



BOARD OF FIRE COMMISSIONERS

Maurice River Township #1

Package Index

Meeting Date - May 23, 2016

Next Meeting Date - July 25, 2016 (Michael Bohrer not likely to attend)

No meeting of BOFC in June and August

Michael Bohrer will attend in the months of March, May, October, November, December and another based on need.

CONTENT OF FINANCIAL PACKAGE

<u>Pages</u>	<u>Description</u>	<u>Comments/Action</u>
1	Content of Financial Package	
2 to 13	Financial Reports	Review reports, approve and sign checks. Please sign vouchers.
14 to 25	Oath of Allegiance and Resolutions 1-2016 thru 8-2016	Oath was done at March 28, 2016 meeting please sign and notarize. Review Resolutions, post to a Resolution section on the website.

Taxation money was received in June, July, October 2015 and January 2016 for Budget year 2015.

Audit 2015 - assumed complete, as the bill is paid this month. Be sure reports are mailed to Trenton. Post to website.

2016 Treasurers Reports are posted under 2016 Minutes on the website. Please post these under the Treasurers Report section and then have all 2016 Minutes posted.

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**BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1**

Checks Submitted for Approval
Meeting Date - May 23, 2016

Next meeting of BOFC - July 25, 2016

Please advise if you'd like Michael Bohrer to attend (one other, based on need)

Michael Bohrer to attend Meeting Date - October 31, 2016

<u>Check #</u>	<u>Amount</u>	<u>Payee</u>	<u>Purpose</u>
1439*	500.00	Apparatus Repair INC.	Pump Test
1440*			
1441*			
1445*			
1453	\$ 550.97	Atlantic City Electric	O&M - Utilities
1454	\$ 9.96	Comcast - SPC Video Acct	O&M - Utilities
auto	\$ 83.81	Comcast	O&M - Utilities
1455	\$ 1,420.00	FD Testing Services LLC	O&M - R&M
1456	\$ 1,075.51	Fire & Safety Services Ltd	O&M - R&M
1457	\$ 5,278.00	Nightlinger, Colavita & Volpa	Admin - Prof Services
1458	\$ 2,775.00	Richard M Braslow Esq	Admin - Prof Services
1459	\$ 313.74	South Jersey Gas Co.	O&M - Utilities
1460	\$ 75.21	Verizon	O&M - Utilities
1461	\$ 98.00	Vineland Auto Electric Inc	O&M - R&M
auto	\$ 209.70	Intuit	Admin - Prof Services

1445* given to Joe Stering on March 16, 2016
1439-1441* given to Jerry Corson on April 18, 2016

Encumbrances:

<u>Vendor Name:</u>	<u>Item Description:</u>	<u>Amount Due:</u>
Michael J Bohrer PC	May 2016 Accounting Services	\$ 325.00
		<u>\$ 325.00</u>

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1
FEMA GRANT
Meeting Date - May 23, 2016

FEMA Grant \$ 75,644.00

				Budget Item
Received from FEMA	\$ 61,694.00	1/14/2015		
Continental Fire Bill	\$ (61,693.75)	1/1/2015	Turnout Gear	Turnout Gear
Nat Alexander Bill	\$ (6,722.50)	3/13/2015	Facepieces	Masks
Nat Alexander Bill	\$ (500.00)	3/13/2015	Lg Mask Bags	Masks
Continental Fire Bill	\$ (483.75)	3/19/2015	Safety Vests	Vests
Requested from FEMA	\$ 3,672.00	3/23/2015		
Boards 5% share	\$ 3,981.00	3/30/2015		
Received from FEMA	\$ 10,000.00	9/4/2015		
All Hands Fire Equip	\$ (533.43)	9/10/2015	Accountability Tags	Equipment
Chief Supply Corp	\$ (985.00)	9/10/2015	Accountability	Equipment
Continental Fire Bill	\$ (4,086.00)	9/29/2015	helmet light, glove	Equipment
Wireless Comm Bill	\$ (4,338.85)	9/29/2015	10 motorola minitor	Equipment
Chief Supply Corp	\$ (34.49)	12/1/2015	Accountability 37996	Equipment
	<u>\$ (30.77)</u>			

