

**MAURICE RIVER TOWNSHIP
PUBLIC AGENDA
Reorganization Meeting
Wednesday, January 2, 2013 – 6:00 P.M.**

This meeting has been advertised in accordance with the Statutes of the State of New Jersey.

Invocation – Rev. William R. Hess

Call to Order – Linda L. Costello, Acting Municipal Clerk

Flag Salute/Pledge of Allegiance

Swearing in of Patricia Gross, Township Committeewoman for 3-year term by Acting Municipal Clerk.

Call for Nomination for Mayor of Maurice River Township for 2013

Swearing in of Mayor for 2013 by Acting Municipal Clerk

Call for Nomination for Deputy Mayor of Maurice River Township for 2013

Reading of Resolution No. 01-2013 Appointees for 2013

Swearing in of Appointees for 2013 by Acting Municipal Clerk

Reading of Resolution No. 02-2013 – Consent Agenda

<p>CONSENT AGENDA: All matters listed with an asterisk (*) are considered to be routine and non-controversial by the Township Committee and will be approved by one motion. There will be no separate discussion of these items unless a committee member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda.</p>

Resolutions

- | | | |
|----|-------------------------|---|
| 1. | *Resolution No. 03-2013 | Authorizes Temporary Budget |
| 2. | *Resolution No. 04-2013 | Establishes Meeting Dates of the Governing Body for 2013 |
| 3. | *Resolution No. 05-2013 | Authorizes Policy on Obtaining Informal Quotations for Goods & Services on All Purchases in Excess of \$1,000.00. |
| 4. | *Resolution No. 06-2013 | Authorizes Institutions for Depositories |
| 5. | *Resolution No. 07-2013 | Establishes Change Funds & Petty Cash Funds per Department. |
| 6. | *Resolution No. 08-2013 | Designates Authorized Signatures on Vouchers & Checks |

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| 7. | *Resolution No. 09-2013 | Specifies Rate of Interest on Delinquent Taxes |
| 8. | *Resolution No. 10-2013 | Authorizes & Affirms Ten-Day Grace Period on Quarterly Tax Payments |
| 9. | *Resolution No. 11-2013 | Authorizes & Affirms Ten-Day Grace Period on Added/Omitted Assessment Tax Payments and Rollback Tax Payments |
| 10. | *Resolution No. 12-2013 | Provides for Redemption of Tax Liens by Installment |
| 11. | *Resolution No. 13-2013 | Establishes 6% Penalty on Tax Delinquencies Exceeding \$10,000 |
| 12. | *Resolution No. 14-2013 | Authorizes Requisition/Purchase Order/Voucher Form for All Expenditures & Required Authorization for Expenditure Amounts |
| 13. | *Resolution No. 15-2013 | Authorizes Professional Services Contracts for 2013 |
| 14. | *Resolution No. 16-2013 | Authorizes Joint Purchase Agreement with MRTBOE for Shared Janitorial Services and T-1 Water Treatment Operator |
| 15. | *Resolution No. 17-2013 | Authorizes Joint Purchase Agreement with MRTBOE for Shared Gasoline and Diesel Fuel Purchases |
| 16. | *Resolution No. 18-2013 | Authorizes Acting Construction Official, David Dean |
| 17. | *Resolution No. 19-2013 | A Resolution Utilizing Non-Union Township Employees And Qualified Third Parties To Plow Snow Throughout The Township And Establishing The Compensation For Snow Removal. |
| 18. | *Resolution No. 20-2012 | Authorizes Acting Fire Official, Kurt Hess, Millville Fire Dept. |

Mayor's Comments

Comments by Township Committee

Public Comment

Adjournment

Wednesday, January 2, 2013, 6:00 P.M.
Reorganization Meeting

PRESENT: Kathy Ireland, Committeewoman
Andrew Sarclette, Committeeman
Frank DiDomenico, Solicitor
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Mrs. Costello called the meeting to order and welcomed those in attendance.

Rev. William R. Hess gave the invocation followed by the flag salute.

ROLL CALL: Mrs. Ireland, present
Mr. Sarclette, present

Freeholder Elect Joe Derella next proceeded to swear in Mrs. Patricia Gross as Township Committeewoman for a three-year term. Mrs. Gross thanked everyone for their support and encouraged residents to send issues her way.

The Acting Clerk then called for nominations for the position of Mayor. Mrs. Gross nominated Andrew Sarclette for the position of Mayor for 2013, seconded by Mrs. Ireland.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays - None

The Acting Clerk swore in Mr. Sarclette as Mayor for 2013. Mr. Sarclette thanked the Committeewomen for their support. He thanked his wife, Janice, Rev. Hess, and his church for many years of support. Mr. Sarclette commented that as a small community it takes a lot of volunteers and great staff to accomplish things and often there is not enough recognition or thanks for all they do.

Mr. Sarclette called for nominations for Deputy Mayor for 2013. Mrs. Gross nominated Kathy Ireland as Deputy Mayor, seconded by Mr. Sarclette.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays - None

The Acting Clerk read Resolution #01-2013 which lists the appointments for 2013. Mrs. Ireland made a motion to adopt Resolution #01-2013, seconded by Mr. Sarclette.

Roll Call: Ayes – Ireland, Sarclette Nays – None Abstentions – Gross

The Acting Clerk then read Resolution #02-2013 which provides for a consent agenda. Mrs. Ireland made a motion to adopt Resolution #02-2013, seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays - None

The Acting Clerk next proceeded to swear in those appointees who were in attendance.

(See end of minutes for Resolutions #01-2013 and #02-2013.)

