# MAURICE RIVER TOWNSHIP
# BILL & AGENDA REVIEW MEETING
# Monday, June 18, 2012– 7:30 P.M.

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**Call to Order**

**Pledge of Allegiance led by Mayor Ireland**

**Roll Call**

A. Presentation

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. Public Sale of Township Owned Equipment
2. Municipal Court Debt Collection – Status
3. Repeal Resolution #82-2012
4. Feral Cats
5. Small Cities Grant – Bayshore Housing Shared Grant with Commercial
6. ANJEC Dues

D. Misc. Report of Operations

1. Gas Pump
2. Versa Boom Mower
3. Irrigation System
4. Cell Phone Provider
5. Personnel – Electrical Inspector
6. Temporary/Seasonal Employee

E. Review of Agenda for June 21, 2012

F. Public Comment

Motion to open public comment.
Motion to close public comment.

F. Review of Bills

H. Adjournment

**Monday, June18, 2012, 7:30 P.M.**
**Bill Review & Agenda Meeting**

PRESENT: Kathy Ireland, Mayor
Andrew Sarclette, Deputy Mayor
Frank DiDomenico, Solicitor
Allen Foster, Chief Financial Officer
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**ROLL CALL:** Mrs. Ireland, present
Mr. Sarclette, present
Mr. Langley, absent

Mayor Ireland called the meeting to order; the Pledge of Allegiance followed.

**PRESENTATIONS:**

**Office of Emergency Management Report**

Gordon Gross, OEM Coordinator, reported on the status of upcoming narrow banding changes noting the County will be making the switch as of November 27th. Maurice River Township's license renewal will also be coming due and WPCS International can upgrade the license for $300.00. Mr. Gross also advised that the County is working on a grant to convert radios which are compatible. He has checked into the cost to reprogram the truck unit which is estimated to be $150.00. Mr. Gross also advised that communications will have dual capability until January.

Mr. Sarclette made a motion to authorize WPCS International to upgrade our license at a cost of $300.00. Motion seconded by Mrs. Ireland.
Roll Call: Ayes – Sarclette, Ireland Nays – None Abstentions - None

Mr. Gross advised the State has paid the reimbursement funding of $5,000.00 to the County and we are waiting for a check.

Mr. Gross advised that June 1st is the start of hurricane season and it is forecasted there will be a record number of storms this year.

Mr. Gross also advised he has issued 4 summonses; 2 for rental properties and 2 for property maintenance issues.

Mr. Gross stated that is has been a rough couple of weeks for the local fire companies. There has been 7 helicopter calls; 5 transported, 1 fatal, 1 recall. He stated that the fire companies have been working well together during this bad spell with traffic incidents.

Mr. Sarclette stated that Nextel is doing away with direct connect noting this may affect communications with fire companies and staff.

**REPORTS:**

**Certified Municipal Finance Officer Report**

Allen Foster provided a copy of the budget status and cash receipts reports.

Mr. Foster advised four quotes were obtained for signage at Port Elizabeth and Delmont playgrounds. He noted one quote is significantly lower and suggested rebid. Mr. Sarclette requested to see some samples of work of the lowest bidder. Mrs. Ireland asked if all bidders provided the same spec information, which Mr. Foster confirmed they did. More research will be done.

**DISCUSSION ITEMS:**

1. Public Sale of Township Owned Equipment – Mr. Sarclette advised Steve Hagemann is working on minimum bids for items to be included on the sale list.

2. Municipal Court Debt Collection – Mr. DiDomenico advised it is okay for the Clerk to forward the quoted information to NJAOC for their review.

3. Repeal of Resolution #82-2012 - Mr. DiDomenico advised he does not see any problem with the rehire of Sharon Lloyd on a part-time basis. He confirmed that NJDCA has approved the rehire and noted she will be returning in a different title and work capacity.

4. Feral Cats – Mr. Sarclette advised he is not in favor the pursuing a TNR program since is does not curb the feral population. He suggested we check with other communities to see if we could model a program based on a successful remedy.

5. Small Cities Grant – Bayshore Housing Shared Grant with Commercial Township - Mrs. Ireland advised Mayor Donna Moore of Commercial Township has met with Triad Engineering and they are interested in writing and administering the grant at a cost of $14,200.00. More information is needed.

6. ANJEC Dues – Mrs. Costello advised that a representative of ANJEC contacted the office inquiring about Maurice River Township's non-payment of dues for a number of years. It was noted that dues have not been paid by Maurice River Township since 2006. Mrs. Ireland will research the advantages of membership.

**REPORT OF OPERATIONS:**

1. Gas Pump – It was noted the pump on the gasoline tank at the municipal garage is leaking and not usable. A quote to replace the pump was provided by Riggins Oil Co. in

the amount of $850.00. Additional information has been provided regarding tank replacement and relocation. The Finance Office will seek additional quotes for equipment, cement pad, barriers, etc.

2. Versa Boom Mower – Steve Hagemann had reported a problem with the new Versa Boom Mower noting an additional part may be needed to efficiently mow the grass with the unit. Mr. Sarclette will double-check the status of the mower.

3. Irrigation System – Mrs. Costello advised the irrigation system at the Municipal Hall has been fixed.

4. Cell Phone Provider – Based on a memo from Louann Karrer, Swanson Communications advised Sprint/Nextel will be shutting down the two-way communication feature. Swanson provided information on upgrading to digital services. More information will be forthcoming regarding other service providers.

5. Personnel – Electrical Inspector – Mrs. Costello advised Tim Berry has submitted his resignation as Electrical Subcode Official/Inspector effective June 15, 2012 or until a replacement is hired.

6. Temporary/Seasonal Employee – Steve Hagemann, Road Dept. Supervisor, requested the hire of a temporary/seasonal employee for routine ground maintenance of the municipal complex due to reduced staff based on leaves of absence. It was noted there are applications already on file. Interviews will be scheduled to hire a temporary employee following approval by resolution.

**REVIEW OF AGENDA FOR JUNE 21, 2012:**

The Clerk next reviewed the draft agenda for the upcoming June 21, 2012 meeting.

**PUBLIC COMMENT:**

Mr. Sarclette made a motion to open the public comment session at 8:37 P.M., seconded by Mrs. Ireland.
Roll Call: Ayes – Sarclette, Ireland Nays – None Abstentions - None

George Kumor asked why reporters from our official newspaper are not attending Township meetings. Mr. Sarclette responded that there has been a new reporter at some of the recent meetings.

Mr. Kumor commented on the feral cat problem noting some of the problem stems from rental property turn-overs and the residents just leave cats behind when moving.

Mr. Kumor advised there is a problem with the guardrails at the Thompson's Beach parking lot and suggested bumpers be installed.

Mr. Sarclette made a motion to close the public comment session at 8:43 P.M., seconded by Mrs. Ireland.
Roll Call: Ayes – Sarclette, Ireland Nays – None Abstentions - None

The remainder of the meeting was dedicated to the review of bills for approval at the June 21, 2012 meeting.

Mr. Sarclette made a motion to adjourn, seconded by Mrs. Ireland.

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Linda L. Costello, Acting Municipal Clerk