Variances	\$ 35.00	Shipping of Vests
	\$ (0.25)	Turnout Gear
	<u>\$ 3.98</u>	unknown

Maurice River Township, Fire District #1
Balance Sheet
As of May 23, 2016

	May 23, 16
ASSETS	
Current Assets	
Checking/Savings	
CD - 1st Bank of Sea Isle	9,007.62
Checking, 1st Bank of Sea Isle	5,011.22
Total Checking/Savings	14,018.84
Total Current Assets	14,018.84
Fixed Assets	
Building Improvements (Net)	825,178.47
Vehicles & Equipment (Net)	70,516.17
Total Fixed Assets	895,694.64
TOTAL ASSETS	909,713.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Interest on LT Debt	2,902.55
Bond & Loan Debt due w/in 1 Yr	53,949.00
Encumbrance Payable	325.00
Total Other Current Liabilities	57,176.55
Total Current Liabilities	57,176.55
Long Term Liabilities	
Due to USDA	431,669.40
Total Long Term Liabilities	431,669.40
Total Liabilities	488,845.95
Equity	
Invested In Capital Assets, net	410,077.24
Restricted for	
Future Capital Outlays	29,226.00
Total Restricted for	29,226.00
Retained Earnings	44,905.47
Unrestricted	
Undesignated	44,032.72
Total Unrestricted	44,032.72
Net Income	-107,373.90
Total Equity	420,867.53
TOTAL LIABILITIES & EQUITY	909,713.48

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1
Bank Reconciliation - 1st Bank of Sea Isle City
May 23, 2016

Balance per Bank @ 4/30/2016 \$ 31,681.04

Add: Deposits in Transit:

Less: Outstanding Checks:

auto 4/25	\$	73.81
1443	\$	2,889.12
1444	\$	9,650.00
1447	\$	1.00
1449	\$	39.98
1450	\$	26.16
1452	\$	2,099.85
1453	\$	550.97
1454	\$	9.96
auto 5/23	\$	83.81
1455	\$	1,420.00
1456	\$	1,075.51
1457	\$	5,278.00
1458	\$	2,775.00
1459	\$	313.74
1460	\$	75.21
1461	\$	98.00
auto 5/18	\$	209.70

\$ 26,669.82

Adjusted Bank Balance & Book Balance:

\$ 5,011.22

ok



Sea Isle City, NJ 08243
(609) 263-4102

>01036 6359280 001 092047 10Z
BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TWP FIRE DISTRICT #1
PO BOX 855
MARMORA NJ 08223-0855

SUMMARY OF YOUR ACTIVITY
STATEMENT DATE **APR 29 16**
STATEMENT NUMBER 2552003028
BEGINNING BALANCE 48326.91
DEPOSIT AMOUNT + 50021.19
WITHDRAWAL AMOUNT - 66667.06
SERVICE CHARGE - .00
ENDING BALANCE = 31681.04