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| 18. *Resolution No. 20-2012 | Authorizes Acting Fire Official, Kurt Hess, Millville Fire Dept. |

Mrs. Ireland made a motion to adopt the Resolution #03-2012 through #20-2012 as contained in the consent agenda, seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Sarclette, Mrs. Gross voted yes on Resolutions #03-2012 through #18-2012 and #20-2012, abstaining on Resolution #19-2012.

(See end of minutes for Resolutions #03-2013 and #20-2013.)

Comments – Mayor & Township Committee

Mayor Sarclette advised he spoke with Senator Van Drew who was unable to attend but sends best wishes for 2013. He thanked Freeholder Elect Derella and knows he will deal with ‘doing what’s right’ at the County level. Mr. Sarclette thanked Mrs. Ireland for working very hard as Mayor and attending many meetings and events to fulfill obligations. He congratulated and welcomed Mrs. Gross noting her platform is to work hard. He stated there are three people with character on the Township Committee. Mr. Sarclette asked for help from the environmental agencies in maintaining what Maurice River Township has to offer. He stated we will continue looking for economic development opportunities, noting when opportunities arise the people will need to rally.

Deputy Mayor Ireland commented that Mayor Sarclette said it all.

Committeewoman Gross thanked Freeholder Elect Derella for attending and congratulated him for a fantastic run as Freeholder. She thanked Mrs. Ireland for taking her ‘under her wing’.

Public Comment

Mrs. Ireland made a motion to open the public comment session at 6:39 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays - None

There being no public comment Mrs. Ireland made a motion to close the public comment session, seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette Nays - None

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

Linda L. Costello, Acting Municipal Clerk

**MAURICE RIVER TOWNSHIP
Resolution #01-2013**

2013 APPOINTMENTS AND REAFFIRMATION OF TERMS OF APPOINTMENTS

POSITION	APPOINTEE	TERM	EXPIRATION
Municipal Magistrate	John A. Casarow	3 years	12/31/15
Public Defender	Stephen P. Kernan, Esquire	1 year	12/31/13
Municipal Attorney	Frank DiDomenico, Esquire	1 year	12/31/13
Municipal Prosecutor	Edward F. Duffy, Esquire	1 year	12/31/13
Alternate Municipal Prosecutor #1	Lauren Van Embden, Esquire	1 year	12/31/13
Planner	Tiffany CuvIELLO	1 year	12/31/13
Engineer	Dixon Engineering	3 years	12/31/13
Surveyor	TBD	1 year	12/31/13
Bonding & Insurance Agent	Robert Conner – Wm. R. Mints Agency	1 year	12/31/13
Auditor	TBD	1 year	12/31/13
Medical Advisors	Dr. Jill Mortensen	1 year	12/31/13
Official Newspaper	The South Jersey News	1 year	12/31/13
Well Monitoring Testing Services	QC Laboratories	1 year	12/31/13
Clean Communities Coordinator	K. Louann Karrer	1 year	12/31/13
Municipal Finance Officer	Allen Foster	4 years	04/01/16
Primary Funds Depository	Colonial Bank FSB	1 year	12/31/13
Funds Depositories	First National Bank of Elmer	1 year	12/31/13
	Sun National Bank	1 year	12/31/13
	Susquehanna Patriot Bank	1 year	12/31/13
	Newfield National Bank	1 year	12/31/13
	Bank of America	1 year	12/31/13
	Colonial Bank FSB	1 year	12/31/13

	State of New Jersey Cash Management Fund	1 year	12/31/13
	TD Bank North	1 year	12/31/13
	Capital Bank of New Jersey	1 year	12/31/13
Dog Licensing Agent	Lisa Fisher	1 year	12/31/13
Animal Control Officer	Ronald Sutton	1 year	12/31/13
Animal Shelter	R. S. Animal Shelter Inc.	1 year	12/31/13
Fire Official	John Garton	1 year	12/31/13
9-1-1 Coordinator	Andrew Sarclette	1 year	12/31/13
Temporary Housing Officer	Gordon Gross	1 year	12/31/13
Secretary, Land Use Board	Barbara Sutton	1 year	12/31/13
Public Agency Compliance Officer	Linda L. Costello	1 year	12/31/13
Certified Public Works Manager	Barry Creamer	1 year	12/31/13
Road Department Chairperson	Andrew Sarclette	1 year	12/31/13
Senior Citizens Center Chairperson	Kathy Ireland	1 year	12/31/13
Acting Municipal Clerk	Linda L. Costello		06/01/13
Deputy Municipal Clerk	Sharon Lloyd	1 year	12/31/13
Tax Assessor	Michelle Behm		Tenured
Tax Collector	Linda L. Costello	4 year	06/01/16
Deputy Tax Collector	TBD	1 year	12/31/13
Tax Search Officer	Linda L. Costello	1 year	12/31/13
Improvement Search Officer	Linda L. Costello	1 year	12/31/13
Right To Know Coordinator	K. Louann Karrer	1 year	12/31/13
Personnel Chairperson	Kathy Ireland	1 year	12/31/13
Census Liaison	Michelle Behm	1 year	12/31/13
Pinelands Municipal Council Rep.	Kathy Ireland	1 year	12/31/13
Pinelands Municipal Council Alt.	Patricia Gross	1 year	12/31/13
Pine Barrens Byway Representative	Patricia Gross	1 year	12/31/13
Pine Barrens Byway Representative Alt.	Kathy Ireland	1 year	12/31/13
Cumberland Development Corp. Rep.	Kathy Ireland	1 year	12/31/13
Cumberland Development Corp. Alt.	Patricia Gross	1 year	12/31/13
Ambulance Services	Millville Rescue Squad	1 year	12/31/13
	Belleplaine Emergency Corp. Inc.	1 year	12/31/13
NIMS Coordinator	Gordon L. Gross	1 year	12/31/13
Municipal Court Attendant	Ron Sutton Jr.	1 year	12/31/13
Alternate Municipal Court Attendant #1	TBD	1 year	12/31/13

