$ 182,067</b>	<b>\$ 3,618</b>	<b>\$ 178,449</b>	<b>\$ 174,949</b>	<b>\$ 206,334</b>	<b>\$ 158,937</b>	<b>\$ 228,772</b>	<b>\$ 168,797</b>
NET INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)	\$ (0)

LEVY CAP BANK AVAILABLE \$ 32,842 \$ 19,121 \$ - \$ 13,721

LEVY CAP BANK IS MONEY'S EXCLUDED FROM PRIOR YEAR BUDGET OR IF TAX BUDGET IS < 2%. IT CARRIES OVER FOR 3 YEARS. IF NOT USED IT EXPIRES. AVAILABLE FUNDS = 2017 \$13,721, 2018 \$0, 2019 \$19,121. THE AMOUNT FROM 2017 OF \$13,721 EXPIRES IF NOT USED IN THIS BUDGET YEAR.

THESE FUND ARE NOT INCLUDED IN INCOME OR EXPENSES ABOVE.

\*BOND PAYMENTS & INTEREST ARE ACTUAL - TAKEN FROM PRIOR YEAR BUDGET

\$ 181,455 from taxon

Use all new rateables? Yes, added to R&M

13