DEBITS 12

TAXEXMT/NONPROF		2552003028			BALANCE SUMMARY
ACTIVITY BEGINNING		APR 01 16	WITHDRAWALS	DEPOSITS	\$
APR 01	CHECK NUMBER 1429		1846.00		\$ 48326.91
APR 01	CHECK NUMBER 1432		42.00		\$ 46438.91
APR 01	CHECK NUMBER 1435		565.87		\$ 45873.04
APR 01	CHECK NUMBER 1438		75.29		\$ 45797.75
APR 04	COMCAST COMCAST 040116 PPD		73.81		\$ 45723.94
APR 04	CHECK NUMBER 1430		476.61		\$ 45247.33
APR 04	CHECK NUMBER 1433		1150.62		\$ 44096.71
APR 04	CHECK NUMBER 1436		291.00		\$ 43805.71
APR 04	CHECK NUMBER 1437		443.00		\$ 43362.71
APR 05	DEPOSIT SEAVILLE			50021.19	\$ 93383.90
APR 12	CHECK NUMBER 1434		48541.48		\$ 44842.42
APR 25	USDA RD DCFO PAYMENT 160422 CCD 0000		12854.00		\$ 31988.42
APR 28	CHECK NUMBER 1442		9.96		\$ 31978.46
APR 29	CHECK NUMBER 1448		221.95		\$ 31756.51
APR 29	CHECK NUMBER 1451		75.47		\$ 31681.04

CHECKS PAID ON YOUR ACCOUNT

CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT
1429	04/01	1846.00	1435	04/01	565.87	**		
1430	04/04	476.61	1436	04/04	291.00	1448	04/29	221.95
**			1437	04/04	443.00	**		
1432	04/01	42.00	1438	04/01	75.29	1451	04/29	75.47
1433	04/04	1150.62	**					
1434	04/12	48541.48	1442	04/28	9.96			

** = Gap in Sequence



CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1429
PAY TO THE ORDER OF AirPower International Inc \$ 1,846.00
One Thousand Eight Hundred Forty-Six and 00/100 DOLLARS
AirPower International Inc
7303 River Road
Pennsauken, NJ 08110
R&M - Inv 32665 2 of 5 yr service contract
⑆001429⑆ ⑆231271242⑆ 2 55 2003028⑆

#1429

\$1,846.00

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1430
PAY TO THE ORDER OF Atlantic City Electric \$ 476.61
Four Hundred Seventy-Six and 61/100 DOLLARS
Atlantic City Electric
PO Box 13510
Philadelphia, PA 19101
5500 2423 287
⑆001430⑆ ⑆231271242⑆ 2 55 2003028⑆

#1430

\$476.61

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1432
PAY TO THE ORDER OF Continental Fire & Safety Inc \$ 42.00
Forty-Two and 00/100 DOLLARS
Continental Fire & Safety Inc
2740 Kuser Road
Hamilton, NJ 08691
E5406 past due
⑆001432⑆ ⑆231271242⑆ 2 55 2003028⑆

#1432

\$42.00

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1433
PAY TO THE ORDER OF Fire & Safety Services, Ltd \$ 1,150.62
One Thousand One Hundred Fifty and 62/100 DOLLARS
Fire & Safety Services, Ltd
200 Ryan Street
South Plainfield, NJ 07080
O6WR&M - InvS116-0306 service unit 2601
⑆001433⑆ ⑆231271242⑆ 2 55 2003028⑆

#1433

\$1,150.62

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1434
PAY TO THE ORDER OF Oshkosh Capital \$ 48,541.48
Forty-Eight Thousand Five Hundred Forty-One and 48/100 DOLLARS
Oshkosh Capital
955 Talton Avenue
Cincinnati, OH 45203
70564000
⑆001434⑆ ⑆231271242⑆ 2 55 2003028⑆

#1434

\$48,541.48

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1435
PAY TO THE ORDER OF South Jersey Gas Co \$ 565.87
Five Hundred Sixty-Five and 87/100 DOLLARS
South Jersey Gas Co
PO Box 6021
Baltimore, NJ 08009-6021
7460630000
⑆001435⑆ ⑆231271242⑆ 2 55 2003028⑆

#1435

\$565.87

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1436
PAY TO THE ORDER OF South Jersey Water Cond. Service Inc \$ 291.00
Two Hundred Ninety-One and 00/100 DOLLARS
South Jersey Water Cond. Service Inc
7615 Shiloh Pike
Bridgeton, NJ 08302
Acct 0721320, Inv S-A517301, annual service 7 501
⑆001436⑆ ⑆231271242⑆ 2 55 2003028⑆