PRISON REVIEW BOARD

Members	Kathy Ireland	1 year	12/31/13
	Andrew Sarclette	1 year	12/31/13

RECREATION COMMITTEE

Chair	Patricia Gross	1 year	12/31/13
Members	Rob Dick	1 year	12/31/13
	Francis Whilden	1 year	12/31/13
	Nicole Tozer	1 year	12/31/13
	Amy Whilden	1 year	12/31/13
	Pam Cox	1 year	12/31/13
	Joe Cox	1 year	12/31/13
	Wes Keiser	1 year	12/31/13
	George Kumor	1 year	12/31/13
	Luanne Fisher	1 year	12/31/13

MAURICE RIVER MUNICIPAL ALLIANCE COMMITTEE AGAINST DRUGS & ALCOHOL

Members	Kathy Ireland, Chairperson	1 year	12/31/13
	Denise Peterson, Coordinator	1 year	12/31/13
	Patricia Gale	1 year	12/31/13
	William Hayes	1 year	12/31/13
	Patricia Gross	1 year	12/31/13
	Patricia Haines	1 year	12/31/13
	Rob Dick	1 year	12/31/13
	Leia Ellis	1 year	12/31/13

TOWNSHIP ENVIRONMENTAL COMMITTEE

Chairperson	Kathy Ireland	1 year	12/31/13
Members	Leslie Ficcgaglia	1 year	12/31/13
	Johanna Carrara	1 year	12/31/13
	Greg Honachefsky	1 year	12/31/13
	Elizabeth Thompson	1 year	12/31/13
	George Kumor	1 year	12/31/13
	Patricia Gross	1 year	12/31/13

LAND USE BOARD

Class I Member	Andrew Sarclette	1 year	12/31/13
Class II Member	Gordon Gross	1 year	12/31/13
Class III Member	Kathy Ireland	1 year	12/31/13
Class IV	John Lafferty Jr.	4 years	12/31/15
Class IV	Robert Chard	4 years	12/31/15
Class IV	Charles Thompson	4 years	12/31/14
Class IV	Roger Hoffman	4 years	12/31/14
Class IV	Johanna Carrara	4 years	12/31/16
Class IV	Ben Stowman	4 years	12/31/16
Alternate #1	James Pflaumer	2 years	12/31/14
Alternate #2	Tom Imbarrato	2 years	12/31/13

CONSTRUCTION OFFICIALS

Construction Official	Gordon Gross		Tenured
Building Subcode Official	Gordon L. Gross	1 year	12/31/13
Building Inspector	Gordon L. Gross	1 year	12/31/13
Fire Subcode Official	Thomas Mahoney	1 year	12/31/13
Fire Inspector	Thomas Mahoney	1 year	12/31/13
Electrical Subcode Official	Thompson G. Maier	1 year	12/31/13
Electrical Inspector	Thompson G. Maier	1 year	12/31/13
Plumbing Subcode Official	Wayne Shelton	1 year	12/31/13
Plumbing Inspector	Wayne Shelton	1 year	12/31/13

ECONOMIC DEVELOPMENT COUNCIL

Chairperson	Patricia Gross	1 year	12/31/13
Members	Jack Lafferty, Sr.	1 year	12/31/13
	Johanna Carrara	1 year	12/31/13
	George Kumor	1 year	12/31/13
	Jack Kontes	1 year	12/31/13
	Kathy Ireland	1 year	12/31/13
	Wade Sjogren	1 year	12/31/13
	J. Roy. Oliver	1 year	12/31/13

PILOT/CMPTRA FUNDING TASK FORCE

Chairperson	Andrew Sarclette	1 year	12/31/13
Members	Kathy Ireland	1 year	12/31/13
	Patricia Gross	1 year	12/31/13

GREEN TEAM – SUSTAINABLE JERSEY COMMITTEE

Chairperson	Kathy Ireland	1 year	12/31/13
Members	Patricia Gross	1 year	12/31/13
	Denise Peterson	1 year	12/31/13
	James Pflaumer	1 year	12/31/13
	Johanna Carrara	1 year	12/31/13
	Leslie Ficcaglia	1 year	12/31/13
	Greg Honachefsky	1 year	12/31/13
	Penny Wells	1 year	12/31/13

BROWNFIELDS REVIEW COMMITTEE

Chairperson	Kathy Ireland	1 year	12/31/13
Members	Patricia Gross	1 year	12/31/13
	Jack Lafferty Sr.	1 year	12/31/13

RAILS TO TRAILS COMMITTEE

Members	Kathy Ireland	1 year	12/31/13
	James Pflaumer	1 year	12/31/13
	Johanna Carrara	1 year	12/31/13
	Ben Stowman	1 year	12/31/13
	John Lafferty Jr.	1 year	12/31/13
	Keith Rafine	1 year	12/31/13

Karen E. Rafine	1 year	12/31/13
Dave Schirick	1 year	12/31/13
George Kumor	1 year	12/31/13
Patricia Gross	1 year	12/31/13

