

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, October 15, 2012– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Ireland

Roll Call

A. Presentations

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. Youth Request – Skate Park
2. Delmont Hardware/Gas Station – 4433, 4435 Route 47
3. Best Practices Report
4. Resource Extraction Licensing Fees
5. Firemen’s Relief Assoc. Memberships
6. Personnel – Authorize Hiring Process 1 Clerical Position and Fire Official

E. Misc. Report of Operations

1. Report – Public Sale of Township Owned Equipment
2. Township Committee Concerns

F. Review of Agenda for October 18, 2012

G. Public Comment

H. Review of Bills

I. Adjournment

**Monday, October 15, 2012, 7:30 P.M.
Bill Review & Agenda Meeting**

PRESENT: Andrew Sarclette, Deputy Mayor
Kevin Langley, Committeeman
Frank DiDomenico, Solicitor
Allen Foster, CMFO
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mrs. Ireland, absent
Mr. Sarclette, present
Mr. Langley, present

Deputy Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

Chief Municipal Finance Officer Report

Allen Foster, CMFO, provided a copy of the current budget status report. He advised he is researching some options for accepting credit card payments. He provided a list of companies that may be able to assist with on-line payments noting that there would be associated payer charges. Additionally there may be some upfront cost for equipment and set-up that would be the responsibility of the Township. Kevin Langley asked if taxpayers could swipe a card to make payments in person. Mr. Foster advised we may need to consider setting up a terminal for in person access and township staff could assist. Mr. Foster Edmund's can only provide for on-line payment access and a third-party vendor is needed to process the payments.

Kevin Langley asked what can be done to have a guardrail installed on Hesstown Road due to a resident's concern about cars running through their fence and almost hitting their home. A letter will be sent to Cumberland County Public Works requesting a review of the problem area and a recommendation for installation of a guardrail.

Kevin Langley advised Milmay residents would like to have a park. Mr. Sarclette advised this has been considered in the past but there was no viable township owned property available in that area. A property at Taylor and MacDonald Avenues was considered but the owners were not interested.

Discussion Items:

1. Skate Park – Mrs. Costello advised inquiries had been made to a few municipalities that have skate parks. Commercial Township obtained their park through a non-profit group

effort who solicited donations and obtained grants. Once the park was completed it was transferred to the Township. Galloway Township provided a lot of documentation to assist in development of policies and ordinances governing their facility. It was noted a couple skate parks have been closed. Further information will be gathered regarding insurance, enforcement issues and why some parks have closed.

2. Delmont Hardware/Gas Station – 4433, 4435 Route 47
Mr. Sarclette advised that he would like to explore the possibility of acquiring this property as a potential fueling station. Mr. Langley asked if this would be cheaper than other options. Mr. Foster advised there are available capital improvement funds.
3. Best Practices Report - Mr. Foster advised the report was emailed and the Township met the criteria on the scale and will not lose funding. The Township Committee was provided an opportunity to review the report; there were no questions.
4. Resource Extraction Licensing Fees – Mr. DiDomenico advised he reviewed the ordinances governing resource extraction and provided a letter recommending an amendment to the Development Regulations to include an escrow fee for inspections conducted by the township engineer.
5. Firemen’s Relief Assoc. Memberships -- Mrs. Costello will check with the former Township Clerk regarding procedure.
6. Personnel – Mrs. Costello advised the Fire Official has submitted a letter of resignation due to a new full-time state position and we are seeking a replacement. Also the Clerk 1 position remains vacant and authorization to advertise for the position was requested.

Report of Operations

1. Public Sale of Township Owned Equipment – Mrs. Costello reported the first on-line sale went well, however two pieces of equipment did not reach the reserve. Mr. Sarclette made a motion to relist the two unsold items on GovDeals with the same reserve, seconded by Mr. Langley.
Roll Call: Ayes –Sarclette, Langley Nays – None Abstentions – None

2. Township Committee Concerns

Mr. Sarclette suggested calling the NJSP to investigate the fire truck as an abandoned vehicle to expedite obtaining a salvage title. Mr. DiDomenico advised NJDVM suggested selling the vehicle and the onus would be on the buyer to obtain ownership information. Mr. DiDomenico stated that multiple documents referencing the fire truck list different ID numbers.

Mr. Langley asked if a township employee can be terminated for campaigning on township property during township time. Mr. DiDomenico advised it would be handled as a disciplinary issue per the terms of the Council #18 contract.

Review Of Agenda

The Acting Clerk next reviewed the draft agenda for the upcoming October 18, 2012 meeting.

Public Comment

Mr. Sarclette made a motion to open the public comment session at 8:28 P.M., seconded by Mr. Langley.

Roll Call: Ayes –Sarclette, Langley Nays – None Abstentions – None

Tom Swayne, Heislerville, welcomed anyone who thinks they want a park in their neighborhood to visit him when kids are playing basketball at 1:30 a.m. Mr. Swayne also inquired about state contracts for gasoline and why the county is bidding out when the state already has a contract.

Mr. Sarclette made a motion to close the public comment session at 8:34 P.M., seconded by Mr. Langley.

Roll Call: Ayes –Sarclette, Langley Nays – None Abstentions – None

The remainder of the meeting was dedicated to the review of bills for approval at the October 18, 2012 meeting.

Mr. Sarclette made a motion to adjourn, seconded by Mr. Langley.

Linda L. Costello, Acting Municipal Clerk