#1436

\$291.00

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1437
PAY TO THE ORDER OF Treasurer, State of NJ \$ 443.00
Four Hundred Forty-Three and 00/100 DOLLARS
Treasurer, State of NJ
NJ Department of Community Affairs
Bureau of Code Services, Elevator Safety
PO Box 816
Trenton, NJ 08625-0816
Reg #0609-00100-001
⑆001437⑆ ⑆231271242⑆ 2 55 2003028⑆

#1437

\$443.00

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
3/28/2016
1438
PAY TO THE ORDER OF Verizon \$ 75.29
Seventy-Five and 29/100 DOLLARS
Verizon
PO Box 4833
Trenton, NJ 08656-4833
850 780-2266 435 714
⑆001438⑆ ⑆231271242⑆ 2 55 2003028⑆

#1438

\$75.29

CASH ONLY - ALL CHECKS MUST BE PAID TO THE ORDER OF THE BANK OR TO THE ORDER OF THE BANK'S ACCOUNTS DEPARTMENT
FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08227
1ST BANK OF SEA ISLE CITY
4301 Larch Ave.
Sea Isle City, NJ 08243
55-7142312
4/25/2016
1442
PAY TO THE ORDER OF Comcast \$ 9.96
Nine and 96/100 DOLLARS
Comcast - SFC Video Ad
PO Box 3091
Southeastern, PA 19396-3001
8499050630024630, 44-5/3/16
⑆001442⑆ ⑆231271242⑆ 2 55 2003028⑆

#1442

\$9.96

01036 6359280 001061 002120 00002100002

7

7-16

1448

FIRE COMMISSIONERS DISTRICT NO. 1
 MAURICE RIVER TOWNSHIP
 P.O. BOX 60, MAIN STREET
 LEESBURG, NJ 08327

1ST BANK OF SEA ISLE CITY
 4381 Larch Ave.
 Sea Isle City, NJ 08243
 56-712-0732

4/25/2016

PAY TO THE ORDER OF Service Tire Truck Centers Inc. \$ 221.95

Two Hundred Twenty One and 95/100 DOLLARS

Service Tire Truck Centers Inc
 2255 Avenue A
 Bethlehem, PA 18017

R&M, Inv S20018-1G, 794 Service

⑆001448⑆ ⑆231271242⑆ 2 55 2003028⑆

#1448

\$221.95

00777698 002 9003 04/26/16 523350 3 2

1451

FIRE COMMISSIONERS DISTRICT NO. 1
 MAURICE RIVER TOWNSHIP
 P.O. BOX 60, MAIN STREET
 LEESBURG, NJ 08327

1ST BANK OF SEA ISLE CITY
 4381 Larch Ave.
 Sea Isle City, NJ 08243
 56-712-0732

4/25/2016

PAY TO THE ORDER OF Verizon \$ 75.47

Seventy Five and 47/100 DOLLARS

Verizon
 PO Box 4833
 Trenton, NJ 08650-4833

656 785-2265 455 71Y

⑆001451⑆ ⑆231271242⑆ 2 55 2003028⑆

#1451

\$75.47

10:19 AM
05/18/16
Cash Basis

Maurice River Township, Fire District #1
Profit & Loss
January 1 through May 23, 2016

	Jan 1 - May 23, 16
Ordinary Income/Expense	
Income	
Interest/Dividend Income	28.81
Total Income	28.81
Expense	
Administrative	
Election	552.90
Professional Services	10,097.55
Total Administrative	10,650.45
Bond Payment	51,321.13
Interest	
Interest - Bond	10,075.35
Total Interest	10,075.35
Operating & Maintenance	
Clothing Allowance	3,000.00
Equipment	4,813.52
Repairs & Maintenance	23,330.82
Utilities including Telephone	4,211.44
Total Operating & Maintenance	35,355.78
Total Expense	107,402.71
Net Ordinary Income	-107,373.90
Net Income	-107,373.90

