

Maurice River Township  
Fire Commission, District #3  
Port Elizabeth, New Jersey

**REORGANIZATION MEETING**  
**Minutes**

Tuesday, March 6, 2012

Time: 7:05 PM

The reorganization meeting of the Maurice River Township Board of Fire Commissioners, District #3 was held on Tuesday evening, March 6, 2012 at 7:05 PM. The meeting was at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Rd, Port Elizabeth, New Jersey. The meeting was called to order by Glenn Ewan. The following commissioners were present: Commissioner Elect Glenn Ewan, Commissioner Elect Keith Kelley and Commissioner John Lafferty Sr. The Open Public Meeting Act statement was read by Mr. Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

**Verification of Election Results of February 18, 2012**

Linda Costello, Recording Secretary provided the following election result information:

Voter Turnout            13

Glenn Ewan received 12 votes.

Keith Kelley received 12 votes

No Write-in Votes

The budget was approved by a vote of 11-Yes, 0-No

Commissioners Elect Glenn Ewan and Keith Kelley took the oath of office and were sworn in to three-year terms as Commissioner for Maurice River Township Fire District #3.

Recording secretary, Linda Costello conducted the elections as follows:

**Nomination & Election of Chairman**

A motion was made by John Lafferty Sr. to open nominations for the office of chairman; motion seconded by Keith Kelley. Motion unanimously passed.

A motion was made by John Lafferty Sr. to nominate Glenn Ewan as Chairman; motion seconded by Keith Kelley.

John Lafferty Sr. made a motion to close nominations; motion seconded by Keith Kelley.

Voice Vote:    Ayes – 3            Nays – 0            Abstentions - 0

**Nominations & Election of Secretary**

A motion was made by John Lafferty Sr. to open nominations for the office of secretary; motion seconded by Glenn Ewan. Motion unanimously passed.

A motion was made by John Lafferty Sr. to nominate Keith Kelley as secretary; motion seconded by Glenn Ewan.

John Lafferty Sr. made a motion to close nominations; motion seconded by Glenn Ewan.

Voice Vote:    Ayes – 3            Nays – 0            Abstentions - 0

## **Nominations & Election of Treasurer**

A motion was made by John Lafferty Sr. to open nominations for the office of treasurer; motion seconded by Keith Kelley. Motion unanimously passed.

A motion was made by John Lafferty Sr. to nominate Keith Kelley as treasurer; motion seconded by Keith Kelley.

John Lafferty Sr. made a motion to close nominations; motion seconded by Keith Kelley.

Voice Vote: Ayes – 3 Nays – 0 Abstentions - 0

John Lafferty Sr. made a motion to accept the following officers for the 2012-2013 years:

Chairman: Glenn Ewan

Secretary: Keith Kelley

Treasurer: Keith Kelley

Motion seconded by Keith Kelley.

Roll Call: Ayes –Kelley, Lafferty Sr., Ewan Nays - None Abstentions – None

## **Resolutions**

John Lafferty Sr. made a motion to approve Resolutions #2012-13:01 through #2012-13:07.

Motion seconded by Keith Kelley. The following resolutions were read into record:

Roll Call: Ayes – Lafferty Sr., Kelley, Ewan Nays - None Abstentions – None

1. **Resolution No. 2012-13:01** Appoints The News of Cumberland County as the official newspaper.
2. **Resolution No. 2012-13:02** Approves the official meeting dates for the 2012-13 year, Authorizes advertisement of same, along with the 2009 annual election and reorganization.
3. **Resolution No. 2012-13:03** Authorizes contract with Port Elizabeth Fire Company for fire suppression for the 2012-13 year and establishes terms of payment
4. **Resolution No. 2012-13:04** Authorizes appointment of Nightlinger, Colavita & Volpa as official accounting firm, with Raymond Colavita as Agent.
5. **Resolution No. 2012-13:05** Authorizes to maintain checking account at Susquehanna Bank and designates treasurer and chairman as authorized signatories.
6. **Resolution No. 2012-13:06** Authorizes appointment of Frank DiDomenico as solicitor of record.
7. **Resolution No. 2012-13:07** Appoints Linda L. Costello as Recording Secretary for 2012-13 with an annual salary of \$590.00 and establishes terms of payment.