EMERGENCY MANAGEMENT COUNCIL

OEM Coordinator	Gordon Gross	3 years	12/31/15
Deputy Coordinator #1	John Shute	1 year	12/31/13
Deputy Coordinator #2	Patrick Phillips	1 year	12/31/13
Communications Officer	Michael Creamer	1 year	12/31/13
Fire Official	Joe Sterling	1 year	12/31/13
MRT Fire Official	John Garton	1 year	12/31/13
Resource Officer	Phil Bennett, Sr.	1 year	12/31/13
Evacuation Officer	Gordon Gross	1 year	12/31/13
Radiological Officer (RERP)	Danny DiNiglio	1 year	12/31/13
Equipment Officer	Jeff Gross	1 year	12/31/13
Medical Officer	John Shute	1 year	12/31/13
Public Relations	TBD	1 year	12/31/13
Recording Officer	Betty Phillips	1 year	12/31/13
Security Officer	Ken Whildin	1 year	12/31/13
2nd Security Officer	Lynford Meischke	1 year	12/31/13
Shelter Officer	Walter Hughes Sr.	1 year	12/31/13
Communication 2-Meter Radio	John Calhoun	1 year	12/31/13
Damage Assessment	Ken Karrer	1 year	12/31/13
Disaster Response Unit	Patrick Phillips	1 year	12/31/13
Public Safety Officer	Andrew Sarclette	1 year	12/31/13
Members	Edward Turner	1 year	12/31/13
	Mike Bishop	1 year	12/31/13
	Jeff Rascone	1 year	12/31/13

COMMUNITY SPIRIT DAY COMMITTEE

Liaison	Patricia Gross	1 year	12/31/13
Coordinator	TBD	1 year	12/31/13
Members	TBD	1 year	12/31/13

VITAL STATISTICS

Registrar	Lisa Fisher	3 years	12/31/14
Deputy Registrar	Linda Costello	3 years	12/31/14
Alternate Registrar	Denise Peterson	3 years	12/31/14

**MAURICE RIVER TOWNSHIP
COUNTY OF CUMBERLAND**

RESOLUTION NO. 02-2013

**A RESOLUTION PERMITTING READING/PASSING OF RESOLUTIONS
BY TITLE AND ADOPTING CONSENT AGENDA**

WHEREAS, the Township Committee desires to expedite those portions of Township Committee meetings devoted to routine business and permit discussion of items of interest to the general public at an earlier hour, and

WHEREAS, the Township Committee has determined that the following procedure will be used when conducting the annual reorganization meeting and the scheduled monthly meetings of the Township Committee of Maurice River Township.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP as follows:

- 1) Resolutions shall be considered for adoption by the Township Committee by Number and Title setting forth a concise description of its purpose.
- 2) Prior to its adoption, a copy of the Resolution shall be posted on the bulletin board or otherwise made available at the Township Hall for public inspection.
- 3) Items of business, excluding ordinances as otherwise provided by law, which the Township Committee has determined to be routine and which do not require discussion shall be included under a single item of the agenda known as the "Consent Agenda". Such items may be adopted or approved as the case may be collectively, upon a single motion and roll call vote of a majority of the Township Committee voting affirmatively.
- 4) Any member of the Township Committee may request that an item be removed from the Consent Agenda and considered separately.

TOWNSHIP OF MAURICE RIVER

2013 TEMPORARY BUDGET

RESOLUTION NO. 03-2013

WHEREAS, N.J.S.A. 40:4-19 provides that temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of the beginning of the fiscal year: and

WHEREAS, 26.25 percent of the total appropriations in the 2013 budget exclusive of any made for interest and debt redemption charges, capital improvement fund, or public assistance in the said 2013 budget is the sum of \$ 1,135,515.17 and

WHEREAS, N.J.S.A. 40:4-19 provides that temporary appropriations should be made for the amount of such debt service in the manner and time therein provided; now, therefore be it

RESOLVED, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

GENERAL GOVERNMENT FUNCTIONS

GENERAL ADMINISTRATION SW	7,200.00
GENERAL ADMINISTRATION OE	9,000.00
MAYOR & COMMITTEE SW	9,000.00
MAYOR & COMMITTEE OE	2,000.00
MUNICIPAL CLERK SW	15,000.00
MUNICIPAL CLERK OE	4,000.00
ELECTIONS OE	3,000.00
FINANCIAL ADMINISTRATION SW	16,500.00
FINANCIAL ADMINISTRATION OE	9,500.00
GRANT COORDINATOR OE	2,000.00
AUDIT SERVICES OE	6,000.00
TAX COLLECTION SW	23,000.00
TAX COLLECTION OE	3,500.00
LIQUIDATION OF TAX TITLE LIENS	5,000.00

AND FORECLOSED PROPERTY (CONTRACTUAL)

TAX ASSESSMENT SW	14,500.00
TAX ASSESSMENT OE	6,000.00
TAX MAP REVISIONS OE	3,500.00
LEGAL SERVICES OE	9,500.00
ENGINEERING SERVICES OE	17,500.00
ECONOMIC DEVELOPMENT COUNCIL OE	3,000.00

LAND USE ADMINISTRATION

LAND USE BOARD SW	4,000.00
LAND USE BOARD OE	3,000.00

INSURANCE

OTHER INSURANCE PREMIUMS OE	30,000.00
SURETY BOND PREMIUMS OE	500.00
WORKERS COMP INSURANCE OE	20,000.00
EMPLOYEE GROUP INSURANCE	75,000.00
UNEMPLOYMENT INSURANCE OE	1,050.00

PUBLIC SAFETY

911 MAPPING REVISIONS OE	1,200.00
OFFICE OF EMERGENCY MANAGEMENT SW	1,700.00
OFFICE OF EMERGENCY MANAGEMENT OE	2,000.00
AID TO VOL FIRE /RESCUE SQUAD IN ADJOINING MUNICIPALITIES	3,000.00
AMBULANCE SERVICE CONTRACTUAL	45,500.00
UNIFORM FIRE SAFETY ACT SW	1,000.00
UNIFORM FIRE SAFETY ACT OE	1,000.00
MUNICIPAL PROSECUTOR OE	3,150.00
PUBLIC DEFENDER OE	1,000.00
MUNICIPAL COURT SW	17,100.00
MUNICIPAL COURT OE	3,000.00