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1

CERTIFICATES OF DEPOSIT

<u>Name of Bank & Account #</u>	<u>Term & Rate</u>	<u>Face Value</u>	<u>Issue/ Reissue Date</u>	<u>Maturity Date</u>
Reserve for Future Capital Funds:				
1 st Bank of Sea Isle City #2419316752	3 months .17%	\$9,000.00 <u>7.62</u> interest on rollover \$9,003.81	4/19/16	7/19/16

Regular Funds:

10:33 AM
 05/18/16
 Cash Basis

Maurice River Township, Fire District #1
Profit & Loss Budget vs. Actual
 January through December 2016

	Jan - Dec 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Income from Taxation	0.00	158,372.00	-158,372.00	0.0%
Interest/Dividend Income	28.81	50.00	-21.19	57.6%
Supplemental Fire Services Prog	0.00	515.00	-515.00	0.0%
Total Income	28.81	158,937.00	-158,908.19	0.0%
Expense				
Administrative				
Advertising	0.00	200.00	-200.00	0.0%
Election	552.90	500.00	52.90	110.6%
Professional Services	11,722.55	12,500.00	-777.45	93.8%
Total Administrative	12,275.45	13,200.00	-924.55	93.0%
Bond Payment	51,321.13	56,448.00	-5,126.87	90.9%
Interest				
Interest - Bond	10,075.35	17,800.00	-7,724.65	56.6%
Total Interest	10,075.35	17,800.00	-7,724.65	56.6%
Operating & Maintenance				
Clothing Allowance	3,000.00	3,000.00	0.00	100.0%
Equipment	4,813.52	16,884.00	-12,070.48	28.5%
Repairs & Maintenance	23,330.82	25,000.00	-1,669.18	93.3%
Supplies	0.00	305.00	-305.00	0.0%
Training	0.00	2,800.00	-2,800.00	0.0%
Utilities including Telephone	4,211.44	12,000.00	-7,788.56	35.1%
Total Operating & Maintenance	35,355.78	59,989.00	-24,633.22	58.9%
Reserve for Future Capital	0.00	11,500.00	-11,500.00	0.0%
Total Expense	109,027.71	158,937.00	-49,909.29	68.6%
Net Ordinary Income	-108,998.90	0.00	-108,998.90	100.0%
Net Income	-108,998.90	0.00	-108,998.90	100.0%

Maurice River Township, Fire District #1
Transaction Detail by Account
April 26 through May 23, 2016

