

BOARD OF FIRE COMMISSIONERS

Maurice River Township #1

Package Index

Meeting Date - February 24, 2020

Next Meeting Date - March 30, 2020 (C. Ward will attend)

No meeting of BOFC in June and August

Cheryl Ward will attend in the months of February, March, May, October, November, December

CONTENT OF FINANCIAL PACKAGE

<u>Pages</u>	<u>Description</u>	<u>Comments/Action</u>
1	Content of Financial Package	
2 to 11	Financial Reports	Review reports, approve and sign checks.

Actions needed:

- 1.) Reorganization meeting. Swearing in of new commissioners.
- 2.) Resolution 20-2 through 20-8, please review, vote.
- 3.) USDA annual paperwork submission. Please sign.
- 4.) Update commissioner information paper.
- 5.) Audit - sign management rep letter and sign legal confirmation letter.

Commissioners Term:

Joe - Feb 2020- Feb 2023
Wayne - Feb 2020- Feb 2023
Feb 2018 - Feb 2021
Deann C - Feb 2019 - Feb 2022
Walter - Feb 2019 - Feb 2022

Bonds Payments are due:

April - USDA - \$12,854
Sept - Truck - \$68,641
Oct - USDA - \$12,854
Nov-KS State Bank - \$18,029.80

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1

Checks Submitted for Approval
Meeting Date - February 24, 2020

<u>Check #</u>	<u>Amount</u>	<u>Payee</u>	<u>Purpose</u>
1851 & 1852 -given to Jerry at 10/28/19 meeting			
1882*	\$ 120.00	poll worker	Election
1883*	\$ 120.00	poll worker	Election
1884*	\$ 120.00	poll worker	Election
1885*	\$ 100.00	Sir Speedy Printing	Election
1886*	\$ 9.97	Comcast	Utilities
1887*	\$ 232.00	Treasurer, State of NJ	Repairs & Maintenance
1888*	\$ 90.25	Verizon - 856-785-2266	Utilities
1889*	\$ 345.12	Atlantic City Electric	Utilities
1890*	\$ 942.74	Chopper Automotive Repair	Repairs & Maintenance
1891*	\$ 585.13	South Jersey Gas CO	Utilities
1892	\$ 303.52	Atlantic City Electric	Utilities
1893	\$ 9.97	Comcast	Utilities
1894	\$ 480.87	South Jersey Gas CO	Utilities
1895	\$ 87.97	Verizon - 856-785-2266	Utilities
1896	\$ 28,600.00	1st Bank of SIC	CD - for TD Loan pmt in Sept
auto	\$ 89.62	Comcast	Utilities

* Checks were approved and signed at prior meeting but Cheryl Ward's office didn't have bills.
Checks were processed after the meeting.

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Maurice River Township, Fire District #1
Balance Sheet
As of February 24, 2020

	Feb 24, 20
ASSETS	
Current Assets	
Checking/Savings	
CD - 1st Bank of Sea Isle	28,600.00
Checking, 1st Bank of Sea Isle	72,798.53
Total Checking/Savings	101,398.53
Total Current Assets	101,398.53
Fixed Assets	
Air Packs	80,978.00
Building Improvements (Net)	705,614.07
Vehicles & Equipment (Net)	508,529.43
Total Fixed Assets	1,295,121.50
TOTAL ASSETS	1,396,520.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,352.62
Total Accounts Payable	1,352.62
Other Current Liabilities	
Accrued Interest on LT Debt	4,946.81
Bond & Loan Debt due w/in 1 Yr	86,243.86
Total Other Current Liabilities	91,190.67
Total Current Liabilities	92,543.29
Long Term Liabilities	
Due to KS State Bank	50,043.83
Due to TD Equipment Finance Inc	382,549.01
Due to USDA	391,973.74
Total Long Term Liabilities	824,566.58
Total Liabilities	917,109.87
Equity	
Invested In Capital Assets, net	606,277.92
Restricted for	
Other Purposes	86,243.86
Total Restricted for	86,243.86
Retained Earnings	-124,242.14
Unrestricted	
Undesignated	-84,575.12
Total Unrestricted	-84,575.12
Net Income	-4,294.36
Total Equity	479,410.16
TOTAL LIABILITIES & EQUITY	1,396,520.03

