

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, March 18, 2013– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Sarclette

Roll Call

A. Presentations

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. Security Camera Quotes

2. Status RFP's Professional Services
Ambulance Services

3. Matts Landing/Waterfront Beach Projects

4. Employee ID's

5. Road Dept. Information Exchange

D. Misc. Report of Operations

E. Township Committee Concerns

F. Review of Agenda for March 21, 2013

G. Public Comment

H. Executive Session Resolution #48-2013 A Resolution Providing For A
Closed Session Not Open To The Public In Accordance
With The Provisions Of The New Jersey Open Public
Meetings Act, N.J.S.A. 10:4-12.

The Purpose Of The Closed Session Is For Matters Relating To Collective Bargaining Agreement Negotiations. Specifically, The Township Committee Will Be Discussing Points Of Negotiation With Cumberland Council #18.

The Meeting Will Return To Open Session At The Conclusion Of The Discussion Action Will Be Taken As Authorized. The Estimated Length Of The Executive Session Will Be Fifteen-Minutes.

H. Review of Bills

I. Adjournment

Monday, March 18, 2013, 7:30 P.M.
Bill Review & Agenda Meeting

PRESENT: Andrew Sarclette, Mayor
Kathy Ireland, Deputy Mayor
Patricia Gross, Committeewoman
Frank DiDomenico, Solicitor
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mr. Sarclette, present
Mrs. Ireland, present
Mrs. Gross, present

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

Presentations

Gordon Gross, OEM Coordinator, provided a copy of the form to be used when submitting letters of intent for FEMA mitigation projects and advised the deadline has been extended to March 30th. He noted the form provides a check-off box indicating the 25% match can be sought from other funding sources. He advised there could be as many as twenty homes potentially elevated at Moore's Beach, Quillan Avenue and Bay Avenue. Mr. Sarclette advised he is waiting for a return call from NJDEP to get answers to some questions.

Mr. Gross asked how long the Township would be waiving permit fees for storm related repairs. He advised some property owners have indicated they do not intend to build for five-years. He also advised some residents have not even contacted him. Mr. Sarclette commented that the intent was to assist property owners due to the devastation and enable them to bounce back, however fees cannot be waived indefinitely. He noted that folks are battling with FEMA and insurance companies. Mrs. Ireland made a motion to waive permit fees due to Hurricane Sandy storm related damage until July 31st. Motion seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Mr. Gross advised a contract was awarded to Barrett Paving for reconstruction of Matt's Landing Road and the preconstruction meeting is scheduled for Friday, March 22nd at 10:00 a.m. It is anticipated the project will start next week and the road should be open by mid-April.

Mr. Gross advised he has been out in the community regarding property maintenance issues. He has sent notification to one property owner to board and secure premises. He will be sending letters for other violations at the end of the month. The notice will advise property owner they have a 14-day window to provide a written corrective action plan.

Discussion Items

1. Security Cameras – No progress to report.
2. Status RFP's Professional Services – Ambulance
The Acting Clerk advised the request for proposals for Ambulance services was advertised Friday, March 15th and the submission deadline is April 12th.
3. Matt's Landing/Waterfront Beach Projects
Mr. Sarclette noted update on reconstruction of Matt's Landing Road was already addressed earlier in the meeting. He advised the impound breaches have been fixed and are working well. He advised additional work will be done to fortify another section which bends around to East Point Road. The berm has been made wider, not taller, and fortified with concrete. Currently residents are still using the bike path for access to Matt's Landing however, use of NJDEP's dike is also available for travel.

Regarding debris at East Point, the Road Department Supervisor will contact Waste Management to move the dumpster from the Salloway property to Bay Avenue.

Rusty Corson of East Point asked how they will know where to go for information regarding Community Development Block Grants or FEMA Mitigation Grants? Mr. Sarclette advised all Cumberland County Bayshore communities and Townships are working together. A tour was held and State and Federal authorities were present, although to date there has been no feedback. He offered to share information when received and advised the Municipal Clerk and Construction Official will contact residents who have made their interests known.

Mr. Sarclette advised that the Township Committee cannot commit taxpayer dollars without getting answers to some questions regarding financial obligations attached with letters of intent. Ben Stowman added that any resident with a problem should register, make a claim and get a nine digit number.

Mrs. Ireland advised a resident from East Point reported water is coming thru the gabions and sand is building up on the road. Per her conversation with the Engineer the wall is designed for thru-flow and sand will need to be removed periodically. Steve Hagemann advised the sand will accumulate until the holes in the new wall fill in with algae. The Road Department is aware to periodically scrape the road.

4. Employee ID's
Mrs. Gross offered it would be a good idea for all Township staff to have photo ID's, especially when going to people's homes. It was noted the Township has a camera and laminator.
5. Road Department Information Exchange
Steve Hagemann, Road Department Supervisor, asked when and if the Township will be hiring employees for the road department. He noted manpower is lacking and the spring season is approaching which will involve leaf and brush collection and mowing. Mr.

Sarclette stated that the current situation may be short term. The best option must be determined whether it be full-time or part-time and temporary or permanent hiring.