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Checking, 1st Bank of Sea Isle							
Check	05/18/2016	debit	Inluti	250 checks		209.70	-209.70
Check	05/23/2016	auto	Comcast Cable	auto pay - 5/14-6/13/16		83.81	-293.51
Bill Pmt -Check	05/23/2016	1453	Atlantic City Electric	5500 2423 287		550.97	-844.48
Bill Pmt -Check	05/23/2016	1454	Comcast - SPC Video Act	8499050630024830 5/4-6/3/16		9.96	-854.44
Bill Pmt -Check	05/23/2016	1455	FD Testing Services LLC	Inv 75; fire hose testing, ground ladder testing		1,420.00	-2,274.44
Bill Pmt -Check	05/23/2016	1456	Fire & Safety Services, Ltd.	O&M/R&M - InvSI16-0879 service unit 2601		1,075.51	-3,349.95
Bill Pmt -Check	05/23/2016	1457	Nightlinger, Colavita & Volpa, ...	Prep 2015 Audit, Assis 2016 Budget, F/S, A/E's		5,278.00	-8,627.95
Bill Pmt -Check	05/23/2016	1458	Richard M Braslow Esq			2,775.00	-11,402.95
Bill Pmt -Check	05/23/2016	1459	South Jersey Gas Co			313.74	-11,716.69
Bill Pmt -Check	05/23/2016	1460	Verizon	7460630000		75.21	-11,791.90
Bill Pmt -Check	05/23/2016	1461	Vineiland Auto Electric Inc.	Acct 3710; nv 305173 R&M-evaluate truck/quote to repair		98.00	-11,889.90
Total Checking, 1st Bank of Sea Isle							
					0.00	11,889.90	-11,889.90
Accounts Payable							
Bill Pmt -Check	05/23/2016	1453	Atlantic City Electric	5500 2423 287		550.97	-650.97
Bill Pmt -Check	05/23/2016	1453	Atlantic City Electric	5500 2423 287		9.96	0.00
Bill Pmt -Check	05/23/2016	1454	Comcast - SPC Video Act	8499050630024830 5/4-6/3/16		9.96	9.96
Bill Pmt -Check	05/23/2016	1454	Comcast - SPC Video Act	8499050630024830 5/4-6/3/16		9.96	0.00
Bill Pmt -Check	05/23/2016	1455	FD Testing Services LLC	Inv 75; fire hose testing, ground ladder testing		1,420.00	-1,420.00
Bill Pmt -Check	05/23/2016	1455	FD Testing Services LLC	Inv 75; fire hose testing, ground ladder testing		1,420.00	0.00
Bill Pmt -Check	05/23/2016	1456	Fire & Safety Services, Ltd.	O&M/R&M - InvSI16-0879 service unit 2601		1,075.51	-1,075.51
Bill Pmt -Check	05/23/2016	1456	Fire & Safety Services, Ltd.	O&M/R&M - InvSI16-0879 service unit 2601		5,278.00	-5,278.00
Bill Pmt -Check	05/23/2016	1457	Nightlinger, Colavita & Volpa, ...	Prep 2015 Audit, Assis 2016 Budget, F/S, A/E's		2,775.00	-2,775.00
Bill Pmt -Check	05/23/2016	1458	Nightlinger, Colavita & Volpa, ...	Prep 2015 Audit, Assis 2016 Budget, F/S, A/E's		2,775.00	0.00
Bill Pmt -Check	05/23/2016	1458	Richard M Braslow Esq			313.74	-313.74
Bill Pmt -Check	05/23/2016	1459	South Jersey Gas Co			75.21	-75.21
Bill Pmt -Check	05/23/2016	1460	Verizon	7460630000		75.21	0.00
Bill Pmt -Check	05/23/2016	1461	Vineiland Auto Electric Inc.	Acct 3710; nv 305173 R&M-evaluate truck/quote to repair		98.00	-98.00
Total Accounts Payable							
					11,596.39	11,596.39	0.00
Encumbrance Payable							
General Journal	05/23/2016	16-may	Michael J. Bohrer, PC	May 2016 services - due 10/31/16		325.00	-325.00
Total Encumbrance Payable							
					0.00	325.00	-325.00
Administrative							
Professional Services							
Check	05/18/2016	debit	Inluti	250 checks		209.70	209.70
General Journal	05/23/2016	17-apr	Michael J. Bohrer, PC	Nov 2015 services - due 4/30/15		325.00	534.70
Bill	05/23/2016	17988	Nightlinger, Colavita & Volpa, ...	Prep 2015 Audit, Assis 2016 Budget, F/S, A/E's		5,278.00	5,812.70
Bill	05/23/2016	18044	Richard M Braslow Esq	Prof Services 2/25-4/7/16		1,975.00	7,787.70
Bill	05/23/2016	18044	Richard M Braslow Esq	Prof Services 4/12-5/3/16		800.00	8,587.70
Total Professional Services							
					8,587.70	0.00	8,587.70
Total Administrative							
					8,587.70	0.00	8,587.70

10:34 AM

05/18/16

Cash Basis

Maurice River Township, Fire District #1
Transaction Detail by Account
 April 26 through May 23, 2016

