BOARD OF FIRE COMMISSIONERS
Maurice River Township #1
Package Index
Meeting Date -October 19, 2015

Next Meeting Date - November 30, 2015 - 6:30 pm - Budget Adoption

CONTENT OF FINANCIAL PACKAGE

Pages	Description	Comments/Action
1	Content of Financial Package	
2 to 13	Financial Reports	Review reports, approve and sign checks
14 - 15	Budget Summary - 2015, 2016, changes	Approve Budget 2016.
16	E-mail from Colavita's office	additional info needed to complete budget
17	E-mail to Joe	website needs updating Need email addresses for: Matt, Walter, Wayne
18 - 19	Local Finance Notice - LFN 2015-20; Adjustment of Public Bidding Threshold	FYI

* Secretary - Please advertise for the budget adoption meeting at least 10 days prior to 11/30/15.

Get email addresses for:
Matt -
Walter -
Wayne -

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1
Checks Submitted for Approval
Meeting Date -October 19, 2015, 2015

Next Meeting Date - November 30, 2015

Check #		Amount	Payee	Purpose
1373**	$	60.00	USPS	Admin - Professional Fees
1374**	$	4,338.85	Wireless Communication	O&M - Equipment
1375**	$	436.50	CKR Services Inc	Admin - Professional Fees
1376-78**				
1384*	$	26.81	Teps Power Equipment	O&M - R&M
1385*	$	150.00	Gordon Gross	O&M - R&M
1386*	$	4,086.00	Continental Fire & Safety	O&M - Equipment
1387	$	2,135.43	Michael J Bohrer PC	Admin - Professional Fees

* Checks were approved and signed at last meeting.
** Checks 1373-1378 were given to Joe Sterling on 9/10/15.

Encumbrances:

Vendor Name:	Item Description:	Amount Due:
		$ -

1-Apr	$	32,406.89	received 6/8/15
1-Jul	$	34,313.18	received 7/10/15
1-Oct	$	38,125.75	received 10/8/15
31-Dec	$	47,657.19	
	$	152,503.01	

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1
FEMA GRANT
Meeting Date -October 19, 2015, 2015

FEMA Grant	$ 75,644.00			
				Budget Item
Received from FEMA	$ 61,694.00	1/14/2015		
Continental Fire Bill	$ (61,693.75)	1/1/2015	Turnout Gear	Turnout Gear
Nat Alexander Bill	$ (6,722.50)	3/13/2015	Facepieces	Masks
Nat Alexander Bill	$ (500.00)	3/13/2015	Lg Mask Bags	Masks
Continental Fire Bill	$ (483.75)	3/19/2015	Safety Vests	Vests
Requested from FEMA	$ 3,672.00	3/23/2015		
Boards 5% share	$ 3,981.00	3/30/2015		
Received from FEMA	$ 10,000.00	9/4/2015		
All Hands Fire Equip	$ (533.43)	9/10/2015	Accountability Tags	Equipment
Chief Supply Corp	$ (985.00)	9/10/2015	Accountability	Equipment
Continental Fire Bill	$ (4,086.00)	9/29/2015	helmet light, glove	Equipment
Wireless Comm Bill	$ (4,338.85)	9/29/2015	10 motorola minitor	Equipment
	$ 3.72			

Variances	$ 35.00	Shipping of Vests
	$ (0.25)	Turnout Gear
	$ 38.47	unknown

11:28 AM
10/19/15
Cash Basis

Maurice River Township, Fire District #1
Balance Sheet
As of October 19, 2015

		Oct 19, 15
ASSETS		
Current Assets		
Checking/Savings		
CD - 1st Bank of Sea Isle		9,000.00
Checking, 1st Bank of Sea Isle		46,464.90
Total Checking/Savings		55,464.90
Total Current Assets		55,464.90
Fixed Assets		
Building Improvements (Net)		855,070.00
Vehicles & Equipment (Net)		19,328.00
Total Fixed Assets		874,398.00
TOTAL ASSETS		**929,862.90**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Accrued Interest on LT Debt		4,456.88
Bond & Loan Debt due w/in 1 Yr		53,949.00
Total Other Current Liabilities		58,405.88
Total Current Liabilities		58,405.88
Long Term Liabilities		
Due on Equipment Loan		46,282.42
Due to USDA		441,662.15
Total Long Term Liabilities		487,944.57
Total Liabilities		546,350.45
Equity		
Invested In Capital Assets, net		332,505.43
Restricted for		
Future Capital Outlays	29,226.00	
Total Restricted for		29,226.00
Retained Earnings		46,541.25
Unrestricted		
Undesignated	44,032.72	
Total Unrestricted		44,032.72
Net Income		-68,792.95
Total Equity		383,512.45
TOTAL LIABILITIES & EQUITY		**929,862.90**

This report has been adjusted for the 2014 Audit figures. Michael J Bohrer only posts to checking accounts and long term liability accounts. All other accounts and figures are from the Auditor.