CODE ENFORCEMENT

CONSTRUCTION OFFICIAL S&W	14,500.00
STATE UNIFORM CONSTR O&E	1,500.00
ZONING OFFICE S&W	3,500.00
ZONING OFFICIAL O&E	150.00
ELECTRICAL SUBCODE S&W	2,100.00
ELECTRIC SUBCODE OFFICIAL O&E	100.00
PLUMBING SUBCODE S&W	1,500.00
PLUMBING SUBCODE OFFICAL O&E	100.00
FIRE PROTECTION SUBCODE S&W	1,000.00
FIRE SUBCODE OFFICIAL O&E	100.00
HOUSING OFFICE - S&W	4,600.00
HOUSING OFFICIAL O&E	100.00

PUBLIC WORKS FUNCTIONS

STREETS & ROADS SW	64,000.00
STREETS & ROADS OE	12,000.00
DEMOLITION OE	1,500.00
SOLID WASTE COLLECTION - CONTRACTUAL	31,000.00
RECYCLING OE	11,500.00
BUILDING & GROUNDS SW	4,000.00
BUILDING & GROUNDS OE	20,000.00
VEHICLE MAINTENANCE OE	11,500.00

LANDFILL/SOLID WASTE DISPOSAL COSTS

SANITARY LANDFILL OE	3,000.00
COUNTY AUTHORITY	30,000.00

HEALTH AND WELFARE

ENVIRONMENTAL COMMITTEE OE	1,500.00
ANIMAL CONTROL SERVICES OE	5,400.00
SENIOR CITIZEN'S CENTER SW	9,450.00
SENIOR CITIZEN'S CENTER OE	1,000.00

PARK AND RECREATION FUNCTIONS

RECREATION OE	30,000.00
CELEBRATION PUBLIC EVENTS OE	1,000.00

UTILITY EXPENSES AND BULK PURCHASES

ELECTRICITY	12,000.00
STREET LIGHTING	15,000.00
TELEPHONE	3,000.00
NATURAL GAS	6,700.00
HEATING OIL	2,000.00
TELECOMMUNICATIONS	1,400.00
GASOLINE	5,000.00
DIESEL	15,000.00

STATUTORY EXPENDITURES

CONTRIBUTION - PERS	76,314.00
SOCIAL SECURITY	20,000.00
DEFINED CONTRIBUTION RETIREMENT PROG	200.00

OPERATIONS EXCLUDED FROM "CAPS"

SUPPLEMENTAL FIRE SERVICES PROGRAM	600.00
MATCHING SHARE FOR GRANTS	3,000.00
CAPITAL IMPROVEMENT FUND	20,000.00

Total	\$828,214
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**MAURICE RIVER TOWNSHIP
CUMBERLAND COUNTY, NJ**

RESOLUTION NO. 04-2013

**A RESOLUTION ESTABLISHING MEETING DATES OF THE
GOVERNING BODY FOR 2013**

WHEREAS the Township Committee of Maurice River Township wishes to establish its meeting dates for the year 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that the third Thursday of each month is hereby established as the regular meeting date of the Maurice River Township Committee which said meeting shall be held at the Municipal Hall, Main Street, Leesburg, New Jersey, at 7:30 P.M.

The dates of said meetings are as follows:

January 17, 2013	July 18, 2013
February 21, 2013	August 15, 2013
March 21, 2013	September 19, 2013
April 18, 2013	October 17, 2013
May 16, 2013	November 21, 2013
June 20, 2013	December 19, 2013

BE IT FURTHER RESOLVED by the Township Committee of Maurice River Township that an Agenda Meeting shall be held on the Monday of each month preceding the third Thursday, said Agenda Session shall be held at 7:30 P.M. at the Municipal Building, Main Street, Leesburg, New Jersey.

The dates of said meetings are as follows:

January 14, 2013	July 15, 2013
February 18, 2013	August 12, 2013
March 18, 2013	September 16, 2013
April 15, 2013	October 14, 2013
May 13, 2013	November 18, 2013
June 17, 2013	December 16, 2013

BE IT FURTHER RESOLVED by the Township Committee of Maurice River Township that project committee meetings for the Green Team - Sustainable Jersey project, Rails To Trails, Municipal Alliance, Environmental Committee and Economic Development Committee will be held on the following dates and times specified at the Maurice River Township Municipal Building, 590 Main Street, Leesburg, New Jersey.

The meetings dates are as follows:

Green Team Committee

Start time: 7:00 PM

January 8, 2013

April 1, 2013

July 1, 2013

October 7, 2013

Rails to Trails Committee

Start time: 7:00 PM

February 4, 2013

May 6, 2013

August 5, 2013

November 4, 2013

Municipal Alliance

Start time: 7:00 PM

March 4, 2013

June 3, 2013

September 9, 2013

December 2, 2013

Environmental Committee

Start time: 6:30 PM

January 31, 2013

February 28, 2013

March 28, 2013

April 25, 2013

May 30, 2013

June 27, 2013

July 25, 2013

August 29, 2013

September 26, 2013

Economic Development Comm.

Start time: 7:00 PM

February 11, 2013

May 14, 2013

August 13, 2013

November 12, 2013

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published twice in the official newspaper of the Township and posted in the Municipal Hall pursuant to the Open Public Meetings Act as the annual notice of said meetings.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 05-2013

A RESOLUTION AUTHORIZING POLICY ON OBTAINING INFORMAL QUOTATIONS

FOR GOODS AND SERVICES ON ALL PURCHASES IN EXCESS OF \$1,000.00

WHEREAS, it is deemed necessary to establish policy in regard to obtaining informal quotations for goods or services; and

WHEREAS, the State of New Jersey recommends that it is prudent for municipalities to adopt a threshold in order to promote competition in the quotation process.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that any purchase of goods or services in excess of \$1,000.00 will require written quotations.