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Operating & Maintenance							
Repairs & Maintenance							
Bill	05/23/2016	75	FD Testing Services LLC	Inv 75; fire hose testing, ground ladder testing	1,420.00		1,420.00
Bill	05/23/2016	S116-0879	Fire & Safety Services, Ltd	O&M/R&M - Inv/S116-0879 service unit 2601	1,075.51		2,495.51
Bill	05/23/2016	305173	Vineland Auto Electric Inc.	Acct 3710; nv 305173 R&M-evaluate truck/quote to repair	98.00		2,593.51
Total Repairs & Maintenance					2,593.51	0.00	2,593.51
Utilities including Telephone							
Check	05/23/2016	auto	Comcast Cable	auto pay - 5/14-6/13/16	83.81		83.81
Bill	05/23/2016		Atlantic City Electric	55002423287; Utilities; 3/9-4/8/16	332.40		416.21
Bill	05/23/2016		Atlantic City Electric	55002423287; Utilities; 4/9-5/10/16 includes Exelon rate credit	218.57		634.78
Bill	05/23/2016		Comcast - SPC Video Act	8499050630024830 5/4-6/3/16	9.96		644.74
Bill	05/23/2016		South Jersey Gas Co	7460630000 3/9-4/7/16	194.09		838.83
Bill	05/23/2016		South Jersey Gas Co	7460630000; 4/8-5/10/16	119.65		958.48
Bill	05/23/2016		Verizon	856 785-2266 4/9-7/16	75.21		1,033.69
Total Utilities including Telephone					1,033.69	0.00	1,033.69
Total Operating & Maintenance					3,627.20	0.00	3,627.20
TOTAL					23,811.29	23,811.29	0.00

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Oath of Allegiance

I, Walter Hughes Sr. do solemnly swear (or affirm) that I will support ~~the~~ Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to ~~the~~ governments established in the United States and in this state, under ~~the~~ authority of the people.

I do further solemnly swear (or affirm) that I will impartially and justly perform all the duties of the office of Fire Commissioner according to the best of my ability.

Address PO Box 39

Dorchester, NJ 08316

Sworn and subscribed before me this
___ day of _____, 2016

Oath of Allegiance

I, Matt Corson do solemnly swear (or affirm) that I will support ~~the~~ Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to ~~the~~ governments established in the United States and in this state, under ~~the~~ authority of the people.

I do further solemnly swear (or affirm) that I will impartially and justly perform all the duties of the office of fire Commissioner according to the best of my ability.

Address 448S Rt 47

Delmont NJ 08314

Sworn and subscribed before me this
___ day of _____, 2016

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Manna River, COUNTY OF Cumberland

Resolution # 1-2016

Authorizing Appointment of Accountant
for the 2016-2017 Year

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 1 in the Township of Manna River County of Cumberland, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to ~~this~~ position as referenced above for the 2016-2017 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides ~~that~~ a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Manna River, County of Cumberland, as follows:

(1) Michael J. Bohrer is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

MICHAEL J. BOHRER, ESQ., CPA

A Professional Corporation

P.O. Box 855

820 S. Shore Rd.

Marmora, NJ 08223

(609) 390-0600, Fax (609) 390-7931

MBLAWCPA@AOL.Com

October 19, 2015

Joseph Sterling, Chairman
Board of Fire Commissioners
Maurice River Township, District #1
32 Newell Rd.
Leesburg, NJ 08327

Dear Mr. Sterling:

Thank you for the opportunity to present this proposal for professional accounting services to the Board of Fire Commissioners, Maurice River Township, District #1 (the "Board"). Based on our discussions, my services are proposed to include:

- I (or a representative of my firm in those months when I am unable) will attend the following six (6) meetings per year of the Board of Fire Commissioners –**November, December, March, May, October and one (1) other based on need.**
- I will present, at said meetings, a Treasurer's Report to include a summary of that month's disbursements (checks which we will prepare), a reconciliation of the bank account, a financial report to show available cash, a summary of year-to-date income and expenses including a comparison of each income and expense line item to the budgeted amount, and a detailed transaction report to show the specific postings to each account category.
- I will establish and maintain a set of accounting records sufficient to prepare monthly Treasurer's Reports and in a manner satisfactory to the outside auditors. I will post cash receipts and disbursements to the books of account.
- I will receive monthly bank statements and reconcile same to the books of account.
- I will evaluate the Board's available cash balance and make suggestions as to investment options so as to maximize the Board's interest income. Once approved, I will arrange for the transfer of funds, as appropriate.
- I will prepare an annual budget for submission to the State of New Jersey, Department of Community Affairs.
- I will coordinate year-end audit activities with the Independent Auditor and provide him with a detailed set of financial transactions, including documentation in support of the transactions.

- I will respond, in writing, to the Auditor's Management Letter comments, if any.
- I will prepare the Summary or Synopsis of Audit Report, including publication of same.
- I will prepare a Resolution and Group Affidavit of Commissioners approving the Audit.
- I will submit all required reports to the State of New Jersey, Department of Community Affairs.

My fee for the above-listed accounting services are **\$325.00** per month, and are payable upon submission of a statement. In addition to the quoted fee, any out-of-pocket expenses incurred on behalf of the Board will be itemized and billed at my cost. Finally, accounting services over and above those listed will be billed at an hourly rate of \$150.00. The term of this proposed engagement shall begin on **November 1, 2015 and end on October 31, 2016.**

Again, be reminded that the proposal is based on attendance at six (6) meetings per year. In addition, although I am a licensed Attorney (in addition to a Certified Public Accountant), be advised that the scope of my services does not include legal services.

Thank you, again, for the opportunity to submit this proposal. If the scope of services and fee arrangements meet with your approval, kindly sign and return the original of this letter while retaining the duplicate for your file.

Very truly yours,

Michael J. Bohrer, Esq., CPA

ACCEPTED BY:

Name

Title

Date

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Maurice River, COUNTY OF Cumberland

Resolution # 2-2016

Authorizing Appointment of Attorney
for the 2016-2017 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 1 in the Township of Maurice River, County of Cumberland concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2016-2017; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Maurice River, County of Cumberland, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Maria River, COUNTY OF Cumberland

Resolution # 3-2016

Authorizing Appointment of Auditor
for the 2016-2017 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Maria River, County of Cumberland concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2016-2017 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Maria River, County of Cumberland, as follows:

(1) Ray Colarita is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2017 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Maurice River, COUNTY OF Lumberton

Resolution # 4-2016

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Maurice River, County of Lumberton, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and/or 1st Bank of Sea-Isle City and/or Cape Bank.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Marricé River, COUNTY OF Cumberland

Resolution # 5-2016

Authorizing Regular Meeting Schedule
for the 2016-2017 Year

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Marricé River, County of Cumberland, as follows:

- (1) All regular meetings of the Commissioners shall take place on the last Monday of every month at 6:30 p.m. with caucus meetings to be held at 6:30 p.m. at the Leesburg Firehouse, 550 Main St., Leesburg, New Jersey. except June + August when no meetings are held
(List Dates of Meeting)
- (2) A summary of this resolution shall be mailed to the Daily Journal and the _____.
- (3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Marricé River, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Maurice River, COUNTY OF Cumberland

Resolution # 6-2016

**Designation of Official Newspapers for
Publications for the 2016-2017 Year**

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Maurice River, County of Cumberland, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2016-2017 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Maurice River, County of Cumberland, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2016-2017 year pursuant to New Jersey statutes shall be The Daily Journal and/or _____, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Marric River, COUNTY OF Camberland

Resolution # 7-2016

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Marric River, County of Camberland, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.

(3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Maurice River, COUNTY OF Lumberland

Resolution # 8-2016

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Maurice River, County of Lumberland, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Maurice River, County of Lumberland, as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$ _____.