8. Jack Lafferty Sr. made motion to accept the current Port Elizabeth Volunteer Fire Company's Chief as Officer in Charge, Anthony Dipasquale.  
Roll Call: Ayes –Kelley, Lafferty Sr., Ewan Nays – None Abstentions – None

There being no further business, John Lafferty Sr. made a motion to adjourn the reorganization meeting at 7:20 PM. Motion seconded by Keith Kelley. Motion passed unanimously.

Respectfully submitted,

Linda L. Costello, Secretary

**MAURICE RIVER TOWNSHIP**  
**Fire Commission, District #3**  
*Port Elizabeth, New Jersey*  
*Official Resolution*

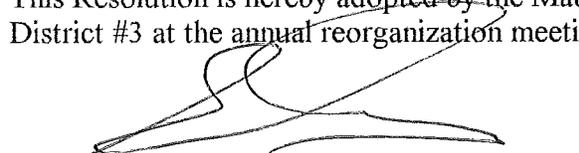
**Resolution #2012-13:01**

**WHEREAS** the Board of Fire Commissioners of District #3, Maurice River Township, Port Elizabeth, New Jersey are required by law to have an official vehicle through which public announcements are disseminated to the general public, and

**WHEREAS** the Board of Fire Commissioners of District #3, Maurice River Township, Port Elizabeth, New Jersey desire to have all public and legal announcements published in the newspaper.

**BE IT RESOLVED** that the Board of Fire Commissioners of District #3, Maurice River township, Port Elizabeth, New Jersey designates The News of Cumberland County as the official newspaper for publishing public and legal notices for the Commission.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 6, 2012.

  
\_\_\_\_\_  
Glenn Ewan, Chairman

  
\_\_\_\_\_  
Keith Kelley, Secretary

**CERTIFICATION**

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2012-13:01 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 6, 2012 at 7:00 P.M.

Signed: \_\_\_\_\_  
Linda L. Costello, Recording Secretary

**MAURICE RIVER TOWNSHIP**  
**Fire Commission, District #3**  
*Port Elizabeth, New Jersey*  
*Official Resolution*

**Resolution #2012-13:02**

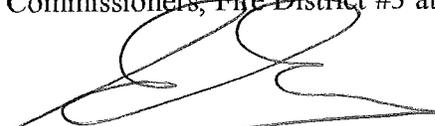
**BE IT RESOLVED** that the official meeting dates for the 2012-13 Board of Fire Commission – Fire District #3, Maurice River Township will be held as follows. All meetings will convene at 7:00 p.m. and no later than 7:30 p.m., unless otherwise noted in the schedule for by special announcement.

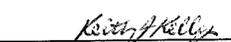
April 3, 2012  
May 1, 2012  
June 5, 2012  
July 10, 2012  
August 7, 2012  
September 4, 2012  
October 2, 2012  
November 6, 2012  
December 4, 2012  
January 8, 2013  
February 5, 2013  
March 5, 2013 Reorganization Meeting & Regular Meeting

The annual Fire Commission Election for Fire District #3, Port Elizabeth and budget vote will be held at the Port Elizabeth Fire Station, 7 Port Elizabeth – Cumberland Road, Port Elizabeth, New Jersey on February 16, 2013 from 2:00 P.M. to 9:00 P.M.

**BE IT FURTHER RESOLVED** that all meetings of the Maurice River Township Fire Commission, District #3 will be held at the Port Elizabeth Fire Station, 7 Port Elizabeth-Cumberland Road, Port Elizabeth, New Jersey.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 6, 2012.

  
\_\_\_\_\_  
Glenn Ewan, Chairman

  
\_\_\_\_\_  
Keith Kelley, Secretary

**CERTIFICATION**

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2012-13:02 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 6, 2012 at 7:00 P.M.

