

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, January 14, 2013– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Ireland

Roll Call

A. Presentations

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. Public Sale – Equipment/Minimum Bids
2. Security Camera Quotes
3. Status RFP's Professional Services
4. FEMA Mitigation Grant
5. Matts Landing
6. Budget Process Planning & Transition Aid

D. Misc. Report of Operations

1. Township Committee Concerns

E. Review of Agenda for January 17, 2013

F. Public Comment

G. Review of Bills

H. Adjournment

Monday, January 14, 2013, 7:30 P.M.
Bill Review & Agenda Meeting

PRESENT: Andrew Sarclette, Mayor
Kathy Ireland, Deputy Mayor
Patricia Gross, Committeewoman
Frank DiDomenico, Solicitor
Allen Foster, CMFO
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mr. Sarclette, present
Mrs. Ireland, present
Mrs. Gross, present

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

Presentations

Gordon Gross, OEM Coordinator, reported the block captains list has been updated and prison liaisons have been advised. He advised he was notified of the recent escape. Annual emergency agreements and prearrangements have been made regarding fuels, off-site staging of emergency vehicles, and ice, water and cooling stations. EMA documents have been prepared. FCC license renewal completed. Mr. Gross advised the 5-year update to the Emergency Operations Plans is due this year.

Mr. Gross advised of properties damages by the storm may have issues with set-back requirements. He asked if the Township would be willing to reduce the minimum set-back. Mr. DiDomenico advised the Township Committee cannot authorize violation of the ordinance, however, if residents must go before the Land Use Board, the Governing Body may consider the option to waive fees. Mr. Sarclette asked if any of the projects will trigger CAFRA issues. Mr. Gross replied not if construction stays within the same footprint.

Regarding the Hazardous Mitigation Plan, Mr. Gross provided estimated pricing for emergency generators at the municipal complex and the school. For the Township Hall the cost is \$82,000.00 and would require a \$12,500.00 grant match. For the School the cost is \$148,000.00 with a match of \$37,500.00. The generators would provide power to run the facilities at full capacity. He suggested that grant applications be written to include emergency shelter services. Frank DiDomenico advised there is pending legislation to require essential facilities to have backup power sources.

Mr. Gross advised part of the Mitigation Plan includes roadways. Mrs. Ireland advised the State is applying for dike reconstruction at Matt's Landing. The County needs to consider Matt's Landing Road and Glade Road which are in the plan, and possibly adding County

Route 616 in Dorchester and Carlisle Place Road to the plan. It was noted River Road and Newell Road are Township owned.

Mr. Sarclette asked if there is any considerations for Route 47 in Bricksboro since that is an established evacuation route. Mr. Gross advised evacuation routes are in place 36 hours prior to a storm and broken down before the storm hits.

Mr. Gross advised he and the NJSP Station Commander visited the local School after the recent Connecticut School shooting and they are considering some upgrades including replacement of glass in the exterior doors.

Mr. Gross advised he has keys for access to Matt's Landing Road. Mr. Sarclette reported on the status of the road closure and attempts to minimize more damage, noting a chain link fence has been installed. Mr. Sarclette has contracted the County Sheriff's Dept. to request patrols at the entrance of Matt's Landing Bike Path due to excessive traffic. The area has been closed and posted for local traffic only. Authorization letters to travel on the Bike Path have been provided to residents and essential personnel who need access to Matt's Landing.

Chief Municipal Finance Officer Report

Allen Foster, CFO, advised he provided copies of the reserve budget status and temporary budget status. He is working on the annual financial statements and preliminary budget preparation. Mrs. Ireland asked if the reserve covers tennis court upgrades. Mr. Foster advised this can be put in the temporary budget. Mr. Sarclette asked about including the security cameras. Mr. Foster advised, if need be, the temporary budget can be amended to include the cameras.

Mr. Foster advised he looked into the Facility Dude proposal that was forwarded to him. Since the program just monitors and compares information month to month, he believes we could track the data in a spreadsheet, therefore his opinion is the program is not worthwhile.

Discussion Items:

1. Public Sale -- Equipment/Minimum Bids

Mr. Sarclette advised he had discussed the listed items with the Road Department Supervisor and recommended minimum bids for the upcoming public sale. Mr. DiDomenico will prepare a resolution to authorize the sale.

2. Security Camera Quotes

Mr. Sarclette reviewed the three quotes received for installation of security cameras at the Municipal Hall. He suggested meeting with each of the companies on site to review number of cameras to be installed, quality and monitoring capabilities.

3. Status Request for Proposals for Professional Services

No update on the status of an Auditor's contract is currently available. Two RFP's will be readvertised; Environmental Engineer/Consultant and Surveyor.

4. FEMA Mitigation Grant

Multiple potential projects were discussed including Matt's Landing Road, Newell Road, River Road, Matt's Landing Dike, and an inland berm. The letters of intent must be submitted no later than February 1st for all potential projects. A special meeting will be held to determine and prioritize projects for submission. It was noted that one property owner has requested a buy-out.

5. Matt's Landing

Mr. Sarclette and Mrs. Ireland advised they have been in contact with key personnel regarding the status of the Matt's Landing Dike project. Senator Van Drew advised he has talked with a lot of people at the State level and has a meeting scheduled with the Deputy Commissioner of NJDEP.

6. Budget Process Planning & Transition Aid

Mr. Foster advised the budget must be introduced by March 15th and the transition aid application would be due at the same time. Mr. Sarclette asked Mr. Foster to advise when a budget work session will be needed.

Report of Operations

Mrs. Gross advised she is teaming up with Commercial Township and researching their Chamber of Commerce.

Review Of Agenda

The Acting Clerk next reviewed the draft agenda for the upcoming January 17, 2013 meeting.

Public Comment

Mrs. Ireland made a motion to open the public comment session, seconded by Mrs. Gross.

Roll Call: Ayes –Sarclette, Ireland, Gross Nays – None Abstentions – None

Ben Stowman of Delmont advised he has meetings scheduled with US Army Corp of Engineers and will be attending a Sustainable Jersey program in Atlantic City.

Mrs. Ireland made a motion to close the public comment session at 9:36 P.M., seconded by Mrs. Gross.

Roll Call: Ayes –Sarclette, Ireland, Gross Nays – None Abstentions – None

The remainder of the meeting was dedicated to the review of bills for approval at the January 17, 2013 meeting.

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

Linda L. Costello, Acting Municipal Clerk