BOARD OF FIRE COMMISSIONERS
 MAURICE RIVER TOWNSHIP FIRE DISTRICT #1
 Bank Reconciliation - 1st Bank of Sea Isle City
 February 24, 2020

Balance per Bank @ 1/31/2020 \$ 50,243.89

Add: Deposits in Transit: \$ 55,569.00

Less: Outstanding Checks:

1820	\$	120.00	Jerry's Emg check (staples)
1878	\$	295.08	
1880	\$	171.00	
auto 2/1	\$	89.62	
1881	\$	101.50	
1882	\$	120.00	
1883	\$	120.00	
1884	\$	120.00	
1885	\$	100.00	
1886	\$	9.97	
1887	\$	232.00	
1888	\$	90.25	
1889	\$	345.12	
1890	\$	942.74	
1891	\$	585.13	
1892	\$	303.52	
1893	\$	9.97	
1894	\$	480.87	
1895	\$	87.97	
1896	\$	28,600.00	
auto 3/1	\$	89.62	

\$ 33,014.36

Adjusted Bank Balance & Book Balance:

\$ 72,798.53

ok

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4301 Landis Ave.
Sea Isle City, NJ 08243
(609) 263-4102

>01789 3884903 001 092047 10Z
BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TWP FIRE DISTRICT #1
PO BOX 1193
MARMORA NJ 08223-0855

SUMMARY OF YOUR ACTIVITY
ACTIVITY THROUGH **JAN 31 20**
STATEMENT NUMBER 2552003028
BEGINNING BALANCE 58142.23
DEPOSIT AMOUNT + 576.25
WITHDRAWAL AMOUNT - 8474.59
SERVICE CHARGE - .00
ENDING BALANCE = 50243.89

DEBITS 5

TAXEXMT/NONPROF	2552003028	WITHDRAWALS	DEPOSITS	BALANCE SUMMARY
ACTIVITY BEGINNING	JAN 01 20			\$ 58142.23
JAN 03 CHECK NUMBER 1876		2407.57		\$ 55734.66
JAN 06 COMCAST 8499050 630023584 200103 PPD		88.02		\$ 55646.64
JAN 06 DEPOSIT SEAVILLE			576.25	\$ 56222.89
JAN 06 CHECK NUMBER 1875		1534.00		\$ 54688.89
JAN 07 CHECK NUMBER 1864		1295.00		\$ 53393.89
JAN 15 CHECK NUMBER 1856		3100.00		\$ 50293.89
JAN 21 CHECK NUMBER 1867		50.00		\$ 50243.89

CHECKS PAID ON YOUR ACCOUNT

CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT
1856	01/15	3100.00	**			1875	01/06	1534.00
**			1867	01/21	50.00	1876	01/03	2407.57
1864	01/07	1295.00	**					

** = Gap in Sequence



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STATEMENT NUMBER 2552003028

FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08222

1856
12/23/2019

PAY TO THE ORDER OF Michael J Bohrer Esq CPA LLC \$ 3,100.00

Three Thousand One Hundred and 00/100 DOLLARS

MEMO: Michael J. Bohrer, Esq., CPA, LLC
PO Box 855
Mamora, NJ 08223

MEMO: 2018 Audit

001856 12312712420 2 55 2003028*

#1856

\$3,100.00

FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08222

1864
12/23/2019

PAY TO THE ORDER OF Cheryl Ward, CPA, PC \$ 1,295.00

One Thousand Two Hundred Ninety-Five and 00/100 DOLLARS

MEMO: Cheryl Ward, CPA, PC
PO Box 1193
820 S Shores Road
Leesburg, NJ 08222

MEMO: Projected 2019 services, postage, copies

001864 12312712420 2 55 2003028*

#1864

\$1,295.00

FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08222

1867
12/16/2019

PAY TO THE ORDER OF Richard M Breslow Esq \$ 50.00

Fifty and 00/100 DOLLARS

MEMO: Richard M Breslow Esq
618 Fielders Lane
Toms River, NJ 08755

MEMO: 11/19/19 resolutions, budget/selection info.

