

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, November 18, 2013– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Sarclette

Roll Call

- A. Gordon Gross, OEM & HO/ZO Report
- B. Allen Foster, CMFO Report
- C. South Jersey Gas Permit #2013-007 for Block 228, Lot 4
- D. Discussion Items
 - 1. Block 291, Lot 64 (Hands Mill Rd & Mosslander Rd) TSC #92-71 *Second Request for Assignment
 - 2. Block 99, Lot 19.05 (Milmay) *Second Request for Public Sale
 - 3. Vendor/Solicitation Ordinance
 - 4. Bids: Material Storage Structure
Banking Services
 - 5. Status of 2013 Environmental Committee
 - 6. Pine Barrens Byway Assoc.
 - 7. Personnel
- E. Misc. Report of Operations
- F. Township Committee Concerns
- G. Review of Agenda for November 21, 2013
- H. Public Comment
- I. Review of Bills
- J. Adjournment

Monday, November 18, 2013, 7:30 P.M.
Bill Review & Agenda Meeting

PRESENT Andrew Sarclette, Mayor
 Kathy Ireland, Deputy Mayor
 Patricia Gross, Committeewoman
 Frank DiDomenico, Solicitor
 Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mr. Sarclette, present
 Mrs. Ireland, present
 Mrs. Gross, present

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

OEM and Housing/Zoning Officer Report

Gordon Gross advised the Mitigation Plan must be updated and should include areas of concern relative to the recent declared storms. He advised a due date has not been determined, but it is suggested the subject be discussed at upcoming LEPC meetings. Mr. Sarclette suggested a special meeting with key players. Mrs. Ireland suggested the Land Use Board review any recommendations. Mr. Gross commented current discussions with long term recovery planning and an inland berm may be considered. It was suggested a meeting be held early in the new year to collect ideas.

Mr. Gross advised he took pictures of the berm on Happy Street. Mr. Gross stated he had advised a property owner they could put a berm on their own property; however the existing berm is within the 20' ROW of Happy Street. It was suggested the easiest solution would be to ask the owner to move the berm.

Mr. Gross reported the OEM purchased a generator with funding providing through the RERP Program. He noted Heislerville Vol. Fire Co. has received two over the past couple years. Maurice River Township OEM staff works with Greenwich OEM on nuclear incident planning.

Mr. Gross reported on the following property maintenance issues:

- 3 Bay Avenue – Contractor picked up permit applications but not submitted yet.
- 63 Bay Avenue – Property sold; new owners advised settlement scheduled for 11/17/13 and will contact within 1 week after closing. Owner contracting with structural engineer to inspect.
- 3280 Route 47 – Time limit up 11/19/13. Anticipates pursuing unsafe structure procedure. Doughty Lane is done.
- 3266 Route 47 – Owner will try to submit application for home occupation.

Mr. DiDomenico stated it does not appear to fall into criteria of home occupation.

Mr. Gross advised he will be attending municipal court on 11/19/13 for two property maintenance issues and one illegal dumping.

Mr. Gross advised he attended one meeting regarding flood risk and mapping. FEMA will not make changes without municipality providing scientific data. Mrs. Ireland asked if anything new on flood insurance rates for homeowners. Mr. Gross replied people who don't comply will be charged a 20% increase per year for five-years. He advised everyone must comply with new regulations and it would help if NJDEP would remove the 1' free-board.

CMFO Report

Mrs. Costello advised Mr. Foster was unable to attend but provided the results of the Banking Services RFP's. Mr. DiDomenico will prepare a resolution awarding a contract with Colonial Bank.

South Jersey Gas

Mrs. Costello advised South Jersey Gas submitted permit application #2013-007 for Block 228, Lot 4 and advised it would be appreciated if the process was expedited. Mrs. Ireland made a motion to approve Street Opening Permit #2013-007, seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Discussion Items

1. Request for Assignment of Tax Sale Certificate #92-71
The request is still under consideration by the Township Committee, however consensus is not to assign at this time.
2. Request for Public Sale of Block 99, Lot 19.05
Consensus is not to sell at a reduced minimum bid.
3. Vendor/Solicitation Ordinance
Mr. Domenico advised he is awaiting comments from the Township Committee. Mrs. Costello stated removal of existing sections of ordinance will allow for door to door solicitation. She also noted special events are not currently covered.
4. Bids
Mr. DiDomenico advised two bids were received for the Material Storage Structure. The apparent low bidder is Northeast Precast, LLC at a quote of \$60,500.00. CB Structures submitted a bid of \$183,454.00. Mr. DiDomenico will prepare a resolution to award contract to Northeast Precast, LLC.
5. Status of 2013 Environmental Committee
Mrs. Ireland advised the Environmental Committee members are getting tired and want to disband. She asked the members to let her know if they do not wish to be reappointed in 2014. Mrs. Gross suggested combining some of the committees so there are less meetings. Mrs. Ireland stated the Environmental Committee had decided to meet quarterly unless an issue came up that needed discussion.

6. Pine Barrens Byway Assoc.

Mrs. Ireland advised there may be a request for each municipality and/or county to donate approximately \$250.00 or establish a membership as seed money for obtaining signage, etc.