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1
Bank Reconciliation - 1st Bank of Sea Isle City
October 19, 2015

Balance per Bank @	9/30/2015	$	63,527.36

Add: Deposits in Transit:

Less: Outstanding Checks:

1368	$	552.63
1369	$	9.96
1370	$	790.00
1379	$	9,000.00
1381	$	195.00
1382	$	29.16
1383	$	144.46
auto 10/1	$	93.01
auto 10/25	$	12,854.00
1384	$	26.81
1386	$	4,086.00
1387	$	2,135.43

		$ 29,916.46	
Adjusted Bank Balance & Book Balance:		$ 33,610.90	ok

Maurice River Township, Fire District #1
Profit & Loss
January 1 through October 19, 2015

		Jan 1 - Oct 19, 15
Ordinary Income/Expense		
Income		
Grant Income		75,366.00
Income from Taxation		66,720.00
Total Income		142,086.00
Expense		
Administrative		
Advertising	191.60	
Election	472.48	
Professional Services	10,128.48	
Total Administrative		10,792.56
Bond Payment		48,996.37
Interest		
Interest - Bond	12,399.11	
Total Interest		12,399.11
Operating & Maintenance		
Clothing Allowance	3,000.00	
Equipment	31,276.22	
Masks	7,222.50	
Repairs & Maintenance	13,392.88	
Training	2,900.00	
Turnout Gear	61,693.75	
Utilities including Telephone	9,721.81	
Vests	483.75	
Total Operating & Maintenance		129,690.91
Reserve for Future Capital		9,000.00
Total Expense		210,878.95
Net Ordinary Income		-68,792.95
Other Income/Expense		
Other Expense		
Void		0.00
Total Other Expense		0.00
Net Other Income		0.00
Net Income		**-68,792.95**

1st Bank of Sea Isle City
4301 Landis Ave.
Sea Isle City, NJ 08243
(609) 263-4102

>01589 5711014 001 092047 10Z
BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TWP FIRE DISTRICT #1
PO BOX 855
MARMORA NJ 08223-0855

DEBITS 11

SUMMARY OF YOUR ACTIVITY

STATEMENT DATE		SEP 30 15
STATEMENT NUMBER		2552003028
BEGINNING BALANCE		61412.81
DEPOSIT AMOUNT	+	10000.00
WITHDRAWAL AMOUNT	-	7885.45
SERVICE CHARGE	-	.00
ENDING BALANCE	=	63527.36

BY FEDERAL LAW AS OF 1-1-2013 FUNDS IN NON-INTEREST BEARING TRANSACTION ACCOUNTS WILL NO LONGER RECEIVE UNLIMITED FDIC DEPOSIT INSURANCE

TAXEXMT/NONPROF **2552003028**
ACTIVITY BEGINNING **SEP 01 15**

			WITHDRAWALS	DEPOSITS	BALANCE SUMMARY
SEP 01	COMCAST COMCAST 090115 PPD		93.01		$ 61412.81
SEP 03	CHECK NUMBER	1366	31.10		$ 61319.80
SEP 04	FEMA TREAS 310 222623555700700	MISC PAY 090415 CCD		10000.00	$ 61288.70
					$ 71288.70
SEP 04	CHECK NUMBER	1364	667.80		$ 70620.90
SEP 04	CHECK NUMBER	1365	384.00		$ 70236.90
SEP 08	CHECK NUMBER	1367	55.76		$ 70181.14
SEP 17	CHECK NUMBER	1372	985.00		$ 69196.14
SEP 18	CHECK NUMBER	1371	533.43		$ 68662.71
SEP 28	CHECK NUMBER	1374	4338.85		$ 64323.86
SEP 30	CHECK NUMBER	1373	60.00		$ 64263.86
SEP 30	CHECK NUMBER	1375	436.50		$ 63827.36
SEP 30	CHECK NUMBER	1380	150.00		$ 63677.36
SEP 30	CHECK NUMBER	1385	150.00		$ 63527.36