Signed: \_\_\_\_\_  
Linda L. Costello, Recording Secretary

**MAURICE RIVER TOWNSHIP**  
**Fire Commission, District #3**  
*Port Elizabeth, New Jersey*  
*Official Resolution*

**Resolution #2012-13:03**

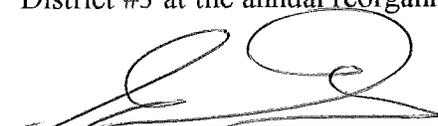
**WHEREAS** it is the legal duty of the Fire Commission to provide fire suppression for the residents of the Fire District, and

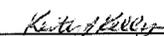
**WHEREAS** the Fire Commission received tax revenues from the citizens of the community to provide fire suppression for the residents of the Fire District, and

**WHEREAS** the Fire Commission must hire the services of a provider of fire suppression for the residents of the Fire District.

**BE IT RESOLVED** that the Fire Commissioners of Fire District #3, Maurice River Township, Port Elizabeth, Cumberland County, New Jersey, secure the services of the Port Elizabeth Volunteer Fire Department, Station #27, Port Elizabeth, New Jersey as its official fire suppression provider, at an annual fee of \$26,431.00. This fee is to be paid in the following manner: 1<sup>st</sup> Quarter, April 1, 2012, .2125% Or \$5,616.59; 2<sup>nd</sup> Quarter, July 1, 2012, .2250% Or \$5,946.97; 3<sup>rd</sup> Quarter, October 1, 2012, .250% Or \$6,607.75; and the 4<sup>th</sup> Quarter is due January 1, 2012, .3125% Or \$8,259.69.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 6, 2012.

  
\_\_\_\_\_  
Glenn Ewan, Chairman

  
\_\_\_\_\_  
Keith Kelley, Secretary

**CERTIFICATION**

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2012-13:03 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 6, 2012 at 7:00 P.M.

Signed: \_\_\_\_\_  
Linda L. Costello, Recording Secretary

**MAURICE RIVER TOWNSHIP**  
**Fire Commission, District #3**  
*Port Elizabeth, New Jersey*  
*Official Resolution*

**Resolution #2012-13:04**

**WHEREAS** the Board of Fire Commissioners is a public entity duly elected by the citizens of the Fire District, and

**WHEREAS** the Board of Fire Commissioners is a purveyor of public funds, and

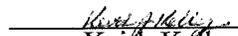
**WHEREAS** the law requires an accounting of the funds that are managed by the Fire Commission.

**NOW, THEREFORE, BE IT RESOLVED** that the Maurice River Township Fire Commission, District #3, Port Elizabeth, New Jersey, hire the accounting firm of **Nightlinger, Colavita and Volpa** as the official accounting firm for the District.

**BE IT FURTHER RESOLVED** that Raymond Colavita would be the official agent of the aforementioned firm through which the Commission would conduct its business.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 6, 2012.

  
\_\_\_\_\_  
Glenn Ewan, Chairman

  
\_\_\_\_\_  
Keith Kelley, Secretary

**CERTIFICATION**

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2012-13:04 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 6, 2012 at 7:00 P.M.

Signed: \_\_\_\_\_

Linda L. Costello, Recording Secretary

**MAURICE RIVER TOWNSHIP**  
**Fire Commission, District #3**  
*Port Elizabeth, New Jersey*  
*Official Resolution*

**Resolution #2012-13:05**

**WHEREAS** the Fire Commission maintains a checking account with The Susquehanna National Bank, and

**WHEREAS** the Fire Commission deems it necessary to protect the rights of the principals of the Commission, and

**WHEREAS** the Fire Commission deems it necessary to protect the revenues of the citizens of the District.

**NOW, THEREFORE, BE IT RESOLVED** that the Maurice River Township Fire Commission District #3, Port Elizabeth, Cumberland County, New Jersey requires that there be two signatures on all checks that are issued by the Commission, and

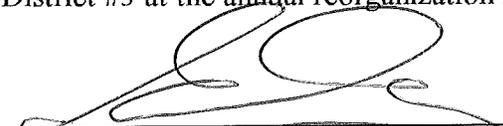
**BE IT FURTHER RESOLVED** that the primary official signatories of the Commission will be the treasurer and chairman as follows:

Glenn Ewan, Chairman

Frank Vanaman, Jr., Treasurer

**AND BE IT FURTHER RESOLVED** that in the event of absence of the Chairman and/or Treasurer, Keith Kelley, Secretary or John Lafferty, Jr., Commissioner are authorized to endorse properly approved checks for payment of Commission obligations.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 6, 2012.

