MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, November 12, 2012– 7:30 P.M.

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Ireland

Roll Call

A. Presentations

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. Youth Request – Skate Park
2. Delmont Hardware/Gas Station – 4433, 4435 Route 47
3. Salloway Property Demolition
4. Public Sale – Equipment
5. Accepting Credit Card Payments
6. Pending Request from LVFC to hold Breakfast With Santa at Leechester Hall
7. Rails To Trails Grant
8. Personnel

E. Misc. Report of Operations

1. Report – Public Sale of Township Owned Equipment
2. Township Committee Concerns

F. Review of Agenda for November 15, 2012

G. Public Comment

H. Review of Bills

I. Adjournment

Monday, November 12, 2012, 7:30 P.M.
Bill Review & Agenda Meeting

PRESENT: Kathy Ireland, Mayor
Andrew Sarclette, Deputy Mayor
Frank DiDomenico, Solicitor
Allen Foster, CMFO
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mrs. Ireland, present
Mr. Sarclette, present
Mr. Langley, absent

Deputy Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

Presentations

Mrs. Ireland publicly thanked all individuals who provided donations and assistance during the recent storm, including Mr. Gross, the Lupton's, Mr. Haas, and Rev. Hess.

Gordon Gross provided the following information regarding Hurricane Sandy:
- 45 unsafe structure notices were issued, including 3 condemnations and require demolition and noting there may be one more.
- A FEMA outreach meeting was held at the Municipal Hall on Saturday, 11/10/12, which provided an opportunity for residents to get clarification on FEMA procedures and programs available.
- Residents are inquiring if construction permit fees will be waived, noting state fees cannot be waived by the Township.

Mr. Sarclette asked if construction permit fees would be borne by the property owner or would the costs be covered by FEMA. Mr. Gross thinks if property owner has flood insurance the fees would be covered, however many residents do not have flood insurance. He is not sure if FEMA would cover permit fees. Mr. Gross advised he has allowed residents to start work. Mrs. Ireland stated she received a letter from the State advising that if the municipality waives permit fees, state fees may also be waived. Mr. Gross advised we could be looking at $2,000.00 - $3,000.00 in permit fees. Mrs. Ireland made a motion to waive the fees associated with construction permits for storm related damage repairs only, seconded by Mr. Sarclette.
Roll Call: Ayes –Sarclette, Ireland Nays – None Abstentions – None
Mr. DiDomenico will prepare a resolution for the upcoming meeting.

Mr. Gross advised there are also inquiries regarding camper occupancy during reconstruction of storm damaged homes. He suggested a 90-day waiver allowing occupancy of privately owned self-contained campers. Mr. Sarclette made a motion to allow temporary RV housing for a period of 90-days, which may be extended if necessary, where permits have been issued for reconstruction of homes due to storm damage. Motion seconded by Mrs. Ireland.

Roll Call: Ayes –Sarclette, Ireland Nays – None Abstentions – None

Mr. Gross opined homes that have been condemned should not be demolished and put curbside for pickup by the Road Department. Mr. DiDomenico suggested Mr. Gross send letters to each of the affected home owners advising that demolition debris disposal should be covered by homeowners insurance and the Township is not responsible.

Mr. Gross advised property owners are putting storm related debris curbside and there is a 30-day window for claiming costs of cleanup.

Chief Municipal Finance Officer Report

Mr. Foster advised a budget status report and cash receipts report were provided to the Township Committee. The report includes all funds for all departments.

Discussion Items:

1. Skate Park – No further discussion at this time.

2. Delmont Hardware/Gas Station – 4433, 4435 Route 47 – Mr. Sarclette advised Cormac Morrissey had raised some big concerns about this property and he has not had a chance to discuss it further.

3. Salloway Property Demolition – Mrs. Costello advised documentation is in place for demolitions as soon as the township obtains ownership. Mr. DiDomenico expects foreclosure to be completed within 30-days.

4. Public Sale of Equipment - Mr. Sarclette suggest the Township hold a local public sale for items not sold through GovDeals and any other equipment no longer needed by the Township. He will double-check with the Road Department Supervisor for a list.

5. Accepting Credit Card Payments - Mrs. Costello advised additional research was done.

   CitiNet is the only company that currently has interface with the Edmunds program. A $1,500.00 annual fee would be incurred along with a $2,500.00 one-time set-up. This would also require establishing a merchant agreement with a bank to provide this service.

   Edmunds will provide their on-line service at a cost of $600.00 per year with no upfront fee.

   Over the counter credit card payments could be arranged through Municipay. All fees would be incurred by the user and with no charges to the Township. Debit card

payments would be a flat fee of $3.95; Master Card, Discover Card and American Express credit card payments would incur a 2.45% fee; Visa credit card payments would only be accepted for property tax payments at a 2.45% fee.

It was noted no additional employee bonding would be required.

6. Pending Request from Leesburg Vol. Fire Co. to hold Breakfast with Santa at Leechester Hall. – Mrs. Costello advised a representative of Leesburg Vol. Fire Co. inquired about the Fire Co. using the Leechester Hall for Breakfast with Santa which will not be hosted by the Boy Scouts this year and they are tentatively looking at Sat., Dec. 15th. A facility use form has not yet been returned. Mr. Sarclette made a motion to waive rental fees for use of Leechester Hall by Leesburg Vol. Fire Co. to host a Breakfast with Santa program on December 15, 2012. Motion seconded by Mrs. Ireland.
   Roll Call: Ayes –Sarclette, Ireland Nays – None Abstentions – None

7. Rails To Trails Grant – Mrs. Ireland advised appraisals must be done for use of the grant funds.

8. Personnel – Mrs. Costello advised it is anticipated there will be the need for sick leave by certain road department staff, noting there are provisions through NJ Civil Service to extend a temporary employee from six-months employment to twelve-months if needed. The Township Committee will need to review the position at the end of the year.

Report of Operations

1. Public Sale of Township Owned Equipment – *Note: Discussed earlier in the meeting.

2. Township Committee Concerns
   Mr. Sarclette wished to publicly thank all Veterans for their dedicated service to the country.

   Mrs. Ireland advised the Land Use Board is working on a review of a berm project to extend from West Creek and other areas. The Nature Conservancy, NJDEP and PSEG have been contacted regarding mitigation planning.

Review Of Agenda

The Acting Clerk next reviewed the draft agenda for the upcoming November 15, 2012 meeting.

Public Comment

Mr. Sarclette made a motion to open the public comment session at 8:16 P.M., seconded by Mrs. Ireland.
Roll Call: Ayes –Sarclette, Ireland Nays – None Abstentions – None

Tom Swayne of Heislerville thanked Mr. Sarclette for taking care of him at midnight during the recent storm. He also asked that a skate park not be put in Heislerville.

George Kumor of Heislerville stated he has reviewed plans for upland dikes and noted existing dikes could be refurbished. He believes with obtaining some grants the project would be doable.

Mr. Sarclette made a motion to close the public comment session at 8:22 P.M., seconded by Mrs. Ireland.
Roll Call: Ayes –Sarclette, Ireland Nays – None Abstentions – None

Mrs. Ireland congratulated Patricia Gross, who was in the audience, for her success in the recent election.

The remainder of the meeting was dedicated to the review of bills for approval at the November 15, 2012 meeting.

Mr. Sarclette made a motion to adjourn, seconded by Mrs. Ireland.

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Linda L. Costello, Acting Municipal Clerk