

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

AGENDA

Tuesday, April 1, 2014

Time: _____

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

Attendance - Roll Call

_____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

Pledge of Allegiance to the United States Flag

Nomination & Election of Chairman

Open Nominations:

Close Nominations:

Voice Vote:

Nominations & Election of Secretary

Open Nominations:

Close Nominations:

Voice Vote:

Nominations & Election of Treasurer

Open Nominations:

Close Nominations:

Voice Vote:

Resolutions

1. **Resolution No. 2014-15:01** Appoints the South Jersey Times as the official newspaper.
Motion: _____ Second _____

2. **Resolution No. 2014-15:02** Approves the official meeting dates for the 2014-15 year, Authorizes advertisement of same, along with the 2015 annual election and reorganization.
Motion: _____ Second _____

3. **Resolution No. 2014-15:03** Authorizes contract with Port Elizabeth Fire Company for fire suppression for the 2014-15 year and establishes terms of payment.
Motion: _____ Second _____

4. **Resolution No. 2014-15:04** Authorizes appointment of Nightlinger, Colavita & Volpa P.O. Box 799, Williamstown, NJ 08094 as auditor and accounting firm, with Raymond Colavita as Agent.
Motion: _____ Second _____

5. **Resolution No. 2014-15:05** Authorizes to maintain checking account at Susquehanna Bank and designates treasurer and chairman as primary authorized signatories.
Motion: _____ Second _____

6. **Resolution No. 2014-15:06** Authorizes appointment of Frank DiDomenico, 8 Lasalle Drive, Vineland, NJ 08360 as solicitor of record.
Motion: _____ Second _____
7. **Resolution No. 2014-15:07** Appoints Linda L. Costello as Recording Secretary for 2014-15 with an annual salary of \$590.00 and establishes terms of payment.
Motion: _____ Second _____
8. **Resolution No. 2014-15:08** Authorizes appointment of Richard Braslow, Esquire, 516 Fielders Lane, Toms River, NJ 08755 as consultant for the purpose of equipment acquisitions.
Motion: _____ Second _____

Resolutions #2014-15:01 thru #2014-15:08

Roll Call: Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone _____ Ewan _____

9. Motion to accept the current Port Elizabeth Volunteer Fire Company's Chief as Officer in Charge, Brandon Nelson.
Motion: _____ Second _____
Roll Call: Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone _____ Ewan _____

Approval of Minutes of Previous Meetings:

Meeting Date: January 7, 2014, February 4, 2014, March 4, 2014 Regular Meetings and March 4, 2014 Reorganization meeting.

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Chief's Report

Motion to Receive the Chief's Report

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Correspondence

Committee Reports

Old Business

New Business

Good of the Commission

Reading of the Bills

Bill List

Port Elizabeth VFC		Contracted Service – January	
Port Elizabeth VFC		Contracted Service – April	

Motion to Pay Bills

Motion _____ Second _____

Roll Call: ___ Ewan ___ Lafferty Jr. ___ Kelley ___ Lafferty Sr. ___ Rascone

Treasurer's Report

Motion to Receive the Treasurer's Report \$ _____

Motion _____ Second _____

Roll Call: ___ Ewan ___ Lafferty Jr. ___ Kelley ___ Lafferty Sr. ___ Rascone

Adjournment

Motion _____ Second _____ Time _____

Treasurer's Report

Prev. Bal.		\$97,974.46
	Interest Earned	
	Disbursements	

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON
April 1, 2014**

Tuesday, April 1, 2014

7:00 P.M.

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, April 1, 2014 at 7:00 PM. The meeting was held at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Commissioner Glenn Ewan. The following commissioners were present: John Lafferty Jr., Jack Lafferty Sr., Glenn Ewan.

