

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, April 16, 2012– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Ireland

Roll Call

A. Presentation

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. RFP/RFQ USEPA Grant – Review of Proposals Submitted
2. Encroachment on Public Property – High Street, Leesburg
3. Insurance Quote – Volunteer Firefighters Basic Coverages
4. Recycling Coordinator – Shared Service

D. Review of Agenda for April 19, 2012

E. Public Comment

Motion to open public comment.

Motion to close public comment.

F. Review of Bills

H. Adjournment

Monday, April 16, 2012, 7:30 PM
Bill Review & Agenda Meeting

PRESENT: Kathy Ireland, Mayor
Andy Sarclette, Deputy Mayor
Kevin Langley, Committeeman
Frank DiDomenico, Solicitor
Allen Foster, Chief Financial Officer
Linda Costello, Deputy Clerk
J. Roy Oliver, Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Mayor, Kathy Ireland called the meeting to order, the flag salute followed.

ROLL CALL: Mrs. Ireland, present
Mr. Sarclette, present
Mr. Langley, present

Presentations:

Mr. Gordon Gross, Office of Emergency Management Coordinator, stated he was recently recertified as a weather spotter by NOAA. He recently sent in a new request for a narrow band radio.

On Saturday, Maurice River Township Office of Emergency Management participated in a county wide communications drill.

Mr. Gross reported that on April 7, a forest fire occurred in Milmay which burned 50 acres. A reverse 911 call was made to local residents. Seventy-eight percent of these calls went through. Everything went well.

Mr. Gross noted there was one property maintenance issue in Municipal Court last session.

Mr. Allen Foster, Chief Financial Officer, reviewed several reports. He had a few bills which exceeded our temporary budget.

1. One was for an engineering bill for work on the 911 map. We should consider adopting an amended temporary budget. The Township Committee decided to hold on to these bills until the budget is adopted.
2. Another issue was pending repair to the panic bars on several doors of the Municipal Hall. The Township Committee suggested we get more than one quote for said repairs.

Discussion Items:

1. Mr. DiDomenico stated three bids were received for the Brownfields grant. They were:
 1. Woodard & Curran – total bid \$345,437.90

2. Brinkerhoff – fixed cost of \$279,750.00
3. Birdsall – fixed bid of \$69,500.00

Mr. DiDomenico raised a number of questions regarding these bids which are set forth in his letter to the Clerk dated 4/18/12, copy attached to these minutes.

2. Encroachment on public land in Leesburg. Mrs. Ireland referred to a possible problem at the end of High Street in Leesburg where the right of way has been reported to be obstructed. Mr. DiDomenico opined that such an issue would warrant involvement by the state police as this could constitute a safety hazard.
3. Insurance Quotes – Mrs. Ireland referred to an estimate received from Sharon Keller at Mints Agency. When 3 options were offered for payment of premiums for our blanket insurance policy. If we were to go with a three-year plan, the cost savings would amount to \$1062.00.
4. Recycling Coordinator/Shared Services - Mrs. Ireland reported that Louann Karrer was recently certified as a recycling coordinator. Lawrence Township is considering entering into a shared services operation with Maurice River Township for a recycling coordinator. We should check out sample contracts.
5. Use of the Leechester Hall during the township wide yard sale.

The Township Committee asked the Clerk to check with Bob Conner of Mints Agency to see if there would be any issues opening Leechester Hall to the public during the Township Wide Yard sale on May 19, 2012.

The Clerk next reviewed the agenda for the regular Township meeting on April 19, 2012.

Public Comment Session

Mr. Sarclette made a motion to open the public comment session, seconded by Mr. Langley.

Roll Call: Ayes – Langley, Sarclette, Ireland Nays – None

Mr. Tom Swayne, Heislerville, asked about the specifics of the encroachment issue on High Street.

Mr. Sarclette made a motion to close the public comment session, seconded by Mr. Langley.

Roll Call: Ayes – Langley, Sarclette, Ireland Nays – None.

The remainder of the evening was dedicated to review of the bills to be considered for payment at the April 19, 2012 meeting.

Mr. Sarclette made a motion to adjourn, seconded by Mr. Langley.

J. Roy Oliver, Township Clerk