

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**AGENDA**

**Tuesday, April 5, 2016**

**Time: \_\_\_\_\_**

CALL TO ORDER

**OPEN PUBLIC MEETINGS ACT STATEMENT**

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

**Attendance - Roll Call**

\_\_\_\_\_ Ewan \_\_\_\_\_ Lafferty Jr. \_\_\_\_\_ Kelley \_\_\_\_\_ Lafferty Sr. \_\_\_\_\_ Rascone

**Pledge of Allegiance to the United States Flag**

**Approval of Minutes of Previous Meetings:**

Meeting Date: March 15, 2016 reorganization meeting and regular meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Chief's Report**

Motion to Receive the Chief's Report

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Correspondence**

**Committee Reports**

**Old Business**

**New Business**

**Good of the Commission**

**Reading of the Bills**

**Bill List**

Port Elizabeth VFC	Ck #603		\$5,616.59
Daily Journal	Ck #604		66.58

**Motion to Pay Bills**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_\_ Ewan \_\_\_\_Lafferty Jr. \_\_\_\_Kelley \_\_\_\_Lafferty Sr. \_\_\_\_Rascone

**Treasurer's Report**

Motion to Receive the Treasurer's Report \$\_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_\_ Ewan \_\_\_\_Lafferty Jr. \_\_\_\_Kelley \_\_\_\_Lafferty Sr. \_\_\_\_Rascone

**Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON**

***April 5, 2016***

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, April 5, 2016 at 7:00 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Jeff Rascone and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

**Minutes:**

The minutes of the March 15, 2016 reorganization and regular meetings were presented for approval by the Commission.

Jeff Rascone made a motion to approve the minutes, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Chief's Report:**

Chief Brandon Nelson reported 16 calls during the month of March including 1 fatal motor vehicle accident in Cumberland and a structure fire on Estell Manor Road.

Chief Nelson advised the recent Haz Mat Command training was well attended by the volunteer firefighters of PEVFC and all passed the test that followed.

Fit tests will be conducted Friday, April 8, 2016.

Chief Nelson forwarded the following correspondence which was received by the PEVFC and intended for FD #3:

- Insurance Policy from Mints Insurance Agency
- Quarterly Minutes from NJ State Assoc. of Fire Districts
- Dues invoice from NJ State Assoc. of Fire Districts

Chief Nelson reported on inspection results for Units 2701 and 2703 and required repairs. Unit 2701 needs bulbs replaced, replacement of primer switches. Quote for replacement of 2 Hale switches including labor is \$225.47. Unit 2703 needs replacement lights, grommets and Acron valves need to be rebuilt. Quote for repairs to Unit 2703 including labor is \$610.96.

The Commissioners authorized completion of necessary repairs to Unit 2701. Repairs for Unit 2703 are on hold pending further considerations.

Jeff Rascone made a motion to approve the Chief's Report, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Correspondence:** See above.

**Committee Reports:** None

**Old Business:** None

**New Business:** None

**Good of the Commission:**

**Reading of the Bills:**

Port Elizabeth VFC	Contracted Service	\$5,616.59
The Daily Journal	Legal Ad	\$66.58
Jersey Fire & Safety	Supplies	257.95
MES	Supplies	1,780.00
Nat Alexander	Testing & Repairs	765.00
Ken Hill	Annual Inspections	1,988.95

Jeff Rascone made a motion to approve payment of all properly submitted bills. Motion seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Treasurer's Report:**

The treasurer's report reflected a current balance of \$138,638.54 after payment of the approved bill list. Jeff Rascone made a motion to approve the treasurer's report as presented, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Call for Adjournment:**

Jack Lafferty Sr. made a motion to adjourn the meeting at 7:25 PM, seconded by Jeff Rascone.

Respectfully submitted by,

Linda L. Costello, Recording Secretary

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**AGENDA**

**Tuesday, May 3, 2016**

**Time: \_\_\_\_\_**

CALL TO ORDER

**OPEN PUBLIC MEETINGS ACT STATEMENT**

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

**Attendance - Roll Call**

\_\_\_\_\_ Ewan \_\_\_\_\_ Lafferty Jr. \_\_\_\_\_ Kelley \_\_\_\_\_ Lafferty Sr. \_\_\_\_\_ Rascone

**Pledge of Allegiance to the United States Flag**

**Approval of Minutes of Previous Meetings:**

Meeting Date: April 5, 2016 regular meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Chief's Report**

Motion to Receive the Chief's Report

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Correspondence**

**Committee Reports**

**Old Business**

**New Business**

**Good of the Commission**

Financial Disclosure Statements were submitted on-line for Fire Commissioners on 04/29/16.

**Reading of the Bills**

**Bill List**

Richard M. Braslow		Professional Services	\$75.00


**Motion to Pay Bills**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_ Ewan \_\_\_ Lafferty Jr. \_\_\_ Kelley \_\_\_ Lafferty Sr. \_\_\_ Rascone

**Treasurer's Report**

Motion to Receive the Treasurer's Report \$ \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_ Ewan \_\_\_ Lafferty Jr. \_\_\_ Kelley \_\_\_ Lafferty Sr. \_\_\_ Rascone

**Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON**

***May 3, 2016***

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, May 3, 2016 at 7:02 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Keith Kelley, Jeff Rascone and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

**Minutes:**

The minutes of the April 5, 2016 regular meeting were presented for approval by the Commission. Jeff Rascone made a motion to approve the minutes, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: Kelley

**Chief's Report:**

Chief Brandon Nelson reported 23 calls during the month of April.