BE IT FURTHER RESOLVED that all department heads are responsible for obtaining the necessary quotes and completion of a quotation form that must be submitted to the Chief Finance Officer at which point a purchase order will be generated.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 06-2013

A RESOLUTION AUTHORIZING INSTITUTIONS FOR DEPOSITORIES FOR 2013

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that the following institutions be depositories for Township Certificates of Deposit for the year 2013:

First National Bank of Elmer

Sun National Bank

Susquehanna Patriot Bank

Newfield National Bank

Colonial Bank FSB
Bank of America
State of New Jersey Cash Management Fund
TD Bank North
Capital Bank of New Jersey

BE IT FURTHER RESOLVED by the Township Committee of Maurice River Township that the Chief Financial Officer of Maurice River Township be authorized to recommend additional depositories for Township funds for the purpose of investing Township funds at the most favorable rates.

AND BE IT FURTHER RESOLVED that the Chief Financial Officer of Maurice River Township be authorized to invest in financial instruments of previously approved depositories at most favorable rates with the knowledge of the Township Committee.

**MAURICE RIVER TOWNSHIP
COUNTY OF CUMBERLAND**

RESOLUTION NO. 07-2013

**A RESOLUTION ESTABLISHING CHANGE FUNDS AND
PETTY CASH FUNDS PER DEPARTMENT**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that in order to facilitate making change of money and to expedite payments of small sums of money, the following funds be established for 2013:

Municipal Court	Change Fund	\$100.00
Tax Collector's Office	Change Fund #1	\$100.00
	Change Fund #2	\$100.00
	Change Fund #3	\$100.00

Building/Housing Dept	Change Fund	\$100.00
Township Hall Office	Petty Cash Fund	\$250.00

At the end of the year 2013, the funds are to be reconciled and the Petty Cash Funds returned to the Township Treasurer.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 08-2013

**A RESOLUTION DESIGNATING AUTHORIZED SIGNATURES ON TOWNSHIP
VOUCHERS AND ACCOUNTS PAYABLE CHECKS.**

WHEREAS the Township Committee of Maurice River Township wishes to state its policy regarding signatures on vouchers and Township checks;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that in regard to vouchers from particular departments of the Township, the Department Head shall be required to sign said voucher to certify that services were performed or goods received, and all vouchers prior to payment shall be reviewed and signed by either the Mayor or Mayor's designee.

BE IT FURTHER RESOLVED that all checks in payment of Township expenses (other than payroll checks) shall require the signatures of three (3) individuals: the first signature to be that of the Mayor or Mayor's designee if the Mayor is not available; the second signature to be that of the Township Clerk and the third signature to be that of the Chief Financial Officer.

AND BE IT FURTHER RESOLVED that facsimile signatures are acceptable for use by the Chief Financial Officer and approved for the designated public officials.

**MAURICE RIVER TOWNSHIP
COUNTY OF CUMBERLAND**

RESOLUTION NO. 09-2013

A RESOLUTION SPECIFYING THE RATE OF INTEREST ON DELINQUENT TAXES.

WHEREAS it is necessary to specify the rate of interest on delinquent taxes and assessments;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that the rate of interest be fixed at 8% on the first \$1,500.00 of delinquencies and 18% thereafter.

**MAURICE RIVER TOWNSHIP
COUNTY OF CUMBERLAND**

RESOLUTION NO. 10-2013

**A RESOLUTION AUTHORIZING AND AFFIRMING A TEN (10) DAY
GRACE PERIOD ON QUARTERLY TAX PAYMENTS.**

WHEREAS quarterly tax payments become due on February 1, May 1, August 1 and November 1, and

WHEREAS N.J.S.A. 54:4-67 provides for a grace period up to ten (10) calendar days from the quarterly installment dates, whereby interest will be waived on a payment for the quarterly installment of taxes if the payment is received on or before the 10th of the month due, and

WHEREAS any quarterly installment tax payment received after the established ten (10) day grace period will be charged interest from the original due date to the date of payment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that in accordance with N.J.S.A. 54:4-67 a ten (10) day grace period is provided for quarterly tax installment payments.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 11-2013

A RESOLUTION AUTHORIZING AND AFFIRMING A TEN (10) DAY GRACE PERIOD ON ADDED/OMITTED ASSESSMENT TAX PAYMENTS AND ROLLBACK TAX PAYMENTS.

WHEREAS, added assessment, added/omitted assessment and rollback assessment tax payments become due on November 1, and

WHEREAS N.J.S.A. 54:4-67 provides for a grace period up to ten (10) calendar days from the installment due date, whereby interest will be waived on a payment for the added, added/omitted or rollback assessment installment of taxes if the payment is received on or before the 10th day of November, and

WHEREAS any added, added/omitted or rollback assessment installment tax payment received after the established ten (10) day grace period will be charged interest from the original due date to the date of payment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that in accordance with N.J.S.A. 54:4-67 a ten (10) day grace period is provided for added, added/omitted or rollback assessment installment tax payments.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 12-2013

A RESOLUTION PROVIDING FOR REDEMPTION OF TAX LIENS BY INSTALLMENTS.

WHEREAS N.J.S.A. 54:5-65 provides for the redemption of tax sale liens held by the

municipality by installments, and

WHEREAS such a practice encourages delinquent taxpayers to redeem such liens while minimizing any economic hardship;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that the Tax Collector, by this general resolution, be authorized to accept the redemption of tax sale liens held by the municipality by installments, not to exceed a period of twenty-four (24) months, with the number of installments to be established by the Collector at her discretion based upon the particulars of each case and the conformity with N.J.S.A. 54:5-59 et seq.