The Open Public Meeting statement was read by Mr. Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

Nomination & Election of Officers

John Lafferty Jr. made a motion to open nominations for the offices of chairman, secretary and treasurer. Jack Lafferty Sr. seconded the motion. Motion carried unanimously by voice vote. John Lafferty Jr. nominated Glenn Ewan for chairman, seconded by Jack Lafferty Sr. John Lafferty Jr. nominated Keith Kelley for secretary, seconded by Jack Lafferty Sr. Glenn Ewan nominated John Lafferty Jr. for treasurer, seconded by Jack Lafferty Sr.

Roll Call: Ayes - Lafferty Jr., Lafferty Sr., Ewan Nays - None

Resolutions

1. **Resolution No. 2014-15:01** Appoints the South Jersey Times as the official newspaper.
2. **Resolution No. 2014-15:02** Approves the official meeting dates for the 2014-15 year, Authorizes advertisement of same, along with the 2015 annual election and reorganization.
3. **Resolution No. 2014-15:03** Authorizes contract with Port Elizabeth Fire Company for fire suppression for the 2014-15 year and establishes terms of payment.
4. **Resolution No. 2014-15:04** Authorizes appointment of Nightlinger, Colavita & Volpa P.O. Box 799, Williamstown, NJ 08094 as auditor and accounting firm, with Raymond Colavita as Agent.
5. **Resolution No. 2014-15:05** Authorizes to maintain checking account at Susquehanna Bank and designates treasurer and chairman as primary authorized signatories.
6. **Resolution No. 2014-15:06** Authorizes appointment of Frank DiDomenico, 8 Lasalle Drive, Vineland, NJ 08360 as solicitor of record.
7. **Resolution No. 2014-15:07** Appoints Linda L. Costello as Recording Secretary for 2014-15 with an annual salary of \$590.00 and establishes terms of payment.
8. **Resolution No. 2014-15:08** Authorizes appointment of Richard Braslow, Esquire, 516 Fielders Lane, Toms River, NJ 08755 as consultant for the purpose of equipment acquisitions.

Jack Lafferty Sr. made a motion to adopt Resolutions #2014-15:01 thru #2014-15:08, seconded by John Lafferty Jr.

Roll Call: Ayes – Lafferty Jr., Lafferty Sr., Ewan Nays - None

9. Motion to accept the current Port Elizabeth Volunteer Fire Company’s Chief, Brandon Nelson, as Officer in Charge,
Jack Lafferty Sr. made a motion to approve Chief Brandon Nelson as Officer In Charge, seconded by John Lafferty Jr.

Roll Call: Ayes – Lafferty Jr., Lafferty Sr., Ewan Nays - None

Minutes

The minutes of the following meetings were presented for approval: January 7, 2014 regular meeting, February 4, 2014 regular meeting, March 4, 2014 regular meeting, March 4, 2014 reorganization meeting.

Jack Lafferty Sr. made a motion to approve the minutes of February 4, 2014, seconded by John Lafferty Jr.

Roll Call: Ayes – Lafferty Sr., Lafferty Jr., Ewan Nays – None Abstentions – None

All other minutes were tabled due to attendance.

Chief’s Report

Chief Nelson reported eight calls during the month of March 2014.

Chief Nelson asked the procedure to dispose of expired insurance and registration cards. Mr. Ewan will have them shredded.

Chief Nelson asked the procedure for adopting resolutions. Mr. Ewan explained the process and suggest information for consideration at future meetings be provided to the commissioners in advance or submitted to the recording secretary for distribution prior to an upcoming meeting to allow for review.

Chief Nelson advised he was approached by the Chief of Cumberland VFC regarding coin drops at the intersection of Routes 47 and 347. John Lafferty Jr. made a motion to table the discussion till the May meeting so more information can be obtained, seconded by Jack Lafferty Sr.

Roll Call: Ayes – Lafferty Sr., Lafferty Jr., Ewan Nays – None

Chief Nelson advised he has the Basic Training paperwork.

John Lafferty Jr. made a motion to accept the Chief’s Report, seconded by Jack Lafferty Sr.

