

**MAURICE RIVER TOWNSHIP  
BILL & AGENDA REVIEW MEETING  
Monday, March 17, 2014– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**Call to Order**

**Pledge of Allegiance led by Mayor Sarclette**

**Roll Call**

- A. Unsafe Structure - Demolition
- B. Gordon Gross, OEM & HO/ZO Report
- C. Allen Foster, CMFO Report
- D. Discussion Items
  - 1. Heating & Cooling Building Specialist
  - 2. Custodial Services vs. Shared Services
  - 3. NJ Futures – Letter of Agreement
- E. Misc. Report of Operations
- F. Township Committee Concerns
- G. Review of Agenda for March 20, 2014
- H. Public Comment
- I. Review of Bills
- J. Adjournment

**Monday, March 17, 2014, 7:30 P.M.**  
**Bill Review & Agenda Meeting**

PRESENT: Andrew Sarclette, Mayor  
Patricia Gross, Deputy Mayor  
Frank DiDomenico, Solicitor  
Allen Foster, CMFO  
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**ROLL CALL:** Mr. Sarclette, present  
Mrs. Gross, present  
Mrs. Ireland, absent

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

**Unsafe Structure – Demolition**

Mr. DiDomenico reported the unsafe structure hearing was held on February 17, 2014. Letters were sent with copies of the corresponding resolution to the owner of record, two banks and lien holder via certified and regular mail. The letter provided 30-days for the cleanup to take place which will be up week of March 24<sup>th</sup>. Mr. DiDomenico advised the Township could initiate demolish after the 30-day period. Mr. Sarclette stated there may be a problem with CAFRA and wetlands if the structure is demolished. Mr. DiDomenico suggested the structure be boarded and secured and emplace a fence. Mr. Sarclette stated the parking lot is getting torn up by plow trucks using it as a staging area. Mr. DiDomenico asked if the septic is still an issue and if so perhaps the Cumberland County Health Dept. may get involved and post the property to keep off.

Mr. Sarclette asked the Acting Clerk to have the Road Department board and secure the structure, do general cleanup of the parcel and fill-in the grease pit.

Mr. DiDomenico advised the resolution authorizing demolition is recorded in the Cumberland County Clerk's office and will show up whenever a search is done.

**Allen Foster, CMFO Report**

Mr. Foster advised the status reports were provided to the Township Committee. Mrs. Gross asked what the percentage means in the last column of the report. Mr. Foster advised it reflects the percentage used for that line item.

Mr. Foster advised a resolution for temporary budget extension was prepared for the March regular meeting.

Mr. Sarclette noted a resolution has been prepared for the paving project and asked if it is okay to start the project. Mr. Foster responded affirmatively.

### **Discussion Items**

1. Heating and Cooling Building Specialist

Mr. DiDomenico recapped the bids received. He noted six bids were received and the proposals were presented in various ways which made it difficult to determine the lowest responsible bidder. Mr. DiDomenico advised the Township can rebid or award since the quotes are under the bid threshold. It was noted the current contract with CM3 has a provision for a one-year extension. Mrs. Costello will check to see if CM3 is willing to extend the existing contract.

2. Custodial Shared Services

Mrs. Costello advised she has not heard from Patricia Powell regarding recommendations from the Board of Education. Mr. Sarclette noted at one point it was a benefit to the School to have the shared service to assist with their staffing needs. Mrs. Costello advised three vendor quotes were obtained for comparison. Mr. Sarclette stated he wishes to have a complete picture including the School's input before discussing.

3. N.J. Futures – Letter of Agreement

Mrs. Costello advised she is still waiting on advice from the Township Committee whether the terms of the agreement are acceptable.

4. Fire Companies Use of Leechester Hall

Mrs. Costello advised a verbal inquiry was made for use of Leechester Hall for group training of members from all four fire companies. To date the application form has not been returned. Consensus is to consider use of the Hall for training sessions provided the facility is left in broom clean condition and providing proposed dates do not conflict with existing scheduled uses.

### **Misc. Report of Operations**

Mr. Sarclette advised he spoke with Mr. Morrissey regarding status of the fuel tank installation. Mr. Sarclette authorized T. Slack to do the necessary backhoe work which was unanticipated at the time of the original quote.

Mr. Sarclette asked Mrs. Costello to have a quote obtained from Joe Cox to do trimming, fertilizing and opening of the irrigation system for the landscaped area at the Municipal Hall.

Mrs. Gross advised three Maurice River Township Businesses received Buy Local recognition: Barnacle Bills, Bailey's Seafood and Kyle's Lawn Service. Congratulation letter will be sent on behalf of the Township.

Mrs. Gross advised the CDC will hold a business meeting in the Maurice River Township Senior Center on March 26<sup>th</sup> at 5:15 P.M. The featured businesses will be John Feltes of Crabby Candle and Denica and Jeff Stetler of Boat World Marina. Additional speakers will be present.

## **Township Committee Concerns**

Mrs. Gross asked to proceed with the Senior Citizen Spring Fling which is scheduled for May 10<sup>th</sup>. She advised the Brown Street Chowder Band will play and she is looking for assistance on other aspect regarding the dance and what has been traditionally done.

Mrs. Gross advised Aaron Cox, a local resident, received a prestigious student athlete award at his college.

Mrs. Costello asked if something can be done with the drafty doors at the end of the hallway by the Construction Office. Suggestions included a second set of door, either inside or out, or possible replacement of the existing doors.

Mr. Sarclette advised he authorized repair of the drive shaft for the old boom mower.

Mr. Sarclette and Mr. Foster discussed purchase of a backhoe and/or loader and various road improvements. Regarding heavy equipment purchases the appropriate ordinances and resolutions must be adopted to proceed with any large purchase. Regarding progress on road paving projects the Township's list of roads must be prioritized, an estimate of cost each prepared, and County Shared Service options must be considered.

Mrs. Sarclette asked the status of the designation sign for the tree on High Street.

Mrs. Costello advised a quote has been obtained and the project is in the works.

## **Review of Agenda**

The Acting Clerk next reviewed the draft agenda for the upcoming March 20, 2014 meeting.

## **Public Comment**

Mrs. Gross made a motion to open the public comment session at 9:26 P.M., seconded by Mr. Sarclette.

Roll Call:      Ayes – Gross, Sarclette      Nays – None

There being no public comment, Mrs. Gross made a motion to close the public comment session at, seconded by Mr. Sarclette.

Roll Call:      Ayes – Gross, Sarclette      Nays – None

## **Review of Bills**

The remainder of the meeting was dedicated to the review of bills for approval at the March 20, 2014 meeting.

Mrs. Gross made a motion to adjourn, seconded by Mr. Sarclette.

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Linda L. Costello  
Acting Municipal Clerk