7. Personnel

Mrs. Costello advised Civil Service Council #18 has scheduled the first meeting for contract negotiations to be held November 25, 2013 at 4:00 P.M. Mrs. Ireland and Mr. DiDomenico will attend.

Mrs. Costello advised Denise Peterson completed the first class for Municipal Clerk certification and is requesting reimbursement of tuition in the amount of \$809.00.

Mrs. Costello advised there is a vacancy for the position of Laborer in the Road Department. Mr. Sarclette stated he wants to do further review before moving forward with another hire.

Miscellaneous Report of Operations

Mrs. Costello advised she will be on vacation the week of November 25th and there is a request to close the tax office Wed., Nov. 27th at 3:00 P.M. due to the Thanksgiving holiday. Consensus is to approve no evening tax office hours on November 27, 2013.

Mrs. Costello asked if there is still an interest in upgrading the microphones on the dais. Mr. Sarclette suggested purchasing two new microphones at a cost of \$300.00 each to enhance the sound system.

Mrs. Costello advised there is a problem with the water treatment system at Leechester Hall which is being checked out by the Road Department Staff. There are also issues with the toilets and options are being reviewed.

Mrs. Costello advised there has been discussion regarding upgrading of some computers. Mr. Sarclette will follow-up with Mr. Foster.

Mrs. Costello advised Mrs. Karrer has suggested scheduling a shred event for March 29, 2014. The Township Committee has no objection to scheduling the event.

Mrs. Costello advised installation of the security cameras is scheduled for November 21, 2013.

Mrs. Ireland asked, hypothetically, if OEM comes up with a generator would the Township consider using the Municipal Hall as a shelter. Mr. Sarclette stated he would be okay with it if the facility is used for township residents.

Township Committee Concerns

Mr. Sarclette advised he followed up on the potential lease situation at Matt's Landing and it as determined by the Attorney General the answer is no. Reference was made to possibly

doing a land swap with property at Thompson's Beach. Mr. Sarclette advised other properties may be considered but he anticipates a 3:1 acreage ratio when analyzing a swap. He noted Matt's Landing is approximately 6 acres.

Mr. Drew Tomlin of Leesburg stated there is a flooding problem on Main Street in Dorchester and at Crowder Run. Mr. Sarclette advised we have been after the County for a number of years to address the problems and he will continue to do so. Mr. Tomlin suggested putting pictures in the newspaper. Mrs. Ireland advised the Long Term Recovery Program is working to utilize available funds for this type of project.

Mrs. Ireland advised work is still underway on the road at Thompson's Beach regarding removal of rebar. She asked if all easements have been covered by a court order. Mr. DiDomenico advised the Judge has required reinstatement of the old case and filing a motion to add new property owners.

Mr. Sarclette stated there is a structural issue with the bayside of the Matt's Landing Dike which is starting to undermine. Also erosion is starting on the river side further down the old clam house road.

Mrs. Gross stated there is graffiti on the Glade Road bridge. Mr. Sarclette suggested putting a camera there because it happens repetitively.

Mrs. Ireland noted no signs or road markings for the bike trail were put back after repaving of County Route 670.

Public Comment

Mrs. Ireland made a motion to open public comment at 8:47 P.M., seconded by Mrs. Gross.
Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Tom Imbarrato of Dorchester stated he would like to see discussion of the Senior Center put on the agenda. He stated members have been asked to leave and told they are no longer welcome. He thinks this has to do with management. He asked how this gets rectified. Mr. DiDomenico advised if it is staff related there are procedures for progressive discipline and employees must be provided with a Rice Notice before discussing at a public meeting. Mr. Sarclette advised Mr. Imbarrato his comments are now public record. He stated there have been issues in the past which were put in writing that way there is something to present. Mrs. Gross stated in the past there has not been follow thru by the residents.

Ben Stowman of Heislerville provided an update on the status of the Long Term Recovery Plan noting FEMA is finishing up the draft and he anticipates a document available for review within a few weeks. He also advised US Army Corp of Engineers is working closely with the committees and will start studying the mouth of the River. Mr. Stowman advised there was an article in the Saturday, November 16th issue of The Press and today's Daily Journal (11/18/13).

Mrs. Gross advised Nick Graviano is willing to help with other projects while he is here. Mr. Stowman added there will be a funding seminar and the big issue is whether Townships will be able to sign-off as a sponsor without committing public funds.

Jack Lafferty of Port Elizabeth advised he was contacted by NJDOT regarding the traffic signal at Route 47 & Port Elizabeth Cumberland Road. The project will probably be done in the Spring. Mr. Sarclette commented that we need to proceed with the project as currently planned noting any changes at this point will delay the project and require a 25% match in funding.

Mrs. Ireland made a motion to close the public comment session at 9:04 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays – None

Review of Agenda

The Clerk next reviewed the tentative agenda for the November 21, 2013 meeting.

Mrs. Gross provided samples of pictures to be included on the 2014 township calendar.

Mrs. Gross advised approximately 670 petitions were sent to NJDEP and Governor Christie regarding motorcycle events in Maurice River Township.

Review of Bills

The remainder of the meeting was dedicated to the review of bills for approval at the November 21, 2013 meeting.

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

Linda L. Costello, Acting Municipal Clerk