Roll Call: Ayes – Lafferty Sr., Lafferty Jr., Ewan Nays – None

Correspondence - None

Old Business - None

New Business - None

Good of the Commission - None

Reading of the Bills

Port Elizabeth VFC	Contracted Service – January	\$5,616.59
Port Elizabeth VFC	Contracted Service – April	<u>5,946.97</u>
		\$11,563.56

John Lafferty Jr. made a motion to pay all properly submitted bills, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Lafferty Jr., Lafferty Sr., Ewan Nays: None

Treasurer's Report

A treasurer's report reflected a current balance of \$86,410.19 following payment of the approved bill list.

Jack Lafferty Sr. made a motion to approve the treasurer's report, seconded by John Lafferty Jr.

Roll Call: Ayes: Lafferty Jr., Lafferty Sr., Ewan Nays: None

Call for Adjournment

Jack Lafferty Sr. made a motion to adjourn the meeting at 8:45 PM, seconded by John Lafferty Jr.

Respectfully submitted by,

Linda L. Costello

*MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution*

Resolution #2014-15:01

WHEREAS the Board of Fire Commissioners of District #3, Maurice River Township, Port Elizabeth, New Jersey are required by law to have an official vehicle through which public announcements are disseminated to the general public, and

WHEREAS the Board of Fire Commissioners of District #3, Maurice River Township, Port Elizabeth, New Jersey desire to have all public and legal announcements published in the newspaper.

BE IT RESOLVED that the Board of Fire Commissioners of District #3, Maurice River township, Port Elizabeth, New Jersey designates The News of Cumberland County as the official newspaper for publishing public and legal notices for the Commission.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:01 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____

Linda L. Costello, Recording Secretary

MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution

Resolution #2014-15:02

BE IT RESOLVED that the official meeting dates for the 2014-15 Board of Fire Commission – Fire District #3, Maurice River Township will be held as follows. All meetings will convene at 7:00 p.m. and no later than 7:30 p.m., unless otherwise noted in the schedule for by special announcement.

April 1, 2014
May 6, 2014
June 3, 2014
July 1, 2014
August 5, 2014
September 2, 2014
October 7, 2014
November 4, 2014
December 2, 2014
January 6, 2015
February 3, 2015
March 3, 2015 Reorganization Meeting & Regular Meeting

The annual Fire Commission Election for Fire District #3, Port Elizabeth and budget vote will be held at the Port Elizabeth Fire Station, 7 Port Elizabeth – Cumberland Road, Port Elizabeth, New Jersey on February 21, 2015 from 2:00 P.M. to 9:00 P.M.

BE IT FURTHER RESOLVED that all meetings of the Maurice River Township Fire Commission, District #3 will be held at the Port Elizabeth Fire Station, 7 Port Elizabeth-Cumberland Road, Port Elizabeth, New Jersey.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:02 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____
Linda L. Costello, Recording Secretary

MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution

Resolution #2014-15:03

WHEREAS it is the legal duty of the Fire Commission to provide fire suppression for the residents of the Fire District, and

WHEREAS the Fire Commission received tax revenues from the citizens of the community to provide fire suppression for the residents of the Fire District, and

WHEREAS the Fire Commission must hire the services of a provider of fire suppression for the residents of the Fire District.

BE IT RESOLVED that the Fire Commissioners of Fire District #3, Maurice River Township, Port Elizabeth, Cumberland County, New Jersey, secure the services of the Port Elizabeth Volunteer Fire Department, Station #27, Port Elizabeth, New Jersey as its official fire suppression provider, at an annual fee of \$26,431.00. This fee is to be paid in the following manner: 1st Quarter, April 1, 2014, .2125% Or \$5,616.59; 2nd Quarter, July 1, 2014, .2250% Or \$5,946.97; 3rd Quarter, October 1, 2014, .250% Or \$6,607.75; and the 4th Quarter is due January 1, 2014, .3125% Or \$8,259.69.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:03 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____

Linda L. Costello, Recording Secretary

MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution

Resolution #2014-15:04

WHEREAS the Board of Fire Commissioners is a public entity duly elected by the citizens of the Fire District, and

WHEREAS the Board of Fire Commissioners is a purveyor of public funds, and

WHEREAS the law requires an accounting of the funds that are managed by the Fire Commission.