**MAURICE RIVER TOWNSHIP
COUNTY OF CUMBERLAND**

RESOLUTION NO. 13-2013

**A RESOLUTION ESTABLISHING 6% PENALTY ON TAX DELINQUENCIES
EXCEEDING \$10,000 AT YEAR END.**

WHEREAS PL 1991 Chapter 75 and more specifically, N.J.S.A. 54:4-67, provides that the governing body may fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year may be assessed a penalty not to exceed 6% of the amount of delinquency which would be over and above the normal interest as provided for by Township Resolution No. 09-2013.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that the Tax Collector be empowered to levy a penalty of 6% interest on the amount of delinquency due if that delinquency exceeds \$10,000.00 and has not been paid prior to the end of the calendar year 2013.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 14-2013

**A RESOLUTION AUTHORIZING THE REQUISITION/PURCHASE
ORDER/VOUCHER FORM FOR ALL EXPENDITURES AND REQUIRED
AUTHORIZATION FOR EXPENDITURE AMOUNTS.**

WHEREAS, federal regulations as enforced by the State of New Jersey require that municipalities adhere to certain standards in the conduct of their financial affairs including the encumbering of funds.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that the requisition/purchase order/voucher form must be used as a purchase order for all expenditures in excess of \$100.00 and that approval from the Chief Financial Officer must be received prior to making any commitment to purchase goods or services in excess of \$100.00.

BE IT FURTHER RESOLVED that all expenditures or anticipated expenditures in excess of \$500.00 require the approval of a member of the Township Committee in addition to that of the Chief Financial Officer.

AND BE IT FURTHER RESOLVED that all vouchers to be submitted for approval by the Township Committee at its regular meeting on the third Thursday of every month, must be presented to the Chief Financial Officer, properly signed and completed on or before the Friday preceding the regular meeting.

**MAURICE RIVER TOWNSHIP
COUNTY OF CUMBERLAND**

RESOLUTION NO. 15-2013

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACTS FOR
2013.**

WHEREAS there exists a need for professional services for the Township of Maurice

River in order to allow the Township to operate in a proper fashion, and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services be adopted and the contract itself be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP as follows:

1. That Frank DiDominico, Esquire, of Vineland, NJ is hereby appointed as Attorney/Solicitor for the Township for 2013.
2. That Edward F. Duffy, Esquire of Vineland, NJ is hereby appointed as Prosecutor for the Township for 2013.
3. That Lauren Van Embden of Millville, NJ is hereby appointed as Alternate Prosecutor #1 for the Township for 2013
4. That Stephen P. Kernan, Esquire, of Bridgeton, NJ is hereby appointed Public Defender for the Township for 2013.
5. That Tiffany CuvIELLO of Egg Harbor Township, NJ is hereby appointed as planner for the Township for 2013.
6. That QC Laboratories, Southampton, PA is hereby appointed to provide well monitoring and water testing services for the Township for 2013.
7. That Robert A. Conner of William R. Mints Insurance Agency of Millville, NJ is hereby appointed to provide bonding and insurance services for the Township for 2013.
8. That Cormac Morrissey of Dixon Associates Engineering, Galloway, NJ is hereby appointed as Township Engineer for the Township for 2013.
9. That R.S. Animal Shelter Inc. of Norma, NJ is hereby appointed as animal shelter services contractor for the Township for 2013.
10. That Ronald Sutton of Almond Road, Norma, NJ is hereby appointed as animal control officer for the Township for 2013.
11. That Millville Rescue Squad of Millville, N.J is hereby appointed to provide ambulance services for the northern portion of the Township for 2013.
12. That Belleplaine Emergency Corp. of Belleplaine, NJ is hereby appointed to provide ambulance services for southern portion of the Township for 2013.
13. That CM3 Building Solutions of Trevese, PA is hereby appointed as heating and cooling

building maintenance specialists for the Township for 2013.

14. That Michael Benson of Vineland, NJ is hereby appointed as Solicitor to the Land Use Board for the Township for 2013.

15. That Seeley Law Office of Bridgeton, NJ is hereby appointed as In Rem Foreclosure Solicitor for the Township for 2013.

BE IT FURTHER RESOLVED that the contracts for Attorney/Solicitor, Prosecutor, Public Defender, Planner, Well Monitoring Services and Water Testing, Bonding and Insurance Services, Township Engineer, Animal Shelter Services, Animal Control Officer, and Ambulance/Rescue, Heating and Cooling Building Maintenance Specialists, and In Rem Foreclosure Solicitor, are awarded one-year contracts as professional services following a fair and open process and in accordance with Maurice River Township Ordinance #614 and N.J.S.A. 40A:11-05(1)(a) of the Local Public Contracts Law, and

BE IT FURTHER RESOLVED the Mayor and Clerk of the Township are hereby authorized and directed to execute contractual agreements with Frank DiDomenico, Edward F. Duffy, Lauren Van Embden, Stephen P. Kernan, Tiffany Cuviallo, QC Laboratories, Wm. R. Mints Agency, Dixon Associates Engineering, R.S. Animal Shelter Inc., Ronald Sutton, Millville Rescue Squad, and Belleplaine Emergency Corp., CM3 Building Solutions, and Michael Benson and Seeley Law Office.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published once in the official newspaper of Maurice River Township by the Clerk of the Township.

