

**MAURICE RIVER TOWNSHIP  
BILL & AGENDA REVIEW MEETING  
Monday, May 13, 2013– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**Call to Order**

**Pledge of Allegiance led by Mayor Sarclette**

**Roll Call**

A. Presentations

1. Gordon Gross, OEM Coordinator

B. CMFO Report

C. Discussion Items

1. Security Camera Quotes

2. Status RFP's Professional Services  
Ambulance Services

3. South Jersey Gas Street Opening Costs

4. Tree Trimming Services – County Coop Contract

5. Unapproved Bus Stops on Route 47

6. Matts Landing/Waterfront Beach Projects

7. Employee ID's

8. Personnel

D. Misc. Report of Operations

E. Township Committee Concerns

F. Review of Agenda for May 16, 2013

G. Public Comment

H. Review of Bills

I. Adjournment

**Monday, May 13, 2013, 7:30 P.M.**  
**Bill Review & Agenda Meeting**

PRESENT: Andrew Sarclette, Mayor  
Kathy Ireland, Deputy Mayor  
Patricia Gross, Committeewoman  
Frank DiDomenico, Solicitor  
Allen Foster, CMFO  
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**ROLL CALL:** Mr. Sarclette, present  
Mrs. Ireland, present  
Mrs. Gross, present

Mayor Sarclette called the meeting to order at 7:31 PM; the Pledge of Allegiance followed.

**Presentations**

Gordon Gross, OEM Coordinator, reported the Emergency Operations Plan is updated every four-years and has been completed and submitted. A copy is filed in the Municipal Clerk's office and the Office of Emergency Management.

Mr. Sarclette asked if anything is done through Homeland Security. Mr. Gross advised we are outside the EPZ Zone but MRT-OEM is involved as a backup for deconning and providing staff during an event.

Mr. Gross advised a table top exercise is planned for August 21<sup>st</sup> to be held in Maurice River Township which is part of the Forest Fire Community Grant.

Mr. Gross reported that most residents are providing corrective action plans regarding property maintenance violations. He noted a couple have been taken to court.

**CFO Report**

Allen Foster advised the budget status reports and monthly receipts report was provided to the Governing Body. Mr. Foster advised per Cormac Morrissey's estimate funds are available in the Capital Improvement fund for the Estell Manor Road project. He also noted Chapter 159 resolutions will be needed for grant awards received after budget adoption.

**Discussion Items**

1. Security Camera Quotes - It was reported quotes were received at under \$20,000.00. Mrs. Ireland advised MRTES purchased their system through a cooperative and asked if that is like a state contract. Mr. DiDomenico offered to check with Mrs. Powell at MRTES for details on the cooperative.
2. Status of Professional Services Contracts for Ambulance Service – Mr. DiDomenico advised he sent out letters to both Belleplaine Ambulance Corp. and Millville Rescue Squad requesting amended contracts but to date have not received a response. Mr. Sarclette advised he spoke with representatives from both agencies and both expressed it is their policy to provide ambulances to all structure fires. Mr. Sarclette advised the same request was made back in 2008. Mrs. Ireland stated NJDCA had questioned why the ambulance services are not approaching us and we shouldn't need a contract with them. It was noted the Township is responsible to ensure service is provided to residents since there are no longer any volunteer corps in the area.
3. South Jersey Gas Street Opening Costs – Mr. Sarclette advised he has spoken with representatives of South Jersey Industries regarding running a pipeline and extending service into Heislerville and Milmay. He was advised thirty-three residents have shown interest in the Milmay area and South Jersey Industries is will to extend the service however the township fees are cost prohibitive since calculations exceed \$75,000.00. They are still reviewing Heislerville and the economy of scale. Mr. Sarclette recommended negotiating a reduced permit fee.
4. Tree Trimming Services/County Cooperative Contract – Mrs. Costello advised the County has provided information for tree trimming service as a cooperative contract. The Township Committee did not see a need for a contract at this time.
5. Unapproved Bus Stops on Route 47 – Mrs. Costello advised NJDOT has done a survey of unapproved bus stop and there are two in Maurice River Township; Route 47 & Ellen Lane and Route 47 & Moore's Beach Road. If the Township wishes these to remain copies of resolutions authorizing the stops must be provided to NJDOT. The Township Committee is not aware that the stops existed and do not appear to be essential.
6. Matts Landing/Waterfront Beach Projects – Mrs. Ireland advised the Rails To Trails Committee discussed the Matts Landing Bike Path Phase 2. She noted that the NJDOT grant would cover paving the dike to the Marinas and back to the handicap trail and if paved vehicle traffic will not be permitted. She noted there would still be vehicle access to the dike from East Point Road. The Rails To Trails Committee felt paving the dike as a bike path would sure-up the dike and noted that if things change in the future the area could reviews and address any prospective changes. Mr. Sarclette is concerned with no vehicle traffic on the dike and asked what our costs would be. He stated historically the dike has been used by residents of the community. It was noted two marina owners wish to see the dike remain open for vehicle traffic.

