

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

AGENDA

Tuesday, May 6, 2014

Time: _____

Call to Order

Open Public Meetings Act Statement

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO ENSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE NEWS.

Attendance – Roll call

_____ Ewan _____ Lafferty Jr. _____ Kelly _____ Lafferty Sr. _____ Rascone

Pledge of Allegiance

Approval of Minutes of Previous Meeting(s):

Meeting Date(s): January 7, 2014, March 4, 2014 Regular Meetings and March 4, 2014 Reorganization

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Chief's Report

Motion to Receive Chief's Report

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

*Tabled Discussion on public solicitation.

Correspondence

Committee Reports

Old Business

1. Receipt of Audit Report – 2013 Fire Dst. #3

Resolution #2014-15:09 – A Resolution Acknowledging receipt and review of MRT Dst. #3 2013 Audit Report and authorizes submission of group affidavit and resolution to NJ Local Finance Board.

Motion: _____ / _____

Roll Call: _____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

New Business

Good of the Commission

Reading of the Bills

Bill List

Nightlinger, Colavita & Volpa	Ck # , V#	2013 Audit/2014 Budget	\$4,671.00

Motion to Pay Bills

Motion _____ Second _____
 _____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

Treasurer's Report

Motion to Accept the Treasurer's Report \$ _____
 Motion _____ Second _____
 _____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

Adjournment

Motion _____ Second _____ Time: _____

Treasurer's Report

Previous Balance		\$86,410.19
Receivables	Tax Levy Installment	
	Interest Earned	
Disbursements	Bill List 05/06/14	

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

**MINUTES OF MEETING HELD ON
May 6, 2014**

Tuesday, May 6, 2014

7:00 P.M.

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, May 6, 2014 at 7:15 PM. The meeting was held at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Commissioner Glenn Ewan. The following commissioners were present: John Lafferty Jr., Jack Lafferty Sr., Jeff Rascone, Glenn Ewan.

The Open Public Meeting statement was read by Mr. Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

Minutes

The minutes of the following meetings were presented for approval: January 7, 2014 regular meeting, March 4, 2014 regular meeting, March 4, 2014 reorganization meeting and April 2, 2014 regular meeting.

Jack Lafferty Sr. made a motion to approve the minutes of March 4, 2014 and April 2, 2014, seconded by John Lafferty Jr.

Roll Call: Ayes – Lafferty Sr., Lafferty Jr., Rascone, Ewan Nays – None Abstentions – None

January 2014 minutes were tabled due to attendance.

Chief's Report

Chief Nelson reported ten calls during the month of April 2014; 2 serious motor vehicle accidents, 2 brush fires, and the balance medical calls. He reported the training program is going well (hose laying, tactics and skills). He advised a nice service was held for Ed Davis. He also advised Port Elizabeth will participate in a parade to be held for a Leesburg resident returning home from service duty in the armed forces.

John Lafferty Jr. made a motion to accept the Chief's report, seconded by Jeff Rascone.

Roll Call: Ayes – Lafferty Sr., Lafferty Jr., Rascone, Ewan Nays – None

Chief Nelson introduce Gabe & Dawn Scarpa who reviewed the curriculum and benefits of the training program and advised they were asked to explain the request for an adopted resolution. It was noted the program guarantees NFPA and PEOSHA requirements will be met and all documentation prepared and in place. Competency of the firefighters is an annual requirement and additional training will be provided throughout the term of the program. Lesson plans, drills, exercises and quizzes will be completed and all documents will be provided on a disc. Cost is \$2,400.00. Mr. Ewan asked if this is a one-time training program. Response was additional training requests can be quoted. Minimum requirements exist for level 1 and level 2 certifications. Jack Lafferty Sr. asked if a class may be provided for hybrid cars; response Yes. Chief Nelson advised participation in Fire Company activities has improved. Mr. Scarpa advised a NJ Business License Registration Form will be provided. Jack Lafferty Sr. asked if there is a certificate provided to the individuals to show proof of participation; response – No, but if a special training program is request- Yes. The monthly training program will require signing-in at sessions and job performance sheets will be documented. All information is provided to the Chief and will meet State & Federal regulations for hazardous materials, blood borne pathogens, ladders, etc. Jack Lafferty Sr. stated he wants to see accountability.

Regarding the adoption of a resolution, Glenn Ewan advised the Fire Company needs to assure all requirements are included in the Standard Operation Procedures. Mr. Scarpa advised the resolution is requested for all eligible organizations but is not mandatory; if adopted it would be provided to the NJ Div. of Fire Safety.

Correspondence - None

Old Business

1. Receipt of Audit Report – 2013 Fire District #3

Resolution #2014-15:09 – A Resolution acknowledging receipt and review of Maurice River Township District #3 2013 Audit Report and authorizes submission of group affidavit and resolution to NJ Local Finance Board.

Jack Lafferty Sr. made a motion to adopt Resolution #2014-15:09, seconded by John Lafferty Jr.

Roll Call: Ayes – Lafferty Sr., Lafferty Jr., Rascone, Ewan Nays – None

New Business - None

Good of the Commission - None

Reading of the Bills

Nightlinger, Colavita & Volpa	2013 Audit/2014 Budget Prep	\$4,671.00
Witmer	Equipment/Supplies	<u>497.00</u>
Fire Apparatus	Pump Tests	575.00
Fail Safe	Ladder & Hose Tests	<u>1,356.60</u>
		\$7,099.60

Jeff Rascone made a motion to pay all properly submitted bills, seconded by John Lafferty Jr.

Roll Call: Ayes: Lafferty Jr., Lafferty Sr., Rascone, Ewan Nays: None

Treasurer's Report

A treasurer's report reflected a current balance of \$78,978.07 following payment of the approved bill list.

Jeff Rascone made a motion to approve the treasurer's report, seconded by John Lafferty Jr.

Roll Call: Ayes: Lafferty Jr., Lafferty Sr., Ewan Nays: None

Call for Adjournment

Jeff Rascone made a motion to adjourn the meeting, seconded by John Lafferty Jr.

Respectfully submitted by,

Linda L. Costello