

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, September 17, 2012– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Ireland

Roll Call

A. Presentations

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. Public Sale of Township Owned Equipment
2. Youth Request – Skate Park
3. Derelict Property – 4433, 4435 Route 47
4. Policy Review – Employee attendance at continuing education classes; Township Committee attendance at continuing education classes.
5. Best Practices Report – Due 09/28/12
6. Bay Avenue Speed Limit Recommendation
7. NJDOT Grant Application – Designation of road
8. Resource Extraction Licensing Fees

E. Misc. Report of Operations

1. Personnel Issues – Temporary/Seasonal Employee
2. Township Committee Concerns

F. Review of Agenda for September 20, 2012

G. Public Comment

H. Review of Bills

I. Adjournment

Monday, September 17, 2012, 7:30 P.M.
Bill Review & Agenda Meeting

PRESENT: Kathy Ireland, Mayor
Andrew Sarclette, Deputy Mayor
Kevin Langley, Committeeman
Frank DiDomenico, Solicitor
Allen Foster, CMFO
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mrs. Ireland, present
Mr. Sarclette, present
Mr. Langley, present

Mayor Ireland called the meeting to order; the Pledge of Allegiance followed.

PRESENTATIONS:

Office of Emergency Management Report

Gordon Gross, OEM Coordinator, reported the following:

1. Radios - In the process of re-programming radios to narrowband frequencies. Licensing is in place.
2. Emergency Preparedness - At a recent County Coordinators meeting municipal responsibilities about home rules in NJ were discussed. The Municipality is responsible for the first 120 hours during an emergency, including rescue, fire prevention, sheltering, etc. Mr. Gross suggested getting Leechester Hall set-up with a generator.
3. FEMA – As of July 16, 2012, new regulations imposed to be eligible for FEMA assistance. To be declared a snow emergency, snow accumulation must be 2” above the 100 year snow storm figure which is 30”. Applications for partial counties will not be accepted; declarations must be for the entire state.
4. FEMA 4070 DR-NJ – Maurice River Township received \$18,310.41 in FEMA assisted funding for the June storm after some modifications to the original application.
5. Construction/Zoning/Housing – Mr. Gross asked if the Committee still wants to see monthly reports since all funds are now centrally accounted for. Mr. Foster will advise Mr. Gross on future reporting procedures.

Mr. Sarclette asked Mr. Gross if he knew the condition of the Delmont hardware/gas station on Route 47. Mr. Gross advised there are two 20,000 gallon tanks for diesel and gas and also a kerosene tank which is either 10,000 or 20,000 gallons. All tanks were replaced in 2003 and include a monitoring system. He advised there is an outstanding NJDEP concern from 2009 since the monitoring well was not signed off, however the operator was not stopped from pumping fuel.

Mr. Sarclette asked Mr. Gross the estimated cost for installation of generators, noting prices received a few years ago were approximately \$40,000 - \$50,000 for the Municipal Hall and \$100,000 for the School. Mr. Gross suggested checking with Leesburg Vol. Fire Co. since they have a generator in place. Mr. Gross thought Leechester Hall would be ideal as a shelter since the Fire Hall has a shower right next door.

Chief Municipal Finance Officer Report

Allen Foster advised the budget status report was provided and asked if there were any questions. He also advised the State Best Practices survey has 29 new or reworded questions. He reviewed the survey with Sharon Lloyd. Mr. Foster will provide copies to the Township Committee on September 25th; submission deadline is September 28th.

DISCUSSION ITEMS:

1. Public Sale of Township Owned Equipment – There was consideration to keep the Ford pick-up truck to be used for fire inspections and traveling at the beaches, however there would be a question as to the cost of registration and insurance making it worthwhile.

It was also decided that the on-line public sale would list the reserved bid, as opposed to a minimum bid.

2. Youth Request for Skate Park – Mrs. Costello advised local youth has shown an interest in having a skate park similar to the new park in Commercial Township. The Township Committee suggested contacting other municipalities to get more information on particulars of costs, staffing, policies, and insurance liabilities.
3. Derelict Property at 4433, 4435 Route 47 – Mr. Sarclette advised that the owner is interested in selling this property. He suggested it may be worth considering as a municipal fueling station since the tanks are in place and it appears it could accommodate buses, fire trucks and municipal equipment.
4. Policy Review regarding Attendance at Continuing Education Classes – It is not the desire of the Township Committee to formulate a policy to mandate attendance by governing body members for annual attendance at continuing education seminars or workshops.

Employee education was discussed. It was determined that employee requests will be reviewed on a case by case basis.

Mr. Sarclette made a motion to pay tuition in the amount of \$745.00 for Denise Peterson to attend the Introduction to Duties of the Municipal Clerk, seconded by Mrs. Ireland.

Roll Call: Ayes –Sarcellette, Ireland Nays – Langley Abstentions – None

Mr. Sarcellette made a motion to pay tuition in the amount of \$942.00 for Allen Foster to attend the first Purchasing class for qualified purchasing agent, seconded by Mr. Langley.

Roll Call: Ayes –Sarcellette, Langley, Ireland Nays – None Abstentions – None

5. Best Practices Report – Allen Foster gave a synopsis of his review of the Best Practices report which is due September 28th.
6. Bay Avenue Speed Limit Recommendation – The Municipal Engineer provided a written recommendation to create a 25 mph speed limit on Bay Avenue at East Point. The Township Attorney will draft an ordinance.
7. NJDOT Grant Application for Road Improvements – Mrs. Ireland advised the Municipal Engineer has suggested Estell Manor road be considered as first priority since it connects to another County and River Road as secondary request since other issues exist requiring additional study of River Road and Newell Road. Resolutions will be prepared to authorize application to NJDOT for 2013 Municipal Aid for Road Improvements.
8. Resource Extraction Licensing Fees – Mrs. Costello advised there is a question regarding charges to mining companies for annual inspections and annual licensing fees. Mr. DiDomenico will review the language in current ordinances.

REPORT OF OPERATIONS:

1. Personnel Issues - Temporary/Seasonal Employee – It was noted the temporary/seasonal employee currently working for the Road Department may be hired for a six-month period with a possible six-month extension is deemed necessary.
2. Township Committee Concerns – Mr. Sarcellette advised he is opposed to the proposal requiring ORV events to submit a bond to cover damages when applying for a permit to the Pinelands Commission. He would like a letter sent to the Pinelands Alliance, Pinelands Commission, and copied to Pinelands Municipal Council voicing opposition.

Mr. Sarcellette advised there are still trees on wires on Thompson’s Beach Road and also Menhaden Road and asked that a letter be sent to Atlantic City Electric.

REVIEW OF AGENDA FOR SEPTMEBER 20, 2012:

The Acting Clerk next reviewed the draft agenda for the upcoming September 20, 2012 meeting.

PUBLIC COMMENT:

Mr. Sarclette made a motion to open the public comment session at 9:02 P.M., seconded by Mr. Langley.

Roll Call: Ayes –Sarclette, Langley, Ireland Nays – None Abstentions – None

There being no public comment, Mr. Sarclette made a motion to close the public comment session at 9:02 P.M., seconded by Mr. Langley.

Roll Call: Ayes –Sarclette, Langley, Ireland Nays – None Abstentions – None

The remainder of the meeting was dedicated to the review of bills for approval at the September 20, 2012 meeting.

Mr. Sarclette made a motion to adjourn, seconded by Mr. Langley.

Linda L. Costello, Acting Municipal Clerk