CHECKS PAID ON YOUR ACCOUNT

CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT	CHECK	DATE	AMOUNT
1364	09/04	667.80	1371	09/18	533.43	**		
1365	09/04	384.00	1372	09/17	985.00	1380	09/30	150.00
1366	09/03	31.10	1373	09/30	60.00	**		
1367	09/08	55.76	1374	09/28	4338.85	1385	09/30	150.00
**			1375	09/30	436.50			

** = Gap in Sequence

01589 5711014 002030 004058 00001/00002

(03B) PDD790-01 2552003028 9/30/15 00 00

7

Z0070638

SEE REVERSE FOR IMPORTANT INFORMATION

FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 60, MAIN STREET
LEESBURG, NJ 08327

1ST BANK OF SEA ISLE CITY
4301 Landis Ave.
Sea Isle City, NJ 08243
55-7124/2312

1364 — 8/31/2015
PAY TO THE ORDER OF Atlantic City Electric $ *667.80
Six Hundred Sixty-Seven and 80/100 DOLLARS
Atlantic City Electric
PO Box 13610
Philadelphia, PA 19101
MEMO 5500 2423 287
⑈001364⑈ ⑆231271242⑆ 2 55 2003028⑈

#1364 $667.80

1365 — 8/31/2015
PAY TO THE ORDER OF Franklin Alarm Company Inc $ *384.00
Three Hundred Eighty-Four and 00/100 DOLLARS
Franklin Alarm Company Inc
PO Box 84
Franklinville, NJ 08322
MEMO O&M/R&M - Fire Alarm Monitoring 9/2015-8/2016
⑈001365⑈ ⑆231271242⑆ 2 55 2003028⑈

#1365 $384.00

1366 — 8/31/2015
PAY TO THE ORDER OF South Jersey Gas Co $ *31.10
Thirty-One and 10/100 DOLLARS
South Jersey Gas Co
PO Box 6091
Bellmawr, NJ 08099-6091
MEMO 7460630000
⑈001366⑈ ⑆231271242⑆ 2 55 2003028⑈

#1366 $31.10

1367 — 8/31/2015
PAY TO THE ORDER OF The Daily Journal $ *55.76
Fifty-Five and 76/100 DOLLARS
The Daily Journal
NJ Press Media Solutions
PO Box 677310
Dallas, TX 75267-7310
MEMO Acct VIN-108582; Inv 5345539 synopsis 2014 balanc
⑈001367⑈ ⑆231271242⑆ 2 55 2003028⑈

#1367 $55.76

1371 — 9/10/15
PAY TO THE ORDER OF All Hands Fire Equipment $ 533.43
Five hundred thirty-three 43/100 DOLLARS
MEMO
⑈001371⑈ ⑆231271242⑆ 2 55 2003028⑈

#1371 $533.43

1372 — 9/10/15
PAY TO THE ORDER OF Chief Supply $ 985.00
Nine hundred Eighty-five 00/100 DOLLARS
MEMO
⑈001372⑈ ⑆231271242⑆ 2 55 2003028⑈

#1372 $985.00

1373 — 9/24/15
PAY TO THE ORDER OF Us Postal Service $ 60.00
Sixty 00/100 DOLLARS
MEMO P.O. Box 60 Service Fee
⑈001373⑈ ⑆231271242⑆ 2 55 2003028⑈

#1373 $60.00

1374 — 9/24/15
PAY TO THE ORDER OF Wireless $ 4,338.85
Four Thousand Three hundred thirty-Eight 85/100 DOLLARS
MEMO
⑈001374⑈ ⑆231271242⑆ 2 55 2003028⑈

#1374 $4,338.85

1375 — 9-29-15
PAY TO THE ORDER OF CKR SERVICES INC. $ 436.50
FOUR HUNDRED & THIRTY SIX 50/100 DOLLARS
MEMO
⑈001375⑈ ⑆231271242⑆ 2 55 2003028⑈

