

MAURICE RIVER TOWNSHIP

ORDINANCE NO. 599

AN ORDINANCE FIXING SALARIES AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF MAURICE RIVER TOWNSHIP, CUMBERLAND COUNTY, NEW JERSEY.

BE IT ORDAINED by the Township Committee of Maurice River Township that:

1. A. The annual salary of the following designated officers and employees, payable in equal installments, shall be paid semimonthly for a total of 26 pay periods as follows:

<u>OFFICE</u>	<u>SALARY RANGE FOR YEAR 2010</u>	
Township Clerk	15,288.00	- 30,225.00
Deputy Municipal Clerk	5,005.00	- 6,305.00
Chief Financial Officer	7,670.00	- 18,954.00
Tax Assessor	13,793.00	- 17,576.00
Tax Collector	17,628.00,	- 34,866.00
Township Committee Member		11,323.00
Township Committee Member designated Chairman		12,064.00
Judge of Municipal Court	11,687.00	- 23,140.00
Deputy Municipal Court Administrator	1,846.00	- 1,989.00
Municipal Prosecutor		11,609.00
Construction Official/Zoning Officer	7,826.00	- 49,673.00
Construction Official	7,644.00	- 24,986.00
Housing/Zoning Officer	6,838.00	- 13,481.00
Electrical Subcode Official	5,668.00	- 7,553.00
Plumbing Subcode Official	1,248.00	- 4,875.00
Fire Protection Subcode Official	1,352.00	- 3,700.00
Fire Official	1,287.00	- 2,964.00
Municipal Emergency Management Coordinator		2,535.00
Deputy Municipal Emergency Management Coordinator #1		1,807.00
Deputy Municipal Emergency Management Coordinator #2		1,807.00
Certified Public Works Manager		1,248.00
Building Maintenance Worker/Groundskeeper		7,462.00
Building Service Worker	3,315.00	- 5,681.00
Land Use Board Secretary	7,241.00	- 15,535.00

1. B. The annual salary of the following designated employees, payable in equal installments, shall be paid semimonthly for a total of 26 pay periods as follows:

Title 10 Municipal Court Administrator, Schedule A		40,703.00
Municipal Court Administrator, Schedule B	16,744.00	- 34,983.00
Supervisor of Senior Citizen Activities	20,618.00	31,408.00

2. A. The wages of the following designated employees, paid on an hourly basis, shall be paid semi-

monthly for a total of 26 pay periods as follows:

TITLE	Rate Range	Maximum Hourly Rate
Title per Council 18 Schedule A		
Title 1 Clerk/Clerk Typist/Account Clerk		19.63
Title 1P Senior	20.14 -	21.12
Title 1P Principal Clerk	21.54 -	22.36
Title 2 Senior Clerk		21.18
Title 2 P Principal Clerk	21.59 -	22.41
Title 3 Principal Clerk		22.46
Title 4 Principal Clerk		22.51
Title 5 Deputy Municipal Clerk		23.77

TITLE	Rate Range	Maximum Hourly Rate
Title per Council 18 Schedule A		
Title 6 Supervisor, Road Department or Public Works	26.09 -	28.61
Title 7 Heavy Equipment Operator		24.33
Title 7P Supervisor, Road Department or Public Works	26.02 -	28.51
Title 8 Truck Driver		23.64
Title 8P Heavy Equipment Operator		24.28
Title 8P Supervisor, Road Department or Public Works	25.98 -	28.46
Title 9 Senior Citizens Program Aide		16.94

Titles Per Council 18 Schedule B		
Supervisor, Public Works	18.14 -	28.08
Supervisor, Road Department	16.96 -	25.77
Heavy Equipment Operator	12.29 -	23.90
Truck Driver	10.82 -	23.28
Laborer	9.37 -	18.27
Clerk	10.54 -	19.20
Senior Clerk	12.00 -	20.71
Principal Clerk	13.47 -	21.93
Clerk Typist	10.54 -	19.20
Senior Clerk Typist	12.00 -	20.71
Principal Clerk Typist	13.47 -	21.93
Account Clerk	10.54 -	19.20
Senior Account Clerk	12.00 -	20.71
Principal Account Clerk	13.47 -	21.93
Senior Citizens Program Aide	8.37 -	14.27
Deputy Municipal Clerk	10.54 -	23.23

Part-time/Seasonal/Temporary Titles:		
Deputy Municipal Court Administrator	10.54 -	18.11
Building Service Worker/Groundskeeper	7.90 -	11.71

2. B. The wages of the following designated employee shall be paid semimonthly for a total of 26 pay periods for approved hours as follows:

Municipal Court Attendant \$12.55 - \$21.33

3. A. Hourly employees will be compensated at the rate of time and one-half (1/2) for all authorized overtime hours accrued in excess of normal hours of established workweek.
3. B. Hourly employees shall be compensated at the rate of double-time for work on holidays plus the regular rate of pay for the holiday.
3. C. Hourly employees shall be compensated at the rate of double-time for work on Sundays.
4. The annual vacation schedule of Township employees designated in paragraphs 1. B. and 2. A. of this Ordinance, whose normal workweek is twenty-five (25) hours or more, shall be as follows:

Less than one (1) year	1 working day per month
One (1) - Five (5) years	13 working days
Six (6) - Nine (9) years	16 working days
Ten (10) - Fifteen (15) years	21 working days
Sixteen (16) years and over	26 working days

Employee's vacation leave is not cumulative and must be taken within the year earned. Where in any calendar year an employee's vacation or any part thereof is not utilized, upon approval of the Governing Body, the vacation entitlement will accumulate and shall be utilized during the next succeeding calendar year only. Any carry-over vacation time must be used by December 31 of the succeeding year or it shall be considered forfeited.

5. Vacation, sick and personal leave apply only to those employees whose normal work week is twenty-five (25) hours or more per week, granted in accordance with the contract between Cumberland Council #18 and Maurice River Township. 6. All employees designated in paragraphs 1. B. and 2. A. of this Ordinance shall be granted a leave of absence with pay not to exceed three (3) consecutive days due to the death of a member of their household or member of their immediate family. Immediate family is defined as mother, father, spouse, mother-in-law, father-in-law, brother, sister, child, grandfather, grandmother, grandchild, son-in-law or daughter-in-law.
7. All employees designated in paragraphs 1. B. and 2. A of this Ordinance whose normal work week is twenty-five (25) hours or more will be granted three (3) personal leave days, with pay, during a year.
8. Upon full retirement after a minimum of ten (10) years of service and a minimum age of fifty-five (55) years, full time employees will be paid 100% of their unused accumulated sick time up to the maximum of \$9,000.00, or upon death, the money will be paid to their estate.
9. An employee shall receive time off without loss of pay when performing jury duty, upon proof of attendance of same.
10. Upon receiving a written request from an employee designated in paragraphs 1. B. and 2. A., presented prior to the Township Committee's regular November meeting, the Township will pay the

employee for up to ten (10) days of unused sick leave each year at his hourly rate, provided that the employee accumulates at least five (5) days of sick leave in that year. When an employee shall have accumulated twenty (20) days sick leave, the Township will pay for a maximum of thirty (30) days sick leave in any one year provided that the employee retains at least twenty (20) days of sick leave. Payment will be made to the employee in December by separate check. This paragraph applies only to those employees whose normal work week is twenty-five (25) hours per week or more.

The aforesaid salaries, rates and policies shall be in effect retroactive to January 1, 2010 for all employees on the payroll at the time of final adoption of this Ordinance. This Ordinance shall take effect upon its passage and publication according to law. Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Introduction 01/21/2010
Final Adoption 02/18/2010