Mrs. Ireland reported on a site visit to Thompson's Beach, including Mr. Morrissey, Mr. Kumor, NJDEP and NJF&W. They walked the beach and picked additional areas that could have rubble removed. Additional easements may be needed. It was noted some areas may need to be hand-picked due to mussel populations. The areas originally determined to not be touched are still excluded from the project.

It was reported that Moore's Beach access was blocked off due to the necessity to stop work during the shorebird migration and horseshoe crab breeding seasons and this will probably happen every year.

Mrs. Ireland reported she was told NJDEP will not put fabric on Matt's Landing Road and rubble on opposite side of the road. To complete the dike properly additional costs estimated at \$66,923.00 are recommended.

It was reported that no additional information is known regarding East Point, however concerns about the bulkhead and parking lot need to be looked into.

7. Employee ID's – Mrs. Costello advised everything is set-up, just waiting on supplies.
8. Personnel – Mrs. Costello advised one employee has been approved for disability retirement and must be authorized by resolution.

### **Miscellaneous Report of Operations**

Mr. Sarclette advised he met with the new liaison to the Governor, Dom Fiorelli. He discussed current concerns including efforts to communicate with NJDOT and NJDEP, Prison issues such as lack of recycling efforts, need for additional fencing at the prison, lack of funding from the prisons, lack of cooperative shared services, and no provisions for work details.

### **Township Committee Concerns**

Mrs. Ireland stated the School has asked about the status of the traffic light in Port Elizabeth and they would like a drain installed at the end of the driveway.

Mr. Sarclette asked about public access next to Allen Steel. Mrs. Ireland advised she will contact them to discuss.

Mrs. Gross advised a business retention form has been prepared for use by Economic Development Committee Members when visiting business owners.

Mrs. Gross asked about vendors along Route 47 and if an agreement for use of private property is not provided do we have to approve the permit? Mr. DiDomenico advised veterans are statutorily permitted to vend with hot dogs.

### **Review of Agenda**

The Clerk next reviewed the agenda for the May 16, 2013 meeting.

### **Public Comment**

Mrs. Ireland made a motion to open the floor for public comment at 8:47 P.M. Motion seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Keith Rafine of Dorchester advised the American flag is not illuminated which is required by law or it should be taken down each night. He also asked if there is a possibility of having a traffic light installed at the intersection of Route 347 and Leesburg Belleplain Road. Mr. Sarclette advised the County is planning to add rumble strips to warn of the intersection. Mr. Rafine suggested a request be made for a traffic light since it is difficult to cross the intersection. Mr. Rafine also asked the status of the proposed traffic light on Route 47 in Port Elizabeth. Mr. Sarclette advised it is in the hands of NJDOT. Mr. Rafine also commented that the vendors selling fishing rods should have to follow protocol and if not in compliance the permits should not be approved.

Mr. Sarclette advised he will be meeting with Verizon and will relay any questions or concerns we are aware of.

Mrs. Ireland made a motion to close the public comment session at 8:57 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

The remainder of the meeting was dedicated to the review of bills for approval at the May 16, 2013 meeting.

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

---

Linda L. Costello, Acting Municipal Clerk