Mr. Hagemann also inquired about items on the Engineer's project list. First the salt shed, which Mr. Sarclette advised is one of the hot topics along with the fuel tanks. Mr. Hagemann advised he had obtained quotes for the fuel tanks. Mr. Sarclette acknowledged the quotes however the question is placement and two areas are under consideration. Mr. Hagemann suggested the playground area behind the OEM building since the playground equipment needs replacement anyway. Mr. Sarclette noted the septic system is also in that area. Mr. Hagemann advised he preferred to keep the salt shed where it is currently situation but change the entrance. Mr. Hagemann asked if anything is being moved to the compost site. Mr. Sarclette advised that originally it was considered as a fueling station however the idea was abandoned. Mr. Hagemann next asked about the Heislerville shade structure and any idea when the plan would be ready? Mr. Sarclette advised the Township is getting a bargain on the design, however the Engineer is aware that this is also a priority and that it must be designed for construction to be done by Township staff. Mr. Hagemann also advised that the material in the salt bin is totally saturated and not useful. He suggested using only salt without sand in the future.

Mrs. Gross complimented the Road Department stating they are doing a good job with what they have to work with.

Miscellaneous Report of Operations – Nothing to report.

Township Committee Concerns

Mrs. Ireland advised additional quotes are being sought for the tennis courts. She advised the courts are beyond repair and two inches of surface must be removed. Mrs. Gross advised that Steve Hagemann has a plan and suggested Mrs. Ireland double-check with him.

Mrs. Ireland advised conversations continue with Cumberland County Planning and Development regarding property acquisitions for a mountain bike park and rails to trails public access.

Mrs. Gross advised that she had encouraged the Road Department to attend tonight's meeting since they do have legitimate areas of concern.

Public Comment

Mr. Sarclette asked to move public comment up on the agenda to allow residents the opportunity to speak. Mrs. Ireland made a motion to open the public comment session at 7:20, seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Wes Keiser and Rob Dick of Maurice River Recreation read a letter of request for lighting of the baseball fields. Reasons for need for lights included game start time and hindrances for travel teams, loss of players due to reduction in programs offered, and struggles to hold

on to senior program. If the ball fields are lighted games could be schedule and completed before dark alleviating the need to cancel or forfeit games due to darkness. They advised by installing lighting to the Maurice River fields, it will result in a bigger program and other cities and township's teams willing to play. The intent of the Recreation Committee is to grow the program to keep children involved, boost their self-esteem , and maintain a balanced program with more players giving the children the best experience possible. Rob Dick advised they are seeking quotes and making initial contacts which they will direct to the Township for further discussion.

Mr. Sarclette acknowledged the concerns for the baseball program are legitimate. He noted there will be a cost associated with operating the lights. Mr. Keiser suggested the light (switches) be kept under lock and key. Mr. Sarclette also noted that with lights the fields will be more appealing to others who will want to use the fields and parameters for use will need to be developed.

Mrs. Ireland advised the Recreation Committee will be working on Saturday morning at the Fish & Wildlife walking path. Groups will be meeting at 9:00 a.m. on East Point Road. In June some children will be assisting with continuation of the project.

Ben Stowman of Heislerville commented that every new and full moon tides are causing damage to the boat ramp at East Point. He advised NJDEP representatives are providing information on making up a plan and cost sharing of repairs. Cindy Randazzo will send someone down to look at the area.

Mrs. Ireland made a motion to close the public comment session at 7:36 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Review of Agenda

The Clerk next reviewed the agenda for the March 21, 2013 meeting.

Mrs. Ireland made a motion to open the floor for a second public comment session at 7:58 P.M. should anyone wish to comment on agenda items. Motion seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

There being no public comment, Mrs. Ireland made a motion to close the second public comment session at 7:59 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Executive Session

Mrs. Ireland made a motion to adopt Resolution #48-2013, A Resolution Providing For A Closed Session Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, for the purpose of discussion matters relative to collective bargaining agreement negotiations with Cumberland Council #18. It was noted the meeting will return to open session at the conclusion of the discussion and

action will be taken as deemed appropriate. The estimated length of the executive session will be fifteen-minutes. Motion seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Mrs. Gross recused herself from the Executive Session and left the room at 8:04 P.M.

See Executive Session Minutes

No action was taken following the executive session.

The remainder of the meeting was dedicated to the review of bills for approval at the March 21, 2013 meeting.

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

Linda L. Costello, Acting Municipal Clerk

Monday, March 18, 2013, 8:04 P.M.
Executive Session

PRESENT: Andrew Sarclette, Mayor
Kathy Ireland, Deputy Mayor
Frank DiDomenico, Solicitor
Linda L. Costello, Acting Municipal Clerk

Mrs. Ireland advised she met with representatives of Cumberland Council #18 and they are willing to accept a 1.9% increase for 2013 with no other changes to the contract. Mr. DiDomenico has prepared a resolution for adoption at Thursday's meeting.

Mr. Sarclette advised he was contacted by the Tax Assessor with a personnel issue.

At this point, Mrs. Gross was asked to return to the meeting room.

Mr. Sarclette advised the Tax Assessor gave him permission via email to discuss her inquiry. She is interested in working four days a week and changing her hours to Monday through Thursday, 8:00 am to 4:00 pm. Mrs. Costello stated the individual is a union member and negotiations need to be fair and equal to all staff.

Mrs. Ireland made a motion to adjourn the executive session at 8:22 P.M. and reconvene the public portion of the meeting. Motion seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None