Chief Nelson advised Unit 2703 has a rust issue on the brake chamber and Unit 2701 has an electrical problem.

Jeff Rascone made a motion to approve the Chief's Report and proceed with the necessary repairs, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Kelley, Ewan Nays: None Abstentions: None

**Correspondence:** None

**Committee Reports:** None

**Old Business:**

It was noted a visit to see the new truck will be planned.

**New Business:**

1. Receipt of Audit Report – 2015 Fire District #3

Resolution #2016-12 – A Resolution acknowledging receipt and review of Maurice River Township District. #3 2015 Audit Report and authorizes submission of group affidavit and resolution to NJ Local Finance Board.

Jeff Rascone made a motion to adopt Resolution #2016-12, seconded by Jack Lafferty Sr.

Roll Call: Ayes – Rascone, Lafferty Sr., Kelley, Ewan Nays – None Abstentions: None

**Good of the Commission:**

**Reading of the Bills:**

Richard M. Braslow	Professional Services	\$ 75.00
Batteries R Us	Equipment Repairs	102.00

Jeff Rascone made a motion to approve payment of all properly submitted bills. Motion seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Kelley, Ewan Nays: None Abstentions: None

**Treasurer's Report:**

Jeff Rascone made a motion to approve the treasurer's report as presented, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Kelley, Ewan Nays: None Abstentions: None

**Call for Adjournment:**

Jeff Rascone made a motion to adjourn the meeting, seconded by Jack Lafferty Sr.

Respectfully submitted by,

Linda L. Costello, Recording Secretary  
For Glenn Ewan, Chairman



**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**AGENDA**

**Tuesday, June 7, 2016**

**Time: \_\_\_\_\_**

CALL TO ORDER

**OPEN PUBLIC MEETINGS ACT STATEMENT**

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

**Attendance - Roll Call**

\_\_\_\_\_ Ewan    \_\_\_ Lafferty Jr.    \_\_\_\_\_ Kelley    \_\_\_\_\_ Lafferty Sr.    \_\_\_\_\_ Rascone

**Pledge of Allegiance to the United States Flag**

**Approval of Minutes of Previous Meetings:**

Meeting Date: May 3, 2016 regular meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Chief's Report**

Motion to Receive the Chief's Report

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**Correspondence**

**Committee Reports**

**Old Business**

**New Business**

**Good of the Commission**

**Reading of the Bills**

**Bill List**

NJ Advance Media (SJ Times)	Ck #	Legal Ad – Annual Mtg Notice	\$ 64.23
PEVFC	Ck #	Contracted Service Due 07/01/16	5,946.97

**Motion to Pay Bills**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_\_ Ewan \_\_\_\_ Lafferty Jr. \_\_\_\_ Kelley \_\_\_\_ Lafferty Sr. \_\_\_\_ Rascone

**Treasurer's Report**

Motion to Receive the Treasurer's Report \$ \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: \_\_\_\_ Ewan \_\_\_\_ Lafferty Jr. \_\_\_\_ Kelley \_\_\_\_ Lafferty Sr. \_\_\_\_ Rascone

**Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_

**Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON**

***June 7, 2016***

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, June 7, 2016 at 7:05 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Jeff Rascone and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

**Minutes:**

Minutes of the previous meeting were not available.

**Chief's Report:**

Chief Brandon Nelson reported 13 calls during the month of May including medical emergencies and motor vehicle incidents.

Chief Nelson reported a drill was held in May at the elementary school utilizing ladders and low manpower scenarios. A drill will be held in June for drafting procedures and will also be held at the elementary school.

Chief Nelson advised the new truck did not include an intake valve and must be purchased separately. Estimated price is \$895.00. A demo valve was provided and will be used to practice operation.

Chief Nelson advised four Scott Airpacs were received on loan from NJ Forest Fire Service.

Jeff Rascone made a motion to approve the Chief's Report and proceed with the necessary repairs, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Correspondence:** None

**Committee Reports:** None

**Old Business:**

It was noted a visit to see the new truck will be planned.

**New Business:**

Glenn Ewan discussed proper protocol for Commission owned equipment leaving the boundaries of District #3. It was noted prior approval by the Commission is required for any vehicles or equipment to leave the district except for instances of emergency repairs.

**Good of the Commission:** None

**Reading of the Bills:**

NJ Advance Media (SJ Times)	Legal Ad	\$ 64.23
Port Elizabeth VFC	Contracted Service	5,946.97
Kovatch Mobile Equipment Corp.	Equipment Purchase	59,813.00
Municipal Emergency Services	Equipment Repairs	648.00
Emergency Vehicle Services	Equipment Repairs	1,157.63
Fire Apparatus Repair Inc.	Testing & Inspections	500.00

Jeff Rascone made a motion to approve payment of all properly submitted bills. Motion seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Treasurer's Report:**

The treasurer's report reflected a current balance of \$91,023.73 after payment of the approved bill list.

Jeff Rascone made a motion to approve the treasurer's report as presented, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

**Call for Adjournment:**

Jeff Rascone made a motion to adjourn the meeting at 7:32 pm, seconded by Jack Lafferty Sr.

Respectfully submitted by,

Linda L. Costello, Recording Secretary