

**MAURICE RIVER TOWNSHIP  
BILL & AGENDA REVIEW MEETING  
Monday, October 13, 2014– 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**Call to Order**

**Pledge of Allegiance led by Mayor Sarclette**

**Roll Call**

A. Gordon Gross, OEM & HO/ZO Report

B. Allen Foster, CMFO Report

C. Discussion Items

1. NJDEP to be the sponsor of the East Point Lighthouse Project
2. SEARCH Grants
3. Loader Bids
4. Surveillance Camera Expansion
5. Township Property Public Sale Inquiry & Lien Assignments

D. Misc. Report of Operations

E. Township Committee Concerns

F. Review of Agenda for October 16, 2014

G. Public Comment

H. Review of Bills

I. Adjournment

**Monday, October 13, 2014, 7:30 P.M.**  
**Bill & Agenda Review Meeting**

PRESENT: Andrew Sarclette, Mayor  
Patricia Gross, Deputy Mayor  
Kathy Ireland, Committeewoman  
Frank DiDomenico, Solicitor  
Allen Foster, Finance Officer  
Linda L. Costello, Acting Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

**ROLL CALL:** Mr. Sarclette, present  
Mrs. Gross, present  
Mrs. Ireland, present

**Report of OEM Coordinator and Housing/Zoning Officer**

Gordon Gross advised he has one property maintenance issue pending in court. Mr. DiDomenico advised he ordered a title search on 5 Station Road. Regarding 53 Hands Mill Road, Mr. DiDomenico advised the Construction Official would have to certify there is an actual and immediate danger to the residents. Mr. Gross stated the structure is collapsing. Mr. DiDomenico advised a title search listed eight children as potential heirs and all would have to be notified. It was noted the property is on a current foreclosure list. Mr. Gross advised he has placarded the structure. Mr. Sarclette asked Mr. DiDomenico to get an estimate of search fees should we wish to proceed with an unsafe structure hearing.

Mr. Gross discussed the status of the Mitigation Plan. He advised all requirements of the have been met and he expects a rough draft any day. The Township Committee will be copied for review and comment.

Mr. Gross reported RERP funding allowing for the purchase of an emergency sign board, detour signs and road cones.

Mr. Gross advised the table top drill is scheduled for October 20, 2014 and is an EMA required exercise. The drill will involve township employees, the senior center and municipal court.

Mrs. Ireland asked Mr. Gross if he had any knowledge of the condition of Fish Tales Marina. Mr. Gross stated he spoke with Joe Haase. He noted that the structure is a house at the marina which is not supposed to be there and nothing deemed commercial exists. He advised a change at the property may require a courtesy review by the Land Use Board, along with lighting and ADA compliance. Mr. Sarclette said he was advised there may be structural damage from Hurricane Sandy. Mr. Gross replied there is some structural damage underneath, but the plumbing looks intact. Mr. Gross advised the

property could be opened as a marina but would need upgrades. He noted it is not approved for commercial sales. Mrs. Gross asked about occupancy. Mr. Gross replied it depends on what is done inside, use of rooms and square footage. Mr. Sarclette stated usefulness to the public, community and other marinas would need to be considered along with cost vs. benefits.

Mrs. Gross advised everything went well with the visit by Congressman LoBiondo regarding the \$79,000 grant award which will be used to purchase turn-out gear and SCBA masks.

### **Report of CMFO**

Allen Foster provided a budget status report to the Township Committee.

Mr. Foster reviewed the Best Practices Inventory which must be submitted by the end of the week. Mr. Gross affirmed we are Class 9 with regard to the National Flood Insurance program and we are not pursuing a C rating system. Staff longevity and use of PCards was also discussed. Mr. Foster advised based on the preliminary draft the Township will score 41 out of 50.

Mr. Foster advised he researched redesign options for the municipal website. Tom Laughlin quoted \$2,500 for redesign. William Barber quoted \$1,800.00. Both have the same hourly rate for maintenance and both are limited as to what they can provide. He also noted both are one-man shop and if something were to happen we may not have a website. Mr. Foster advised he has a conference call scheduled with CMS, which provides an option to maintain your own website after design is completed.

Mr. DiDomenico advised all of the bids submitted for the Volvo Loader or equivalent had exceptions. The lowest bid was for a JCB unit at \$94,045.00 with 13 exceptions. The Volvo unit came in at \$100,365.00 with 2 exceptions. Mr. Foster stated to not accept the low bid there would need to be a clearly legitimate reason. A rebid will require revised specifications. Mr. Sarclette asked the Acting Clerk to have Mr. Hagemann review the three bids and advise if anything is an issue.

### **Discussion Items**

1. NJDEP to be the sponsor of the East Point Lighthouse Project  
Mrs. Ireland advised it is still pending. Nothing official has been received and she has spoken with Laurie Pettigrew regarding their interest and participation.
2. SEARCH Grants  
Mrs. Ireland stated we received two search grants in the amount of \$30,000.00 and asked if an RFP is required to hire an engineer. Mr. DiDomenico stated unless the grant mandates it an RFP is not required. Mrs. Ireland advised Dixon Associates is interested in the project.
3. Loader Bids  
Already discussed.
4. Surveillance Camera Expansion

Mr. Sarclette advised he would like to expand the surveillance system based on recent vandalism at the township garage.

5. Township Property Public Sale Inquiry & Lien Assignments

Mrs. Costello advised a request for public sale of Block 221, Lots 33 and 34 was received from Ronald Farabella. Mr. DiDomenico advised the parcels may be sold to a contiguous property owner if the lots are undersized for fair market value.

Mr. Sarclette made a motion to authorize initiation of the process for public sale of Block 221, Lots 33 and 34, seconded by Mrs. Ireland.

Roll Call: Ayes – Ireland, Gross, Sarclette                      Nays –None

Mrs. Costello advised Rick Spackman of AGR Builders LLC has requested assignment of two municipal liens; Block 289, Lot 10 and Block 316, Lot 33. Consensus is to proceed with assignment of both liens.

**Misc. Report of Operations**

**Township Committee Concerns**

Mr. Sarclette advised the Maurice River Historical Society has asked that the tax bill issued to East Point Light House for the cottage be rescinded since this was formerly exempt. He will check with the Tax Assessor, Ms. Behm, regarding reasons for the change in status.

Mr. DiDomenico advised the legality of curfew laws may be problem. He will review the statutes.

**Public Comment**

Mrs. Ireland made a motion to open the public comment session at 9:40 P.M., seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette                      Nays –None

There being no public comment, Mrs. Ireland made a motion to close the public comment session, seconded by Mrs. Gross.

Roll Call: Ayes – Ireland, Gross, Sarclette                      Nays –None

**Review of Agenda**

The Acting Clerk next reviewed the draft agenda for the upcoming October 16, 2014 meeting.

**Review of Bills**

The remainder of the meeting was dedicated to the review of bills for approval at the October 16, 2014 meeting.

**Adjournment**

Mrs. Ireland made a motion to adjourn, seconded by Mrs. Gross.

---

Linda L. Costello, Acting Municipal Clerk