

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, January 13, 2014– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Sarclette

Roll Call

- A. Gordon Gross, OEM & HO/ZO Report

- B. Presentation – Mark Pietrucha, Woodard & Curran
 - US EPA Brownfields Grant Applications
 - Former Ackley Garage Clean-up Grant
 - Community Wide Assessment Grant

- C. Allen Foster, CMFO Report

- D. Discussion Items
 - 1. Vendor/Solicitation Ordinance

 - 2. Revised Shared Service Agreement – MRT & Cumberland County Resurfacing of Road

 - 3. 2014 Contracts and Status of Rebid(s)

 - 4. Assignment of TSC #13-00039 to AGR Builders (Tabled Dec.)

- E. Misc. Report of Operations
- F. Township Committee Concerns
- G. Review of Agenda for January 16, 2014
- H. Public Comment
- I. Review of Bills
- J. Adjournment

Monday, January 13, 2014, 7:30 P.M.
Bill Review & Agenda Meeting

PRESENT: Andrew Sarclette, Mayor
Patricia Gross, Deputy Mayor
Kathy Ireland, Committeeman
Frank DiDomenico, Solicitor
Allen Foster, CMFO
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mr. Sarclette, present
Mrs. Gross, present
Mrs. Ireland, present

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

Presentations

Gordon Gross, OEM Coor. and Housing/Zoning Officer

Mr. Gross reported the following annual tasks were completed:

- Sent annual block captain list, duties and prison escape hotline information
- Emergency Operating Plan updated and copies sent to the County and State
- Emergency Evacuation Plan updated
- Emergency Fuel Delivery Plan updated

Mr. Gross advised the Fireman's Appreciation Dinner will be held Saturday, January 18, 2014 at 6:00 P.M.

Mr. Gross reported the NJSP assisted twice with eviction of people occupying garages and sheds; one on High Street and one on Hall Road.

Mr. Gross provided copies of year-end inspection and construction office reports. He advised the construction office did very well with an income of \$49,000.00. He noted between \$5,000.00 - \$5,500.00 in permit fees were waived for Hurricane Sandy repairs. He does not recommend any changes for 2014.

Mr. Gross recapped OEM receivables for 2013:

\$39,764.36	From storm
3,200.00	Grant for purchase of OEM truck radio
850.00	Donation from ACE for Appreciation Dinner
5,000.00	EMA grant to offset OEM Coordinator salaries
1,800.00	Grant funds to purchase portable lights
<u>5,000.00</u>	Forest Fire Grant to purchase upgrades to Gator

\$55,614.36

Mr. Gross reported the County has advised Maurice River Township is on the short list to possibly receive a generator for the Municipal Hall. Mr. Foster asked if there are matching funds required for the generator. Mr. Gross replied yes, \$8,200.00. Mr. Gross stated the Municipal Hall could be used as a shelter of last resort, geared toward Maurice River Township residents once a generator is in place.

Mr. Sarclette stated the County Freeholder Director advised the tower at Cumberland Fire House is still in the works which will include OEM upgrades.

Mr. Sarclette asked the status of the Murphy property. Mr. Gross advised people had to be removed from the property and it is placarded as unsafe. He is waiting for the appeal timeframe to expire to proceed with additional enforcement.

Brownfields Projects

Mr. Mark Pietrucha, LSRP for Maurice River Township, reviewed the status of the former Ackley Garage and stated tonight's presentation is to discuss a pending USEPA Cleanup Grant which must be submitted no later than January 22, 2014. He stated a public notice was advertised in the January 3, 2014 issue of the South Jersey Times. The following points were highlighted:

- A draft proposal will be posted on the Maurice River Township website with an Analysis of Brownfield Alternatives.
- Property was previously assessed with USEPA Assessment grant funds and areas of concern were identified; underground storage tanks, heating oil tank, hydraulic lift, potable well undetermined, pit for vehicle repairs, surface debris, leaking oil drums, etc.
- UST's were removed in 2013 and septic closed.
- Contaminated soils identified and low levels of ground water contaminates.

Mr. Pietrucha advised additional funding sources include HDSRF grants through NJEDA and he is currently drafting a report to be provided to NJDEP. He believes we are in a good position to start obtaining remediation funding. He noted the USEPA Cleanup Grant has a cost share of 20% and \$16,000.00 of NJEDA funds can be utilized to cover this.

Mr. Pietrucha advised any comments will be incorporated into the grant proposal.

Mr. Sarclette asked why the NJEDA funds were stalled in 2010. Mr. Pietrucha advised funding was put on hold; however Maurice River Township had an application in queue so we were in line when NJEDA funding was authorized for release.

