

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, October 14, 2013– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Sarclette

Roll Call

- A. Allen Foster, CMFO Report
Best Practices Inventory

Fuel Tanks

Resolution #139-2013 – A Resolution Authorizing A Contract To T. Slack
Environmental SCVS Inc., An Approved State Contract Vendor For Contracting
Units Pursuant To N.J.S.A. 40A:11-12a.

- B. Presentation – CCIA
Welcome Gerard Velazquez, James Rocco, Steve Clark

- C. Gordon Gross, Reports
OEM
Housing/Zoning
Letter from Mark Pontarelli dated 10/11/13

- D. Discussion Items
1. Security Camera Quotes
 2. Waterfront/Beach Projects
RREM/Blue Acres
NJ Future Recovery Planning Manager
Long Term Recovery Committee(s)
 3. Vendor/Solicitation Ordinance
 4. UST Violation Notice – 590 Main Street
 5. Curbside Trash Pickup
 6. Firemen's Relief Application
 7. Inquiry to Vacate Paper Road

- E. Misc. Report of Operations

- F. Township Committee Concerns

- G. Review of Agenda for October 17, 2013

- H. Public Comment

- I. Review of Bills

- J. Adjournment

Monday, October 14, 2013, 7:30 P.M.
Bill & Agenda Review Meeting

PRESENT: Andrew Sarclette, Mayor
Kathy Ireland, Deputy Mayor
Patricia Gross, Committeewoman
Frank DiDomenico, Solicitor
Allen Foster, Finance Officer
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

ROLL CALL: Mr. Sarclette, present
Mrs. Ireland, present
Mrs. Gross, present

CMFO Report

Allen Foster advised he contacted Wes Barber regarding MIS services. Mr. Barber used to work at Edmunds & Assoc. He provided an estimate of \$3,500.00 per year to provide monthly service comparable to what we are currently getting through Edmunds & Assoc. He advised Mr. Barber may also be able to assist with other options for email and website providers. Mr. Barber will be available in an emergency. Mr. Foster stated he will contact another company for an estimate.

Mr. Foster advised status and cash receipts reports were provided to the Township Committee.

Best Practices Inventory

Mr. Foster stated he provided copies of the draft Best Practices Inventory to the Township Committee advising the results based on his responses is 42 and a total of 41 are needed to retain funding. Mr. Foster sought input from the Township Committee on items #2, #17, #25, #26, #38, #45 and #50. The following comments were noted:

#2 – Traffic Safety: Answered Yes, but not really applicable since we do not have a municipal police force.

#17 – Procurement Cards: Answered Prospective, can be discussed.

#25 – Multi-year Capital Plan - Answered No since adequate funding has not been budgeted for roads.

#26 – Trust Funds for Snow Removal – Answered No. Mr. Sarclette stated cannot be done and stay within the budget cap.

#38 - Accumulated Sick Leave Policy – Answered Prospective. Mr. Sarclette commented that we are already below the state's suggested allotment. Mr. Foster will get clarification on the intent of the question.

#45 – Non-union Employee Longevity & Bonuses – Answered Yes. Mr. Foster stated he is aware longevity and bonuses do not exist for non-union employees but suggested a resolution be adopted to define the practice is prohibited in Maurice River Township.

#50 – FEMA Flood Insurance Community Rating – Answered Yes but will get clarification from Gordon Gross.

Presentations

Cumberland County Improvement Authority

Mr. Sarclette welcomed Mr. Gerard Velazquez, James Rocco and Steve Clark of C.C.I.A. and thanked them for their willingness to work with the Township noting a good relationship is already established. Mr. Velazquez stated the C.C.I.A. is working on changes and has three potential programs that will assist municipalities. First is a program which will provide for a 20% rebate to the municipality on recyclable materials taken to the Improvement Authority. Second is collection of recyclables as single stream which would include all commingled recyclables plus newspapers and cardboard. He noted this would not be effective until late 2014 or January 2015 due to current contractual obligations, however the options are being discussed with their hauler. Thirdly, is contemplation of curbside pickup by C.C.I.A.. He noted they are not prepared to give an estimate at this time, but may be able to do a shared service in 2015. He also suggested leaving an option in upcoming waste hauling contracts in order to be in a position to implement potential shared service programs.