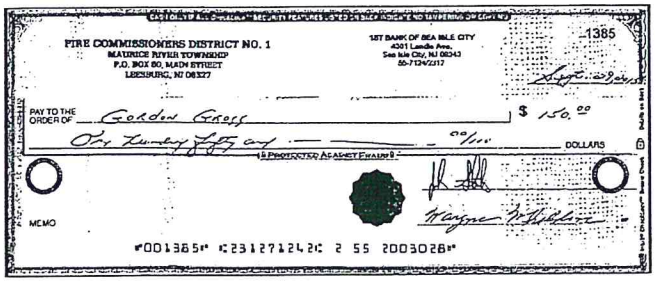
#1375 $436.50

1380 — 9/28/2015
PAY TO THE ORDER OF Gordon Gross $ **150.00
One Hundred Fifty and 00/100 DOLLARS
Gordon Gross
64 Station Road
Box 303
Leesburg, NJ 08327
MEMO Inv #308262, Cleaning August 2015
⑈001380⑈ ⑆231271242⑆ 2 55 2003028⑈

#1380 $150.00

01589 5711014 002031 004060 00002/00002

8


FIRE COMMISSIONERS DISTRICT NO. 1
MAURICE RIVER TOWNSHIP
P.O. BOX 80, MAIN STREET
LEESBURG, NJ 08327

1ST BANK OF SEA ISLE CITY
4301 Landis Ave.
Sea Isle City, NJ 08243
55-712/2212

1385

PAY TO THE ORDER OF Gordon Gross $ 150.00

One Hundred Fifty and 00/100 DOLLARS

PROTECTED AGAINST FRAUD

MEMO

⑈001385⑈ ⑆231271242⑆ 2 55 2003028⑈

#1385 $150.00

BOARD OF FIRE COMMISSIONERS
MAURICE RIVER TOWNSHIP FIRE DISTRICT #1

CERTIFICATES OF DEPOSIT

Name of Bank & Account #	Term & Rate	Face Value	Issue/ Reissue Date	Maturity Date
Reserve for Future Capital Funds:				
1st Bank of Sea Isle City #unknown at this time	3 months .17%	**$9,000.00**	10/19/15	1/19/16

10

11:31 AM

10/19/15

Cash Basis

Maurice River Township, Fire District #1
Profit & Loss Budget vs. Actual
January through December 2015

	Jan - Dec 15	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Grant Income	75,366.00	75,644.00	-278.00	99.6%
Income from Taxation	66,720.00	152,503.00	-85,783.00	43.7%
Interest/Dividend Income	0.00	50.00	-50.00	0.0%
Supplemental Fire Services Prog	0.00	575.00	-575.00	0.0%
Total Income	142,086.00	228,772.00	-86,686.00	62.1%
Expense				
Administrative				
Advertising	191.60	200.00	-8.40	95.8%
Election	472.48	500.00	-27.52	94.5%
Professional Services	10,128.48	11,000.00	-871.52	92.1%
Total Administrative	10,792.56	11,700.00	-907.44	92.2%
Bond Payment	** 53,949.41	53,950.00	-0.59	100.0%
Interest				
Interest - Bond	** 20,300.07	20,300.00	0.07	100.0%
Total Interest	20,300.07	20,300.00	0.07	100.0%
Operating & Maintenance				
Clothing Allowance	3,000.00	3,000.00	0.00	100.0%
Equipment	* 31,276.22	15,073.00	16,203.22	207.5%
Masks	7,222.50	5,950.00	1,272.50	121.4%
Protective Gear	0.00	5,694.00	-5,694.00	0.0%
Repairs & Maintenance	13,392.88	25,000.00	-11,607.12	53.6%
Supplies	0.00	305.00	-305.00	0.0%
Training	2,900.00	2,800.00	100.00	103.6%
Turnout Gear	61,693.75	61,500.00	193.75	100.3%
Utilities including Telephone	9,721.81	12,000.00	-2,278.19	81.0%
Vests	483.75	2,500.00	-2,016.25	19.4%
Total Operating & Maintenance	129,690.91	133,822.00	-4,131.09	96.9%
Reserve for Future Capital	9,000.00	9,000.00	0.00	100.0%
Total Expense	223,732.95	228,772.00	-5,039.05	97.8%
Net Ordinary Income	-81,646.95	0.00	-81,646.95	100.0%
Other Income/Expense				
Other Expense				
Void	0.00			
Total Other Expense	0.00			
Net Other Income	0.00			
Net Income	**-81,646.95**	**0.00**	**-81,646.95**	**100.0%**

*Equipment account is over budget due to the $21,275 spent on a new heater for office/meeting room.