001867 12312712420 2 55 2003028*

#1867

\$50.00

FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08222

1875
12/20/2019

PAY TO THE ORDER OF Continental Fire & Safety Inc \$ 1,534.00

One Thousand Five Hundred Thirty-Four and 00/100 DOLLARS

MEMO: Continental Fire & Safety Inc
7740 Kuser Road
Hamilton, NJ 08611

MEMO: 11/19/19 resolutions, budget/selection info.

001875 12312712420 2 55 2003028*

#1875

\$1,534.00

FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08222

1876
12/20/2019

PAY TO THE ORDER OF Fire & Safety Services, Ltd. \$ 2,407.57

Two Thousand Four Hundred Seven and 57/100 DOLLARS

MEMO: Fire & Safety Services, Ltd.
200 Ryan Street
Leesburg, NJ 08222

MEMO: OSM-RAM job, S116-2767; Tanker 29511; side dump

001876 12312712420 2 55 2003028*

#1876

\$2,407.57



BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1

CERTIFICATES OF DEPOSIT

<u>Name of Bank & Account #</u>	<u>Term & Rate</u>	<u>Face Value</u>	<u>Issue/ Reissue Date</u>	<u>Maturity Date</u>
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Reserve for Future Capital Funds:

None

Regular Funds:

1 st Bank of SIC Unknown at this time	6 months .60%	\$28,600	2/25/2020	8/25/2020
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Maurice River Township, Fire District #1
Profit & Loss
January 1 through February 24, 2020

	<u>Jan 1 - Feb 24, 20</u>
Ordinary Income/Expense	
Expense	
Administrative	
Election	460.00
Professional Services	101.50
Total Administrative	<u>561.50</u>
Operating & Maintenance	
Equipment	295.08
Repairs & Maintenance	1,345.74
Utilities including Telephone	2,092.04
Total Operating & Maintenance	<u>3,732.86</u>
Total Expense	<u>4,294.36</u>
Net Ordinary Income	<u>-4,294.36</u>
Net Income	<u><u>-4,294.36</u></u>

Maurice River Township, Fire District #1
Profit & Loss Budget vs. Actual
 January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Income from Taxation	0.00	181,456.00	-181,456.00	0.0%
Interest/Dividend Income	0.00	37.00	-37.00	0.0%
Supplemental Fire Services Prog	0.00	575.00	-575.00	0.0%
Total Income	0.00	182,068.00	-182,068.00	0.0%
Expense				
Administrative				
Advertising	0.00	150.00	-150.00	0.0%
Election	460.00	550.00	-90.00	83.6%
Professional Services	101.50	19,000.00	-18,898.50	0.5%
Total Administrative	561.50	19,700.00	-19,138.50	2.9%
Debt Service				
Bond Payment	0.00	86,272.00	-86,272.00	0.0%
Interest	0.00	27,167.00	-27,167.00	0.0%
Total Debt Service	0.00	113,439.00	-113,439.00	0.0%
Operating & Maintenance				
Equipment	295.08	17,000.00	-16,704.92	1.7%
Repairs & Maintenance	1,345.74	15,929.00	-14,583.26	8.4%
Training	0.00	3,500.00	-3,500.00	0.0%
Turnout Gear	0.00	2,500.00	-2,500.00	0.0%
Utilities including Telephone	2,092.04	10,000.00	-7,907.96	20.9%
Total Operating & Maintenance	3,732.86	48,929.00	-45,196.14	7.6%
Total Expense	4,294.36	182,068.00	-177,773.64	2.4%
Net Ordinary Income	-4,294.36	0.00	-4,294.36	100.0%
Net Income	-4,294.36	0.00	-4,294.36	100.0%

