

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**AGENDA**

**Tuesday, October 4, 2016**

**Time: \_\_\_\_\_**

CALL TO ORDER

**OPEN PUBLIC MEETINGS ACT STATEMENT**

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

**Attendance - Roll Call**

\_\_\_\_\_ Ewan    \_\_\_ Lafferty Jr.    \_\_\_\_\_ Kelley    \_\_\_\_\_ Lafferty Sr.    \_\_\_\_\_ Rascone

**Pledge of Allegiance to the United States Flag**

**Approval of Minutes of Previous Meetings:**

Meeting Date: August 2, 2016 regular meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Note: No meeting held September 6, 2016 due to lack of quorum.

**Chief's Report**

Motion to Receive the Chief's Report

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Correspondence**

1. Rec'd MVC Registration Renewal for HME 2000 MG35758
2. ISO Public Protection Classification

**Committee Reports**

**Old Business**

**New Business**

**Good of the Commission**

**Reading of the Bills**

**Bill List**

Postmaster USPS	Ck #623 V#674	Annual Box Rent	\$48.00
NJ Advanced Media	Ck #624 V#675	Legal Ad	

**Motion to Pay Bills**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_\_ Ewan \_\_\_\_Lafferty Jr. \_\_\_\_Kelley \_\_\_\_Lafferty Sr. \_\_\_\_Rascone

**Treasurer's Report**

Motion to Receive the Treasurer's Report \$\_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_\_ Ewan \_\_\_\_Lafferty Jr. \_\_\_\_Kelley \_\_\_\_Lafferty Sr. \_\_\_\_Rascone

**Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON**

***October 4, 2016***

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, October 4, 2016 at 7:02 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Jeff Rascone and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

**Minutes:**

The minutes of the August 2, 2016 regular meeting were presented for approval by the Commission. Jeff Rascone made a motion to approve the minutes, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Chief's Report:**

Note: Chief Nelson was unable to attend.

Jeff Rascone reported on incidents for the month of September included motor vehicle accidents (1 fatal) and EMS calls. No fire calls.

**Correspondence:**

1. Received MVC Registration Renewal for HME 2000, License Plate #MG35758. Glenn Ewan will handle the renewal process.
2. Received ISO Public Protection Classification. Glenn Ewan will review.

**Committee Reports:** None

**Old Business:**

Jeff Rascone inquired on behalf of Chief Rascone if the Commission will be paying for a new valve for since the sample valve must be returned. Glenn Ewan reviewed the budget line item. Jack Lafferty Sr. advised new batteries were needed in one of the trucks. Consensus is to not purchase a new valve and when it is determined there is a need for the valve the Commission will consider purchasing at that time.

**New Business:**

Glenn Ewan advised he has been in contact with the auditor and received preliminary information regarding the 2017 Annual Budget. The budget will include installment payment on new truck and in-house equipment that is needed. He noted he is not aware of any additional significant needs and

suggests not increasing the tax rate for 2017. Consensus is to not raise the tax rate in the upcoming budget.

Regarding potential sale of Unit 2703, the funds would go directly to capital reserve to be used for next replacement unit which shouldn't be for approximately eight years.

**Good of the Commission:**

Glenn Ewan advised there have been a lot of hits on the listing with Brandlee for Unit 2703. It is listed for \$108,000.00.

**Reading of the Bills:**

Postmaster USPS	Annual Box Rental	\$48.00
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Jeff Rascone made a motion to approve payment of all properly submitted bills. Motion seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Treasurer's Report:**

The treasurer's report reflected a current balance of \$ 104,039.35 after payment of the approved bill list.

Jeff Rascone made a motion to approve the treasurer's report as presented, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Call for Adjournment:**

Jeff Rascone made a motion to adjourn the meeting at 7:20 pm, seconded by Jack Lafferty Sr.

Respectfully submitted by,

Linda L. Costello, Recording Secretary

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**AGENDA**

**Tuesday, November 1, 2016**

**Time: \_\_\_\_\_**

CALL TO ORDER

**OPEN PUBLIC MEETINGS ACT STATEMENT**

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

**Attendance - Roll Call**

\_\_\_\_\_ Ewan \_\_\_\_\_ Lafferty Jr. \_\_\_\_\_ Kelley \_\_\_\_\_ Lafferty Sr. \_\_\_\_\_ Rascone

**Pledge of Allegiance to the United States Flag**

**Approval of Minutes of Previous Meetings:**

Meeting Date: October 4, 2016 regular meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Chief's Report**

Motion to Receive the Chief's Report

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Correspondence**

1. Letter of Resignation from Linda Costello as Recording Secretary.

**Committee Reports**

**Old Business**

**New Business**

1. Budget Introduction
2. Replacement of Recording Secretary.

**Good of the Commission**

**Reading of the Bills**

**Bill List**


**Motion to Pay Bills**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_ Ewan \_\_\_ Lafferty Jr. \_\_\_ Kelley \_\_\_ Lafferty Sr. \_\_\_ Rascone

**Treasurer's Report**

Motion to Receive the Treasurer's Report \$ \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_ Ewan \_\_\_ Lafferty Jr. \_\_\_ Kelley \_\_\_ Lafferty Sr. \_\_\_ Rascone

**Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON**

***November 1, 2016***

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, November 1, 2016 at 7:03 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Jeff Rascone and John Lafferty Jr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

**Minutes:**

The minutes of the October 4, 2016 regular meeting were tabled.