Mr. Velazquez also advised the C.C.I.A. can also assist with special events, bonding opportunities, alternative energy funding, and redevelopment activities. He noted they no longer provide grants.

Fuel Tanks

Mr. Sarclette noted the quote provided by T. Slack Environmental includes the concrete pad. It was also noted the revised quote still reflects the split tank at 2000 gallons gas and 1000 gallons diesel which needs to be reversed.

Resolution #139-2013 – A Resolution Authorizing A Contract To T. Slack Environmental SCVS Inc., An Approved State Contract Vendor For Contracting Units Pursuant To N.J.S.A. 40A:11-12a.

Mrs. Ireland made a motion to adopt Resolution #139-2013, seconded by Mrs. Gross.

Roll Call: Ayes- Ireland, Gross, Sarclette Nays – None

Mr. DiDomenico recommended language changes in the proposed agreement. Mr. Sarclette asked Mr. DiDomenico to prepare a contract to be forwarded to T. Slack Environmental.

Discussion Items

1. Security Camera Quotes

Mrs. Costello advised ASC Security and PSx both offered to provide a presentation on the equipment quoted. Mrs. Ireland asked to arrange presentation before Thursday's meeting. Mr. DiDomenico advised the cameras will be insured for theft and there may be a reduction in insurance premiums once installed.

2. Waterfront/Beach Projects

RREM/Blue Acres – Mrs. Ireland advised there is nothing new.

NJ Future Recovery Planning Manager – Ben Stowman advised road elevations for township roads have been included within the planning scope. He advised there are multiple partners providing input on improvements to the mouth of the Maurice River and the northwest reach. He also stated a representative from Greenwich is heading the levies and berm scopes and Matts Landing dike will be included. Mr. Stowman advised conversations with Larry Niles indicates interest in providing on-going resiliency rather than a one-time fix. He stated appropriate phrasing of ‘beneficial use’ is key. Beach replenishment at East Point Light House is also under discussion. Mr. Stowman noted the meeting in Trenton on October 22nd has been cancelled, however the public meeting in Bivalve is still with opportunities for public input between 7:00 – 9:00 P.M. The Rising Tides Committee will be holding a day-long meeting October 23rd which is not open to the public.

Mrs. Ireland advised the Rising Tides Committee has been broken down into focus groups. She advised Larry Niles has taken care of Moore’s Beach and he also wishes to put sand at Thompson’s Beach and do some restoration at East Point. She advised Nick Graviano has another plan including grasses. Mr. Niles wants to know what the Township wants and suggested a brief letter. Mrs. Ireland stated Cox Creek, before West Creek, has taken over creating a mud flat and blow hole behind Barnacle Bill’s. Mr. Niles suggests a thin spread of sediment. Mr. Stowman stated Mr. Niles wants to know if the Township is on board with what needs to be done during certain times of the year. Mr. Sarclette stated he thinks we have shown the Township is willing to work with the Department but wants to make sure the projects stay within the Township’s plans. He questioned how a thin spread of sediment will stay put. Mrs. Ireland stated once the level gets to a certain height it will be retained. Mr. Stowman seems to think some type of structure will be needed.

Mr. Sarclette commented that it can’t hurt to put sand at the various problem areas noting nature will either leave it or take it away. He wants to be specific that the public is to have access without restrictions and the beach areas are still township controlled although he is aware of the advantages to work with the various agencies.

Mrs. Ireland stated during conversations regarding waste water inquiries were made as to why Maurice River Township cannot use the facility at NJDOC in Delmont. She noted discussions include a potential vacuum system for the Moore’s Beach area. Mr. Sarclette commented that the County Long Term Recovery Committee is only discussion bay front communities suggested Downe and Lawrence will go to City of Bridgeton and Maurice River Township would go to Landis Sewage Authority or City of Millville.

Long Term Recovery Committee

3. Vendor/Solicitation Ordinance

Still under review. The proposed ordinance will not be introduced in October.

4. UST Violation Notice – 590 Main Street

Mrs. Costello reported to date it cannot be confirmed that the required documents were sent to NJDEP and GHR Consulting no longer has copies of test results done twelve year ago.

