

**MAURICE RIVER TOWNSHIP
SPECIAL MEETING**

Covering Certified Tax Collector

Thursday, February 1, 2018 at 2:00 pm

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Gross

Roll Call

The purpose of this meeting is to discuss appointing a certified tax collector to cover the Tax Collector for Maurice River Township due to vacation, sick time or other valid reasons.

Discussion Item:

1. Appointment of Acting Certified Tax Collector

Resolution:

Resolution No. 36-2018: Resolution Authorizing Acting Certified Tax Collector

Adjournment

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Special Meeting
Covering Certified Tax Collector
Thursday, February 1, 2018 at 2:00 pm

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Present:

Patricia Gross
J. Roy Oliver
Ken Whildin
Denise L. Peterson, Municipal Clerk

Call to Order & Pledge of Allegiance

The meeting was called to order by Mayor Gross at 2:00 PM and attendance was noted.

Roll Call:

Mrs. Gross, present
Mr. Oliver, present
Mr. Whildin, present

Discussion Item:

1. Appointment of Acting Certified Tax Collector

The Township Committee discussed the benefits of having a covering/acting Certified Tax Collector. An Acting Certified Tax Collector would only be used when the currently appointed Certified Tax Collector were on vacation, sick or other valid reasons. It was discussed appointing Terence Graff, who previously served the township, to this position. Mr. Graff stated that generally he would need to work a minimum of one hour each week with a maximum of 3 hours to complete the mandatory Certified Tax Collector duties. Mr. Graff offered to perform the services at a rate of \$95.00 per hour.

Resolution:

Resolution No. 36-2018: Resolution Authorizing Acting Certified Tax Collector

The clerk read Resolution 36-2018 in its entirety.

Mr. Oliver made a motion to adopt Resolution No. 36-2018; seconded by Mr. Whildin
Roll Call: Ayes – Oliver, Whildin, Gross Nays - None

Adjournment

Mr. Oliver made a motion to adjourn; seconded by Mr. Whildin

Denise L. Peterson, Municipal Clerk

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 36-2018

RESOLUTION AUTHORIZING ACTING CERTIFIED TAX COLLECTOR

WHEREAS, the Township of Maurice River presently employs Michelle Behm as its Certified Tax Collector, and

WHEREAS, there are times that Ms. Behm is unavailable due to vacation, sick time or other valid reasons, and

WHEREAS, Terence Graff is a Certified Tax Collector who is available to fill in for Ms. Behm, the Certified Tax Collector for the Township of Maurice River.

WHEREAS, the following conditions apply to the Acting Tax Collectors appointment:

1. Terence Graff will be compensated at a rate of \$95 per hour for onsite work.
2. The minimum number of hours per week will be one (1) with a maximum number of hours per week being three (3).
3. Mr. Graff will provide guidance and advise related to Tax Collector services via the telephone or email at no cost.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE

OF MAURICE RIVER TOWNSHIP that in the event the Township of Maurice River's

Certified Tax Collector is unavailable to perform her duties and responsibilities due to any of the above listed reasons, Terence Graff shall be authorized to perform such duties in the absence of the aforementioned official. This authorization shall be valid as long as Mr. Graff holds all the appropriate licenses required to perform the duties of a Certified Tax Collector, or until such time as this authorization is withdrawn by appropriate resolution.