  
\_\_\_\_\_  
Glenn Ewan, Chairman

  
\_\_\_\_\_  
Keith Kelley, Secretary

**CERTIFICATION**

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2012-13:05 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 6, 2012 at 7:00 P.M.

Signed: \_\_\_\_\_  
Linda L. Costello, Recording Secretary

**MAURICE RIVER TOWNSHIP**  
**Fire Commission, District #3**  
*Port Elizabeth, New Jersey*  
*Official Resolution*

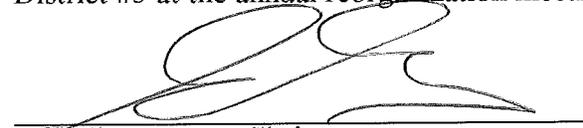
**Resolution #2012-13:06**

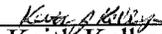
**WHEREAS** the Board of Fire Commissioners is a public entity duly elected by the citizens of the Fire District, and

**WHEREAS** the Board of Fire Commissioners is responsible for the public interest, and

**NOW, THEREFORE, BE IT RESOLVED** that the Maurice River Township Fire Commission, District #3, Port Elizabeth, New Jersey, hire Frank DiDomenico, Esquire, as solicitor for the District.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 6, 2012.

  
\_\_\_\_\_  
Glenn Ewan, Chairman

  
\_\_\_\_\_  
Keith Kelley, Secretary

**CERTIFICATION**

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2012-13:06 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 6, 2012 at 7:00 P.M.

Signed: \_\_\_\_\_

Linda L. Costello, Recording Secretary

**MAURICE RIVER TOWNSHIP**  
**Fire Commission, District #3**  
*Port Elizabeth, New Jersey*  
*Official Resolution*

**Resolution #2012-13:07**

**WHEREAS** the Board of Fire Commissioners of District #3, Maurice River Township, Port Elizabeth, Cumberland County, New Jersey wishes to hire a recording secretary for the purpose of recording and maintaining minutes and documents pertinent to the functions of the Commission, and

**WHEREAS** Linda L. Costello, P.O. Box 79, Port Elizabeth, NJ 08348 has expressed her interest in continuing to serve as the recording secretary for the Board of Fire Commissioners of District #3, and

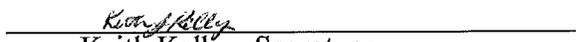
**WHEREAS** the annual stipend of \$590.00 will be paid to Linda L. Costello for secretarial services performed during the 2012-13 year; beginning March 6, 2012 and ending February 28, 2012, and

**WHEREAS** the annual stipend will be paid on December 1, 2012 in the amount of \$590.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Fire Commissioners of Fire District #3, Maurice River Township, Port Elizabeth, Cumberland County, New Jersey, that Linda L. Costello is contracted as recording secretary for the 2012-13 year with an annual stipend of \$590.00 to be paid on December 1, 2012.

This Resolution is hereby adopted by the Maurice River Township Board of Fire Commissioners, Fire District #3 at the annual reorganization meeting held on March 6, 2012.

  
\_\_\_\_\_  
Glenn Ewan, Chairman

  
\_\_\_\_\_  
Keith Kelley, Secretary

**CERTIFICATION**

I, Linda L. Costello, Recording Secretary of the Maurice River Township Fire Commission, District #3, in the Township of Maurice River, State of New Jersey, located in the County of Cumberland, do hereby certify that the foregoing Resolution No. 2012-13:07 is a true and accurate copy of a resolution adopted by the Commissioners of Maurice River Township Fire District #3 at a reorganization meeting held in the Port Elizabeth Fire Hall on March 6, 2012 at 7:00 P.M.

Signed: \_\_\_\_\_  
Linda L. Costello, Recording Secretary