**MAURICE RIVER TOWNSHIP
RESOLUTION NO. 16-2013**

**A RESOLUTION AUTHORIZING JOINT PURCHASE AGREEMENTS
WITH THE MAURICE RIVER TOWNSHIP BOARD OF EDUCATION TO
PROVIDE FOR THE SHARING OF JANITORIAL SERVICES AND A
T-1 WATER TREATMENT OPERATOR.**

WHEREAS, the Township desires to enter into a Joint Purchase Agreement with the Maurice River Township Board of Education to provide for the sharing of janitorial services and a T-1 water treatment operator; and

WHEREAS, pursuant to the terms of the Joint Purchase Agreements between the Township and the Maurice River Township Board of Education, the Township shall pay specified monies to the Maurice River Township Board of Education in exchange for specified janitorial services being performed at Maurice River Township Hall and the Maurice River Township Senior Center, and water treatment services being performed at Maurice River Township Hall, Maurice River Township Senior Center and Maurice River Township Senior Center Annex; and

WHEREAS, said Joint Purchase Agreements are permitted under the Statutes pursuant to N.J.S.A. 40A:11-1, *et seq.*, N.J.S.A. 18A-11, *et seq.* and the Interlocal Services Act (N.J.S.A. 40:8A-1, *et seq.*) a local unit may enter into a contract with any other local unit to provide such services and shall require that the contract must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP as follows:

1) The Township hereby authorizes the Township Mayor and Clerk to execute the Joint Purchase Agreements for janitorial services and a water treatment operator with the Maurice River Township Board of Education.

2) A notice of this action shall be printed once in The South Jersey Times, a newspaper of general circulation in the Township.

**MAURICE RIVER TOWNSHIP
RESOLUTION NO. 17-2013**

A RESOLUTION AUTHORIZING A JOINT PURCHASE AGREEMENT WITH THE MAURICE RIVER TOWNSHIP BOARD OF EDUCATION TO PROVIDE FOR THE SHARING OF GASOLINE AND DIESEL FUEL PURCHASES.

WHEREAS, the Township desires to enter into a Joint Purchase Agreement with the Maurice River Township Board of Education to provide for the sharing of gasoline and diesel fuel purchases; and

WHEREAS, pursuant to the terms of the Joint Purchase Agreement between the Township and the Maurice River Township Board of Education, the Board of Education shall pay specified monies to the Township of Maurice River in exchange for specified gasoline and diesel fuel usage for school bus transportation, and

WHEREAS, said Joint Purchase Agreement is permitted under the Statutes pursuant to N.J.S.A. 40A:11-1, *et seq.*, N.J.S.A. 18A-11, *et seq.* and the Interlocal Services Act (N.J.S.A. 40:8A-1, *et seq.*) a local unit may enter into a contract with any other local unit to provide such services and shall require that the contract must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP as follows:

1) The Township hereby authorizes the Township Mayor and Clerk to execute the Joint Purchase Agreement for gasoline and diesel fuel purchases with the Maurice River Township Board of Education.

2) A notice of this action shall be printed once in The South Jersey Times, a newspaper of general circulation in the Township.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 18-2013

RESOLUTION AUTHORIZING ACTING CONSTRUCTION OFFICIAL

WHEREAS, the Township of Maurice River presently employs Gordon L. Gross as its Construction Code Official, Building Subcode Official and Building Inspector, and

WHEREAS, there are times that Mr. Gross is unavailable due to vacation, sick time or other valid reasons, and

WHEREAS, David Dean is a licensed Building Subcode Official and a licensed Building Inspector who is available to fill in for Mr. Gross, the Construction Official/Building Subcode Official for the Township of Maurice River.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that in the event the Township of Maurice River's Building Subcode Official and Building Inspector is unavailable to perform his duties and responsibilities due to any of the above listed reasons, David Dean shall be authorized to perform such duties in the absence of the aforementioned official. This authorization shall be valid as long as Mr. Dean holds all the appropriate licenses required to perform the duties of Construction Official, Building Subcode Official and Building Inspector, or until such time as this authorization is withdrawn by appropriate resolution.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 19-2013

A RESOLUTION UTILIZING NON-UNION TOWNSHIP EMPLOYEES AND QUALIFIED THIRD PARTIES TO PLOW SNOW THROUGHOUT THE TOWNSHIP AND ESTABLISHING THE COMPENSATION FOR THE SNOW REMOVAL

WHEREAS the Township Committee of Maurice River Township has determined that it is in the best interest of the Township to utilize non-union Township Employees and qualified third parties to plow snow throughout the Township of Maurice River during the winter months using Township equipment; and

WHEREAS the Township Committee has determined that it is in the best interest of the Township to establish the rates individuals will be compensated upon completion of said work; and

WHEREAS the Township Committee of Maurice River Township has determined that reasonable and appropriate funds are available in the Budget of the Township for said purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP AS FOLLOWS:

(1) LINDA L. COSTELLO, as the designated appointing authority of the Township, may employ non-union Township employees and qualified third parties to plow snow during the winter months using Township equipment; and

(2) Said individuals shall be compensated at the rate of \$17.94 per hour for work performed during the normal working hours of 7:00 a.m. to 3:30 p.m. on Monday thru Friday; and

(3) Said individuals shall be compensated at the rate of \$26.91 per hour for work performed outside of the normal working hours listed above.

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 20-2013

RESOLUTION AUTHORIZING ACTING FIRE OFFICIAL

WHEREAS, the Township of Maurice River presently employs John Garton as its local Fire Official, and

WHEREAS, there are times that Mr. Garton is unavailable due to vacation, sick time or

other valid reasons, and

WHEREAS, Chief Kurt Hess of Millville Fire Department is available to fill in for Mr. Garton, on an as-needed basis as the Fire Official for the Township of Maurice River, and

WHEREAS, Chief Kurt Hess is willing to perform the service as a mutual aid agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that in the event the Township of Maurice River's Fire Official is unavailable to perform his duties and responsibilities due to any of the above listed reasons, Chief Kurt Hess shall be authorized to perform such duties in the absence of the aforementioned official. This authorization shall be valid as long as Chief Hess holds all the appropriate licenses required to perform the duties of Fire Official, or until such time as this authorization is withdrawn by appropriate resolution.