**Bond payment & Interest for USDA Loan are posted on this report as the amount auto withdrawals on October 25.

AROUND NOVEMBER/DECEMBER A FORMAL BUDGET TRANSFER RESOLUTION MUST BE APPROVED BY THE BOARD TO DEAL WITH ITEMS THAT ARE OVER BUDGETED.

11:37 AM
10/19/15
Cash Basis

Maurice River Township, Fire District #1
Transaction Detail by Account
September 29 through October 19, 2015

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Checking, 1st Bank of Sea Isle							
Bill Pmt -Check	09/29/2015	1384	Teps Power Equipment	Inv #W3896 2-blade 14" abrasive (MT-1"HS)		26.81	-26.81
Check	09/29/2015	1386	Continental Fire & Safety Inc	Inv #E4507; protective gear - helmet lights, hex armor glove		4,086.00	-4,112.81
Check	09/29/2015	1373	US Postal Service	Box 60, 08327 - box renewal		60.00	-4,172.81
Check	09/29/2015	1374	Wireless Communications & El...	Quote QVLF9915 - 10 motorola minitor vi 5 ch w/sv		4,338.85	-8,511.66
Check	09/29/2015	1375	CKR Services Inc			436.50	-8,948.16
Check	09/29/2015	1385	Gordon Gross	Sept		150.00	-9,098.16
Check	10/01/2015	auto	Comcast Cable	auto pay - 9/14-10/13/15		93.01	-9,191.17
Bill Pmt -Check	10/19/2015	1387	Michael J. Bohrer, PC			2,135.43	-11,326.60
Total Checking, 1st Bank of Sea Isle					0.00	11,326.60	-11,326.60
Accounts Payable							
Bill Pmt -Check	09/29/2015	1384	Teps Power Equipment	Inv #W3896 2-blade 14" abrasive (MT-1"HS)		26.81	-26.81
Bill Pmt -Check	09/29/2015	1384	Teps Power Equipment	Inv #W3896 2-blade 14" abrasive (MT-1"HS)	26.81		0.00
General Journal	10/19/2015	15-oct-2	Michael J. Bohrer, PC	Sept 2015 services - due 10/31/15		2,010.00	-2,010.00
General Journal	10/19/2015	15-oct-2	Michael J. Bohrer, PC	Sept 2015 services - due 10/31/15	2,010.00		0.00
Bill Pmt -Check	10/19/2015	1387	Michael J. Bohrer, PC		2,135.43		2,135.43
Bill Pmt -Check	10/19/2015	1387	Michael J. Bohrer, PC			2,135.43	0.00
Total Accounts Payable					4,172.24	4,172.24	0.00
Encumbrance Payable							
General Journal	10/19/2015	15-oct-1	Michael J. Bohrer, PC	Oct 2015 services - due 10/31/15		335.00	-335.00
General Journal	10/19/2015	15-oct-2	Michael J. Bohrer, PC	Accounting Services 5/1-10/31/15	2,010.00		1,675.00
Total Encumbrance Payable					2,010.00	335.00	1,675.00
Administrative							
Professional Services							
Check	09/29/2015	1373	US Postal Service	Box 60, 08327 - box renewal	60.00		60.00
Check	09/29/2015	1375	CKR Services Inc		436.50		496.50
General Journal	10/19/2015	15-sep-2	Michael J. Bohrer, PC	Sept 2015 services - due 10/31/15	335.00		831.50
Bill	10/19/2015		Michael J. Bohrer, PC	5/1-10/31/15 copies/postage	125.43		956.93
Total Professional Services					956.93	0.00	956.93
Total Administrative					956.93	0.00	956.93
Operating & Maintenance							
Equipment							
Check	09/29/2015	1386	Continental Fire & Safety Inc	Inv #E4507; protective gear - helmet lights, hex armor glove	4,086.00		4,086.00
Check	09/29/2015	1374	Wireless Communications & El...	Quote QVLF9915 - 10 motorola minitor vi 5 ch w/sv	4,338.85		8,424.85
Total Equipment					8,424.85	0.00	8,424.85
Repairs & Maintenance							
Bill	09/29/2015	W38996	Teps Power Equipment	Inv #W3896 2-blade 14" abrasive (MT-1"HS)	26.81		26.81
Check	09/29/2015	1385	Gordon Gross	Sept	150.00		176.81
Total Repairs & Maintenance					176.81	0.00	176.81