Maurice River Township, Fire District #1
Transaction Detail by Account
 January 28 through February 24, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
CD - 1st Bank of Sea Isle							
Check	02/24/2020	1896	1st Bank of Sea Isl...	CD 6 months EIN 22-2623555	28,600.00	0.00	28,600.00
Total CD - 1st Bank of Sea Isle							
Checking, 1st Bank of Sea Isle							
Check	02/01/2020	auto 2/1	Comcast Cable	auto pay -1/14/-2/13/20	55,569.00	89.62	-89.62
Transfer	02/07/2020	1882	Leeann Garrison	4Q19		120.00	55,479.38
Check	02/07/2020	1883	Patti Gross	poll worker		120.00	55,359.38
Check	02/07/2020	1884	Veronica English	poll worker		120.00	55,239.38
Check	02/07/2020	1885	Sir Speedy Printing	poll worker		100.00	55,119.38
Bill Pmt -Check	02/07/2020	1886	Comcast - SPC Vid...	acct 1680, election ballots		9.97	55,019.38
Bill Pmt -Check	02/07/2020	1887	Treasurer, State of ...	Reg #0609-00109-001, Inv 4014820		232.00	55,009.41
Bill Pmt -Check	02/07/2020	1888	Verizon 856 785-22...	450-781-805-0001-22		90.25	54,777.41
Bill Pmt -Check	02/07/2020	1890	Verizon 856 785-22...	450-781-805-0001-22		90.25	54,687.16
Check	02/24/2020	1891	South Jersey Gas Co	O&M/R&M 1992 Ford F350 1 ton pickup - oil &...		89.62	54,342.04
Bill Pmt -Check	02/24/2020	1892	Atlantic City Electric	auto pay -2/14/-3/13/20		585.13	52,814.17
Bill Pmt -Check	02/24/2020	1893	Comcast - SPC Vid...	5500 2423 287		303.52	52,724.55
Bill Pmt -Check	02/24/2020	1894	South Jersey Gas Co	8499050630024830; 4/4-3/3/20		9.97	52,421.03
Bill Pmt -Check	02/24/2020	1895	Verizon 856 785-22...	7460630000		87.97	52,411.06
Check	02/24/2020	1896	1st Bank of Sea Isl...	450-781-805-0001-22		87.97	51,930.19
Total Checking, 1st Bank of Sea Isle							
23,242.22							
Due from Maurice River Twp							
Transfer	02/07/2020			4Q19		55,569.00	-55,569.00
Total Due from Maurice River Twp							
0.00							
Accounts Payable							
Bill Pmt -Check	02/07/2020	1885	Sir Speedy Printing	acct 1680, election ballots		100.00	-100.00
Bill Pmt -Check	02/07/2020	1885	Sir Speedy Printing	acct 1680, election ballots		100.00	0.00
Bill Pmt -Check	02/07/2020	1886	Comcast - SPC Vid...	8499050630024830; 1/4-2/3/20		9.97	0.00
Bill Pmt -Check	02/07/2020	1886	Comcast - SPC Vid...	8499050630024830; 1/4-2/3/20		9.97	-9.97
Bill Pmt -Check	02/07/2020	1887	Treasurer, State of ...	Reg #0609-00109-001, Inv 4014820		232.00	0.00
Bill Pmt -Check	02/07/2020	1887	Treasurer, State of ...	Reg #0609-00109-001, Inv 4014820		232.00	232.00
Bill Pmt -Check	02/07/2020	1887	Treasurer, State of ...	Reg #0609-00109-001, Inv 4014820		232.00	0.00
Bill Pmt -Check	02/07/2020	1888	Verizon 856 785-22...	450-781-805-0001-22		90.25	90.25
Bill Pmt -Check	02/07/2020	1888	Verizon 856 785-22...	450-781-805-0001-22		90.25	0.00
Bill Pmt -Check	02/07/2020	1888	Verizon 856 785-22...	450-781-805-0001-22		90.25	-345.12
Bill Pmt -Check	02/07/2020	1889	Atlantic City Electric	5500 2423 287		345.12	0.00
Bill Pmt -Check	02/07/2020	1889	Atlantic City Electric	5500 2423 287		345.12	0.00
Bill Pmt -Check	02/07/2020	1889	Atlantic City Electric	5500 2423 287		345.12	0.00
Bill Pmt -Check	02/07/2020	1890	Chopper Automotiv...	O&M/R&M 1992 Ford F350 1 ton pickup - oil &...		942.74	942.74
Bill Pmt -Check	02/07/2020	1890	Chopper Automotiv...	O&M/R&M 1992 Ford F350 1 ton pickup - oil &...		942.74	0.00
Bill Pmt -Check	02/07/2020	1891	South Jersey Gas Co	O&M/R&M 1992 Ford F350 1 ton pickup - oil &...		585.13	585.13
Bill Pmt -Check	02/07/2020	1891	South Jersey Gas Co	O&M/R&M 1992 Ford F350 1 ton pickup - oil &...		585.13	0.00
Bill Pmt -Check	02/24/2020	1892	Atlantic City Electric	5500 2423 287		303.52	303.52
Bill Pmt -Check	02/24/2020	1892	Atlantic City Electric	5500 2423 287		303.52	0.00
Bill Pmt -Check	02/24/2020	1892	Atlantic City Electric	5500 2423 287		303.52	0.00
Bill Pmt -Check	02/24/2020	1893	Comcast - SPC Vid...	8499050630024830; 4/4-3/3/20		9.97	9.97