5. Curbside Trash Pickup

Mrs. Costello advised there are frequent issues with Waste Management not picking up large quantities of trash set curbside at residential properties. She stated there is no language in the contract or township ordinance to support staff in advising that residents should get a dumpster under certain circumstances, since the hauler has advised they cannot take large quantities from one site since it fills up the truck and requires additional runs. She suggested a standard be included in the new contract language.

It was noted the current bid specs include options for one-year and two-year proposals.

6. Firemen's Relief Application

Mrs. Costello advised a fire fighter, Marie Andrews, had been in the office to have an application notarized but it has not been returned for approval by the governing body.

7. Inquiry to Vacate Paper Road

Mrs. Costello advised a resident on Quillan Avenue has inquired about purchasing a portion of Happy Street. Mr. DiDomenico advised ownership of the road would need to be determined and if Township owned, the road would have to be vacated before any sale could take place. It was noted the road is there for access and the consensus is there is no interest in vacating the road.

Misc. Report of Operations

Mrs. Costello advised unofficially she was advised by NJ Dept. of Agriculture that the gypsy moth egg masses survey did not warrant aerial spraying for Maurice River Township. A letter will be forthcoming.

Township Committee Concerns

Mr. Sarclette advised he spoke with Cindy Randazzo regarding problems with approval for Tri County Sportsman to hold their annual event due to sensitive plants in the DeCarlo Lots area which falls in Pinelands. Mrs. Gross advised she brought it to the attention of the Pinelands Municipal Council and the response was they feel the cycle clubs are being responsible and are not in favor of doing away with the events. NJDEP wants to impose a \$5,000.00 property bond. Mr. Sarclette stated he will contact our legislators. Mrs. Gross advised CDC will support the Township's position if they are provided with a sample letter.

Mr. Sarclette asked the status of the tree in front of Mrs. Shreve's residence. Mrs. Gross advised it is being reviewed and a resolution will be needed based on recommendations from the Shade Tree Commission. Mr. Sarclette suggested some type of signage or plaque be placed at the site. Information regarding the tree (age, size, type, etc.) is being obtained.

Public Comment

Mrs. Ireland made a motion to open the public comment session at 9:38 PM, seconded by

Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

There being no public comment, Mrs. Ireland made a motion to close the public comment session, seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Review of Agenda

The Clerk next reviewed the tentative agenda for the October 17, 2013 meeting.

Mr. DiDomenico advised he spoke with Abbey Greenberg regarding the proposed new project in Milmay compared to the last arrangement. Ms. Greenberg advised she needs to speak with their engineer and to date has not gotten back to him. Mr. DiDomenico will follow-up on this.

Mr. Sarclette asked about timing of RFP issuance for 2014 professional services. Mrs. Costello advised the RFP's have been drafted and reviewed by Mr. DiDomenico. Mr. Foster is reviewing the RFP for auditing services. The projected advertisement for RFP's is November 1st.

Mrs. Gross asked for clarification of qualification of appointees to the Bayshore Housing Rehabilitation Dispute Committee.

Review of Bills

The remainder of the meeting was dedicated to the review of bills for approval at the October 17, 2013 meeting.

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

Linda L. Costello, Acting Municipal Clerk

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 139-2013

A RESOLUTION AUTHORIZING A CONTRACT WITH T. SLACK ENVIRONMENTAL SCVS INC., AN APPROVED STATE CONTRACT VENDOR FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

Whereas, the Township of Maurice River, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Township of Maurice River has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Township of Maurice River intends to enter into a contract with T. Slack Environmental SCVS Inc., 180 Market Street, Kenilworth, NJ 07033 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Township Committee of Maurice River Township authorizes the CMFO to purchase certain goods or services from T. Slack Environmental SCVS Inc. pursuant to all conditions of the individual State contracts, specifically to furnish and install one 3,000 gallon split aboveground storage tank at the Maurice River Township Public Works Facility per proposal #TS-13813 in an amount not to exceed \$55,675.00; and

Be It Further Resolved, that the governing body of the Township of Maurice River, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Township of Maurice River and T. Slack Environmental SCVS Inc., holder of State Contract #A75551, shall be from October 1, 2013 through December 31, 2013.