11:37 AM
10/19/15
Cash Basis

Maurice River Township, Fire District #1
Transaction Detail by Account
September 29 through October 19, 2015

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Utilities including Telephone							
Check	10/01/2015	auto	Comcast Cable	auto pay - 9/14-10/13/15	93.01		93.01
Total Utilities including Telephone					93.01	0.00	93.01
Total Operating & Maintenance					8,694.67	0.00	8,694.67
TOTAL					15,833.84	15,833.84	0.00

Board of Fire Commissioners - Maurice River Township #1

Budget Comparison **10/19/2015**

			2015	changes		2016
INCOME						
	SUPPLIMENTAL FIRE SERV PROG		$ 575	$ (60)		$ 515
2%	FUNDS RAISED FROM TAXATION		$ 152,503	$ 3,050		$ 155,553
	Tax Levy Exclusions (raised from taxation)			$ 2,500		$ 2,500
	LEVY CAP BANK UTILIZED			$ 319		$ 319
EXPENSES						
ADMIN	ADVERTISING		$ 200	$ -		$ 200
	CONTINGENT EXPENSES-ADMIN			$ -		
	ELECTION		$ 500	$ -		$ 500
	INSURANCE/OFFICE		$ -	$ -		$ -
	LEGAL		$ -	$ -		$ -
	PROFESSIONAL FEES		$ 11,000	$ 1,500		$ 12,500
P&I	BOND PAYMENTS	*	$ 53,950	$ 2,498		$ 56,448
	CAPITAL LEASE		$ -	$ -		$ -
	IMPROVEMENTS TO FIRE HALL		$ -	$ -		$ -
	INTEREST	*	$ 20,300	$ (2,500)		$ 17,800
	INTERGOV'T LOAN PRINCIPAL			$ -		
O&M	CLOTHING ALLOWANCE		$ 3,000	$ -		$ 3,000
	CONTINGENT EXPENSES-O&M		$ -	$ -		$ -
	EQUIPMENT		$ 15,073	$ 1,811		$ 16,884
	EQUIPMENT USE-INTER GOV'T		$ -	$ -		$ -
	LEASE RENTAL		$ -	$ -		$ -
	MASKS		$ 5,950	$ (5,950)	*	
	MISCELLANEOUS		$ -	$ -		$ -
	PROTECTIVE GEAR		$ 5,694	$ (5,694)	*	
	REIMBURSEMENT		$ -	$ -		$ -
	REPAIRS & MAINTENANCE		$ 25,000	$ -		$ 25,000
	SUPPLIES		$ 305	$ -		$ 305
	TURNOUT GEAR		$ 61,500	$ (61,500)	*	$ -
	TRAINING		$ 2,800	$ -		$ 2,800
	UTILITIES		$ 12,000	$ -		$ 12,000
	VESTS		$ 2,500	$ (2,500)	*	
	RESERVE FOR FUTURE CAPITAL		$ 9,000	$ 2,500		$ 11,500
TOTAL EXPENSE			$ 228,772	$ (69,835)		$ 158,937
OTHER INCOME/EXPENSE						
	INTEREST INCOME		$ 50	$ -		$ 50
	GRANTS		$ 75,644	$ (75,644)	*	$ -
	UTILIZATION OF PRIOR YR FUNDS			$ -		
NET INCOME			$ -			$ -

2016 total to be raised by taxation = $ 158,372

* amounts net to zero

2016 Levy Cap Summary

Maurice River Fire District 1
Cumberland

LEVY CAP CALCULATION				
Prior Year Amount to be Raised by Taxation for Fire District Purposes			$	152,503
Changes in Service Provider (+/-)				-
DLGS Approved Adjustments				-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation				152,503
Plus: 2% Cap Increase				3,050
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS				155,553
Exclusions				
Shared Service Exclusion				-
Change in Total Debt Service Appropriation				-
Allowable Pension Increases				-
Allowable Increase in Health Care Costs				-
Changes in LOSAP Contributions (+/-)				-
Extraordinary Costs due to a "Declared" Emergency				-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays				2,500
Total Exclusions				2,500
Less: Cancelled or Unexpended Referendum Amounts				-
Increase in Ratable Valuation (New Construction/Additions)	$	-		
Prior Year Local Fire District Tax Rate (3 decimals/$100)		$0.155		-
ADJUSTED TAX LEVY				158,053
Amount Utilized from Levy Cap Bank from 2013				319
Amount Utilized from Levy Cap Bank from 2014				-
Amount Utilized from Levy Cap Bank from 2015				-
Maximum Tax Levy Before Referendum				158,372
Amount Proposed for Levy Cap Referendum				-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION			$	158,372