**Chief's Report:**

Chief Nelson reported 8 calls incidents for the month of September including motor vehicle accidents and EMS calls. No fire calls.

Chief Nelson presented the following bills:

Nat Alexander \$1,555.00  
Emergency Vehicle Services \$227.14  
Jersey Fire & Safety Products \$241.98

**Correspondence:**

1. Letter of Resignation received from Linda L. Costello as Recording Secretary.

**Committee Reports:** None

**Old Business:**

**New Business:**

1. Budget Introduction

Glenn Ewan advised the 2017 Budget will include revenues and appropriations in the amount \$114,299.00. The amount to be raised by taxation is \$97,223.00 with a proposed tax rate of \$ .128.

Jeff Rascone made a motion to approve the 2017 Budget as introduced and set the public hearing to be held December 6, 2016 at 7:00 PM. Motion seconded by John Lafferty Jr.

Roll Call: Ayes: Rascone, Lafferty Jr., Ewan Nays: None Abstentions: None

2. Jeff Rascone made a motion to hire Will Galarza as Recording Secretary, seconded by John Lafferty Jr.

Roll Call: Ayes: Rascone, Lafferty Jr., Ewan Nays: None Abstentions: None

**Good of the Commission:** None

**Reading of the Bills:**

Nat Alexander	Supplies	\$1,555.00
Emergency Vehicle Services	Repairs	227.14
Jersey Fire & Safety Products	Supplies	241.98

Jeff Rascone made a motion to approve payment of all properly submitted bills. Motion seconded by John Lafferty Jr.

Roll Call: Ayes: Rascone, Lafferty Jr., Ewan Nays: None Abstentions: None

**Treasurer's Report:**

The treasurer's report reflected a current balance of \$102,015.23 after payment of the approved bill list.

Jeff Rascone made a motion to approve the treasurer's report as presented, seconded by John Lafferty Jr.

Roll Call: Ayes: Rascone, Lafferty Jr., Ewan Nays: None Abstentions: None

**Call for Adjournment:**

Jeff Rascone made a motion to adjourn the meeting at 7:25 pm, seconded by John Lafferty Jr.

Respectfully submitted by,

Linda L. Costello, Recording Secretary



**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**AGENDA**

**Tuesday, December 6, 2016**

**Time: \_\_\_\_\_**

CALL TO ORDER

**OPEN PUBLIC MEETINGS ACT STATEMENT**

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

**Attendance - Roll Call**

\_\_\_\_\_ Ewan    \_\_\_ Lafferty Jr.    \_\_\_\_\_ Kelley    \_\_\_\_\_ Lafferty Sr.    \_\_\_\_\_ Rascone

**Pledge of Allegiance to the United States Flag**

**Public Hearing – 2017 Budget**

The 2017 District #3 Budget as introduced reflects total revenues and appropriations in the amount of \$114,299.00 which includes the amount to be raised by taxation of \$97,223.00 equating to a proposed tax rate of .128¢.

Motion to Open Public Hearing

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Motion to Close Public Hearing

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Motion to Adopt 2017 Budget**

2017 Budget for Maurice River Township Fire District #3 in the amount of \$114,299.00 anticipated revenues and expenditures with the amount to be raised by taxation of \$97,223.00 which includes a proposed tax rate of \$.127 per \$100 of Assessed Valuation.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Approval of Minutes of Previous Meetings:**

Meeting Date: October 4, 2016 regular meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Meeting Date: November 1, 2016 regular meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Chief's Report**

Motion to Receive the Chief's Report

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Correspondence**

**Committee Reports**

**Old Business**

**New Business**

1. Resolution #2016-14            2016 Budget Transfers

**Good of the Commission**

**Reading of the Bills**

**Bill List**

Linda L. Costello		Office Expense	450.00
Will Galarza		Office Expense	100.00
PEVFC due 10/01/16		Contracted Service	8259.69
PEVFC due 01/01/16		Contracted Service	6607.75
NJ Advance Media		Legal Advertisement-Audit	
NJ Advance Media		Legal Advertisement – Budget Intro	21.69