Ben Stowman asked after allowed to do the wetlands permitting process, how long will it be to complete the wetlands permit application. Mr. Pietrucha anticipates surveying the line in early spring and then submitting the wetlands permit application.

Mrs. Gross asked what is represented by the "darkened area" on the map. Mr. Pietrucha responded used paint cans and oil filters were dumped in the area resulting in low levels of

lead impacting the soils. He anticipates the soil will need to be removed and the area reseeded.

Mr. Pietrucha also advised he is preparing a Community Wide Assessment grant application to be submitted to USEPA which will target additional areas of concern at the Cheli property and other Brownfield sites which may be identified.

Mrs. Costello confirmed the draft proposal will be posted on the Township website for public review.

In closing, Mr. Pietrucha encouraged all interested parties to review and comment on the proposal either in writing or by contacting Mrs. Costello.

Allen Foster, CMFO Report

Mr. Foster advised budget status reports were provided to the Township Committee. He is working on the Annual Financial Statement. Mr. Foster advised he will review Ordinance #607 and possibility of cancelling the existing Bond Anticipation Note.

Discussion Items

1. Vendor/Solicitation Ordinance – Mr. DiDomenico advised he will make the recommended revisions, which include changing the fee to \$35.00 for 90-day period and including the existing ordinance language regarding door-to-door solicitation. The ordinance will be ready for introduction at the January 16, 2014 meeting.
2. Revised Shared Service Agreement – Road Resurfacing, Cumberland County
Mr. DiDomenico advised he sent copies of the shared service agreement for all future road paving projects (excluding Matts Landing) to the County Solicitor.
3. 2014 Professional Services Contract Rebid
Mr. DiDomenico advised the rebid for Heating and Cooling Maintenance Specialist was revised and requires a certification of a site visit. The request for proposals are to be received by February 7, 2013.

Mr. DiDomenico advised he will prepare resolutions awarding professional service contracts to Cumberland Development Corporation and Barber Consulting Services.

4. Assignment of Tax Sale Certificate #13-00039 to AGR Builders
Mrs. Costello advised this request was tabled at the December regular meeting. Consensus is to start the process and include on the January 16, 2014 agenda.

Misc. Report of Operations

Mrs. Ireland advised the National Fish & Wildlife Federation and Larry Niles are seeking letters of support to pursue grant funding for sustainable solutions for a storm resilient Maurice River and creating a resilient beach and marsh on the Delaware Bay for shorebirds and horseshoe crabs. Resolutions will be included on the January 16, 2014 agenda.

Mrs. Costello advised Lillian Johnson has submitted a request to attend educational classes as Land Use Board Secretary. Her request will be added to the January 16, 2014 agenda. Mrs. Costello also advised other staff members have been approved to take classes and requests a policy be implemented regarding the approval the process.

Public Comment

Mrs. Ireland made a motion to open the public comment session at 8:21 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Ireland, Sarclette Nays – None

Ben Stowman of Delmont reported on a Town Hall meeting held today by Michael Weinstein of NJIT. He stated New Jersey is trying to catch up with resiliency planning. The State determined storm damaged properties along the Delaware Bay should be included along with natural resources inventory. Mr. Stowman will share a copy of the presentation once received. He advised the event was moderately attended; however there are still opportunities to provide input. Mrs. Ireland asked if Meghan Wren provided an inventory. Mr. Stowman advised the inventory provided by Ms. Wren included 26 projects.

Mrs. Ireland made a motion to close the public comment session at 8:26 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Ireland, Sarclette Nays – None

Review of Agenda

The Acting Clerk next reviewed the draft agenda for the upcoming January 16, 2014 meeting.

Mrs. Gross asked to have the Economic Development Business Meeting scheduled for February 11, 2014 be included under announcements on the January 16, 2014 agenda. She advised the meeting will be the kick-off of the Buy Local program and noted Gary Zimmerman and Tony Stanzone will be attending. It was suggested the Leechester Hall be used since the Senior Center will only hold 48 people.

Mrs. Ireland advised Municipal Alliance Trust Funds in the amount of \$5,000.00 will be utilized for After School Activities.

Mrs. Ireland advised of a concern regarding ice, as a result of flooding, at the end of the School driveway. The State has advised it is not a Dept. of Transportation issue and needs to be dealt with on the School's property. It was suggested the Township Engineer review the area and provide an opinion if the School is agreeable. Mrs. Ireland will check with the School. Mr. Sarclette suggested letters be sent to NJDOT on behalf of the School regarding the dangerous situation.

Review of Bills

The remainder of the meeting was dedicated to the review of bills for approval at the January 16, 2014 meeting.

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

Linda L. Costello
Acting Municipal Clerk