CAP BANK CALCULATION				
Amount to be Raised by Taxation	$	158,372		
Cap Bank Available from Prior Year (2013) for 2016 Budget		2,758		
Cap Bank Available from Prior Year (2014) for 2016 Budget		-		
Revised Cap Bank from Prior Year (2014) Available for 2017 Budget				-
Cap Bank Available from Prior Year (2015) for 2016 Budget		9,049		
Revised Cap Bank from Prior Year (2015) Available for 2017 Budget				9,049
Cap Bank from Current Year (2016) Available for 2017 Budget				(319)
Cap Bank Available from 2016 for 2017 Budget			$	0

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LFN 2015-20

September 28, 2015

Local Finance Notice

Chris Christie, *Governor* | Kim Guadagno, *Lt. Governor* | Charles A. Richman, *Commissioner* | Timothy J. Cunningham, *Director*

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Fire District Officials

ADJUSTMENT OF PUBLIC BIDDING THRESHOLD EFFECTIVE JULY 1, 2015

Pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), Governor Chris Christie has exercised his authority to adjust bid thresholds for contracting units subject to the Local Public Contracts Law and Public School Contracts Law. These adjustments became effective July 1, 2015.

For contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b), and take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3 and 18A:18A-3, the maximum bid threshold has been increased from **$36,000 to $40,000**.

If a contracting unit governed by the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) does not have a Qualified Purchasing Agent, the maximum bid threshold remains **$17,500**. The maximum bid threshold for those contracting units subject to the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) that do not have a Qualified Purchasing Agent has been increased from **$26,000 to $29,000**.

Contracting units should review their procurement policies and enabling resolutions or ordinances (as appropriate to the agency) to determine what action, if any, is needed to take advantage of the higher bid and quotation thresholds. Where the contracting unit has set fixed amounts, the governing body should act accordingly to adjust the bid and quotation threshold amounts. This should also be reflected if resolutions appointing a qualified purchasing agent used fixed threshold amounts. Contracting units still have the option to set their bid thresholds at a lower amount.

Contracts exceeding the new threshold are subject to the appropriate requirements of the Local Public Contracts Law and the Public School Contracts Law. As a result of the change in bid threshold, the 15% threshold for the informal receipt of quotations thresholds of N.J.S.A. 40A:11-6.1(a) and 18A:18A-37(a) also changes. The following table summarizes the most current bid and quotation thresholds:

	Bid Threshold	Quotation Threshold
LPCL Units without QPAs	$17,500	$2,625
PSCL Units without QPAs	$29,000	$4,350
LPCL & PSCL Units with QPAs	$40,000	$6,000

Please note that the political contribution threshold (pay-to-play) of $17,500 remains in place. All procurement over $17,500 and less than agency's new, higher bid threshold (window contracts) are subject to those laws.

An exception to the above-referenced bid threshold calculation involves "road contracts" subject to N.J.S.A. 27:2-1. This law requires that "...when the cost of constructing, reconstructing or resurfacing any State, county or municipal road, street or highway, or portion thereof, will exceed [the bid threshold]", the odd-year bid threshold adjustment formula that was in effect prior to P.L 1999, c. 440 for all contracting units still applies. Under this formula, the applicable bid threshold for these road projects is currently **$18,800**.

In addition, the current bid threshold for public school student transportation contracts as calculated pursuant to N.J.S.A. 18A:39-3 is **$18,800**.

Recipients are asked to distribute copies of this Notice to personnel such as the Chief Administrative Officer, Chief Financial Officer, Purchasing Agent, and other staff members who deal with purchasing issues.

If you have any questions regarding this matter, please feel free to contact our staff at (609) 292-7842 or by e-mail at lpcl@dca.nj.gov.

Approved: Timothy J. Cunningham, Director