NOW, THEREFORE, BE IT RESOLVED that the Maurice River Township Fire Commission, District #3, Port Elizabeth, New Jersey, hire the accounting firm of **Nightlinger, Colavita and Volpa**, P.O. Box 799, Williamstown, NJ 08094, as the official accounting firm for the District.

BE IT FURTHER RESOLVED that Raymond Colavita would be the official agent of the aforementioned firm through which the Commission would conduct its business.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:04 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____

Linda L. Costello, Recording Secretary

MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution

Resolution #2014-15:05

WHEREAS the Fire Commission maintains a checking account with The Susquehanna National Bank, and

WHEREAS the Fire Commission deems it necessary to protect the rights of the principals of the Commission, and

WHEREAS the Fire Commission deems it necessary to protect the revenues of the citizens of the District.

NOW, THEREFORE, BE IT RESOLVED that the Maurice River Township Fire Commission District #3, Port Elizabeth, Cumberland County, New Jersey requires that there be two signatures on all checks that are issued by the Commission, and

BE IT FURTHER RESOLVED that the primary official signatories of the Commission will be the treasurer and chairman.

AND BE IT FURTHER RESOLVED that in the event of absence of the Chairman and/or Treasurer, one or more of the active elected commissioners is/are authorized to endorse properly approved checks for payment of Commission obligations.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:05 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____

Linda L. Costello, Recording Secretary

MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution

Resolution #2014-15:06

WHEREAS the Board of Fire Commissioners is a public entity duly elected by the citizens of the Fire District, and

WHEREAS the Board of Fire Commissioners is responsible for the public interest.

NOW, THEREFORE, BE IT RESOLVED that the Maurice River Township Fire Commission, District #3, Port Elizabeth, New Jersey, hire Frank DiDomenico, Esquire, 8 Lasalle Drive, Vineland, NJ 08360, as solicitor for the District on an as needed basis.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:06 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____

Linda L. Costello, Recording Secretary

MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution

Resolution #2014-15:07

WHEREAS the Board of Fire Commissioners of District #3, Maurice River Township, Port Elizabeth, Cumberland County, New Jersey wishes to hire a recording secretary for the purpose of recording and maintaining minutes and documents pertinent to the functions of the Commission, and

WHEREAS Linda L. Costello, P.O. Box 79, Port Elizabeth, NJ 08348 has expressed her interest in continuing to serve as the recording secretary for the Board of Fire Commissioners of District #3, and

WHEREAS the annual stipend of \$590.00 will be paid to Linda L. Costello for secretarial services performed during the 2014-15 year; beginning March 4, 2014 and ending February 28, 2015, and

WHEREAS the annual stipend will be paid on December 1, 2014 in the amount of \$590.00.

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District #3, Maurice River Township, Port Elizabeth, Cumberland County, New Jersey, that Linda L. Costello is contracted as recording secretary for the 2014-15 year with an annual stipend of \$590.00 to be paid on December 1, 2014.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:07 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____

Linda L. Costello, Recording Secretary

*MAURICE RIVER TOWNSHIP
Fire Commission, District #3
Port Elizabeth, New Jersey
Official Resolution*

Resolution #2014-15:08

WHEREAS the Board of Fire Commissioners is a public entity duly elected by the citizens of the Fire District, and

WHEREAS the Board of Fire Commissioners is responsible for the public interest.

NOW, THEREFORE, BE IT RESOLVED that the Maurice River Township Fire Commission, District #3, Port Elizabeth, New Jersey, hire Richard Braslow, Esquire, 516 Fielders Lane, Toms River, NJ 08755, as legal consultant for the purpose of equipment acquisitions on an as needed basis.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 4, 2014.

Chairman

Secretary

CERTIFICATION

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2014-15:08 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 4, 2014 at 7:00 P.M.

Signed: _____

Linda L. Costello, Recording Secretary