Maurice River Township, Fire District #1
Transaction Detail by Account
January 28 through February 24, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Total Accounts Payable							
Bill Pmt -Check	02/24/2020	1893	Comcast - SPC Vid...	8499050630024830; 4/4-3/3/20		9.97	0.00
Bill Pmt -Check	02/24/2020	1894	South Jersey Gas Co	7460630000	480.87		480.87
Bill Pmt -Check	02/24/2020	1894	South Jersey Gas Co	7460630000		480.87	0.00
Bill Pmt -Check	02/24/2020	1895	Verizon 856 785-22...	450-781-805-0001-22	87.97		87.97
Bill Pmt -Check	02/24/2020	1895	Verizon 856 785-22...	450-781-805-0001-22		87.97	0.00
Total Accounts Payable					3,187.54	3,187.54	0.00
Administrative							
Election							
Check	02/07/2020	1882	Leeann Garrison	poll worker	120.00		120.00
Check	02/07/2020	1883	Patti Gross	poll worker	120.00		240.00
Check	02/07/2020	1884	Veronica English	poll worker	120.00		360.00
Bill	02/07/2020	89654	Sir Speedy Printing	acct 1680, election ballots	100.00		460.00
Total Election					460.00	0.00	460.00
Total Administrative					460.00	0.00	460.00
Operating & Maintenance							
Repairs & Maintenance							
Bill	02/07/2020	4014820	Treasurer, State of ...	Reg #0609-00109-001 - elevator inspection	232.00		232.00
Bill	02/07/2020	16354	Chopper Automotiv...	O&M/R&M 1992 Ford F350 1 ton pickup - oil &...	942.74		1,174.74
Total Repairs & Maintenance					1,174.74	0.00	1,174.74
Utilities including Telephone							
Check	02/01/2020	auto 2/1	Comcast Cable	auto pay -1/14/-2/13/20	89.62		89.62
Bill	02/07/2020		Comcast - SPC Vid...	8499050630024830; 1/4-2/3/20	9.97		99.59
Bill	02/07/2020		Verizon 856 785-22...		90.25		189.84
Bill	02/07/2020		Atlantic City Electric	55002423287, Utilities, 12/10/2019-1/10/2020	345.12		534.96
Bill	02/07/2020		South Jersey Gas Co	7460630000; 12/9/19-1/10/2020	585.13		1,120.09
Check	02/24/2020	auto 3/1	Comcast Cable	auto pay -2/14/-3/13/20	89.62		1,209.71
Bill	02/24/2020		Atlantic City Electric	55002423287, Utilities, 1/11-2/8/2020	303.52		1,513.23
Bill	02/24/2020		Comcast - SPC Vid...	8499050630024830; 4/4-3/3/20	9.97		1,523.20
Bill	02/24/2020		South Jersey Gas Co	7460630000; 1/10-2/8/20	480.87		2,004.07
Bill	02/24/2020		Verizon 856 785-22...		87.97		2,092.04
Total Utilities including Telephone					2,092.04	0.00	2,092.04
Total Operating & Maintenance					3,266.78	0.00	3,266.78
TOTAL					91,083.32	91,083.32	0.00