**Motion to Pay Bills**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_ Ewan \_\_\_ Lafferty Jr. \_\_\_ Kelley \_\_\_ Lafferty Sr. \_\_\_ Rascone

**Treasurer's Report**

Motion to Receive the Treasurer's Report \$ \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_ Ewan \_\_\_ Lafferty Jr. \_\_\_ Kelley \_\_\_ Lafferty Sr. \_\_\_ Rascone

**Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON**

***December 6, 2016***

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, December 6, 2016 at 7:20 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Keith Kelley, John Lafferty Jr., Jeff Rascone and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

**Public Hearing – 2017 Budget**

Jack Lafferty Sr. made a motion to open the public hearing for the 2017 Fire District Budget. Motion seconded by Jeff Rascone.

Roll Call:           Ayes: Lafferty Jr., Kelley Rascone, Lafferty Sr., Ewan   Nays: None

Mr. Ewan advised the 2017 District #3 Budget as introduced reflects total revenues and appropriations in the amount of \$114,299.00 which includes the amount to be raised by taxation of \$97,223.00 equating to a proposed tax rate of .128¢.

There being no public comment, Jeff Rascone made a motion to close the public hearing on the 2017 Fire District #3 Budget, seconded by Jack Lafferty Sr..

Roll Call:           Ayes: Lafferty Jr., Kelley Rascone, Lafferty Sr., Ewan   Nays: None

Jack Lafferty Sr. made a motion to adopt the 2017 Budget for Maurice River Township Fire District #3 in the amount of \$114,299.00 anticipated revenues and expenditures with the amount to be raised by taxation of \$97,223.00 which includes a proposed tax rate of \$.127 per \$100 of Assessed Valuation. Motion seconded by Jeff Rascone.

Roll Call:           Ayes: Lafferty Jr., Kelley Rascone, Lafferty Sr., Ewan   Nays: None

**Minutes:**

The minutes of the October 4, 2016 regular meeting were presented for approval by the Commission.

Jeff Rascone made a motion to approve the minutes, seconded by Jack Lafferty Sr.

Roll Call:           Ayes: Rascone, Lafferty Sr., Ewan           Nays: None   Abstentions: Kelley, Lafferty Jr.

The minutes of the November 1, 2016 regular meeting were presented for approval by the Commission.

Jeff Rascone made a motion to approve the minutes, seconded by Jack Lafferty Sr.

Roll Call:           Ayes: Rascone, Lafferty Jr., Ewan           Nays: None   Abstentions: Kelley, Lafferty Sr.

**Chief's Report:**

Chief Nelson reported 10 - 11 calls for the month of November including motor vehicle accidents and EMS calls. A call was also received for a chimney fire on Fox Street noting the fire was due to a clogged chimney.

Chief Nelson advised he received a quote for a complete air pac in the amount of \$84.14.

Chief Nelson asked if it may be possible to increase the budget line item for turn-out gear since they are currently used borrowed gear. Mr. Ewan advised the budget was just adopted and consideration of any line item changes would have to wait until the appropriate time frame for budget transfers which is November and December of 2017.

Jeff Rascone made a motion to approve the Chief's report, seconded by Jack Lafferty Sr.  
Roll Call: Ayes: Lafferty Jr., Kelley Rascone, Lafferty Sr., Ewan Nays: None

**Correspondence:** None

**Committee Reports:** None

**Old Business:** None

**New Business:**

3. Resolution #2016-14 Budget Transfers

Jeff Rascone made a motion to adopt resolution #2016-14 authorizing line item transfers in the 2016 budget. Motion seconded by Jack Lafferty Sr.

Roll Call: Ayes: Lafferty Jr., Kelley Rascone, Lafferty Sr., Ewan Nays: None

**Good of the Commission:** None

**Reading of the Bills:**

Linda L. Costello	Office Expense	\$ 450.00
Will Galarza	Office Expense	100.00
Port Elizabeth VFC	Contracted Service	8,259.69
Port Elizabeth VFC	Contracted Service	6,607.75
NJ Advance Media	Legal Ad	217.35
NJ Advance Media	Legal Ad	21.69
Port Elizabeth VFC	Reimbursement – Maintenance	676.59
Glenn Ewan	Reimbursement – Office Expense	3.46
Richard Braslow	Professional Services	50.00

Jeff Rascone made a motion to approve payment of all properly submitted bills. Motion seconded by John Lafferty Jr.

Roll Call: Ayes: Lafferty Jr., Kelley Rascone, Lafferty Sr., Ewan Nays: None

**Treasurer's Report:**

A treasurer's report was not available.

**Call for Adjournment:**

Jack Lafferty Sr. made a motion to adjourn the meeting at 7:35 pm, seconded by Jeff Rascone.

Respectfully submitted by,

Will Galarza, Recording Secretary

