

**MAURICE RIVER TOWNSHIP  
PUBLIC AGENDA  
Reorganization Meeting  
Friday, January 2, 2015 – 7:00 P.M.**

This meeting has been advertised in accordance with the Statutes of the State of New Jersey.

Invocation – Pastor Ray Schmeling

Call to Order – Denise L. Peterson, Municipal Clerk

Flag Salute/Pledge of Allegiance

Roll Call

Swearing in of Committeeman, J. Roy Oliver

Call for Nomination for Mayor of Maurice River Township for 2015

Swearing in of Mayor for 2015 by Municipal Clerk

Call for Nomination for Deputy Mayor of Maurice River Township for 2015

Reading of Resolution No. 01-2015 Appointees for 2015

Swearing in of Appointees for 2015 by Municipal Clerk

Reading of Resolution No. 02-2015 – Consent Agenda

<p><b>CONSENT AGENDA:</b> All matters listed with an asterisk (*) are considered to be routine and non-controversial by the Township Committee and will be approved by one motion. There will be no separate discussion of these items unless a committee member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda.</p>
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**Resolutions**

- |    |                         |  |
|----|-------------------------|--|
| 1. | *Resolution No. 03-2015 | Authorizes Temporary Budget  |
| 2. | *Resolution No. 04-2015 | Establishes Meeting Dates of the Governing Body for 2015   |
| 3. | *Resolution No. 05-2015 | Authorizes Policy on Obtaining Informal Quotations for Goods & Services on All Purchases in Excess of 15% of the Bid Threshold |
| 4. | *Resolution No. 06-2015 | Authorizes Institutions for Depositories   |
| 5. | *Resolution No. 07-2015 | Establishes Change Funds & Petty Cash Funds per Department   |

6. \*Resolution No. 08-2015 Designates Authorized Signatures on Vouchers & Checks
7. \*Resolution No. 09-2015 Specifies Rate of Interest on Delinquent Taxes
8. \*Resolution No. 10-2015 Authorizes & Affirms Ten-Day Grace Period on Quarterly Tax Payments
9. \*Resolution No. 11-2015 Authorizes & Affirms Ten-Day Grace Period on Added/Omitted Assessment Tax Payments and Rollback Tax Payments
10. \*Resolution No. 12-2015 Provides for Redemption of Tax Liens by Installment
11. \*Resolution No. 13-2015 Establishes 6% Penalty on Tax Delinquencies Exceeding \$10,000
12. \*Resolution No. 14-2015 Authorizes Requisition/Purchase Order/Voucher Form for All Expenditures & Required Authorization for Expenditure Amounts
13. \*Resolution No. 15-2015 Authorizes Professional Services Contracts for 2015
14. \*Resolution No. 16-2015 Authorizes Joint Purchase Agreement with MRTBOE for Shared Janitorial Services and T-1 Water Treatment Operator
15. \*Resolution No. 17-2015 Authorizes Joint Purchase Agreement with MRTBOE for Shared Gasoline and Diesel Fuel Purchases
16. \*Resolution No. 18-2015 Authorizes Acting Construction Official, David Dean
17. \*Resolution No. 19-2015 A Resolution Utilizing Non-Union Township Employees And Qualified Third Parties To Plow Snow Throughout The Township And Establishing The Compensation For Snow Removal.
18. \*Resolution No. 20-2015 Authorizes Acting Fire Official, Kurt Hess, Millville Fire Dept.
19. \*Resolution No. 21-2015 A Resolution Authorizing An MIS Contract With Barber Consulting Services
20. \*Resolution No. 22-2015 A Resolution Awarding Boiler/HVAC Maintenance to CM3 Building Solution for Municipal Building

**Ordinance**

First Reading by title, ORDINANCE NO. 638 – AN ORDINANCE FIXING SALARIES AND  
COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF MAURICE RIVER  
TOWNSHIP, CUMBERLAND COUNTY, NEW JERSEY

Mayor's Comments

Comments by Township Committee

Public Comment

Adjournment

**Friday, January 2, 2015, 7:00 P.M.**  
**Reorganization Meeting**

PRESENT: Andrew Sarclette, Committeeman  
Patricia Gross, Committeewoman  
Frank DiDomenico, Solicitor  
Allen Foster, CMFO  
Denise L. Peterson, Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Mrs. Peterson called the meeting to order and welcomed those in attendance.

Pastor Ray Schmeling gave the invocation followed by the flag salute.

**ROLL CALL:** Mr. Sarclette, present  
Mrs. Gross, present

Senator Jeff Van Drew next proceeded to swear in Mr. J. Roy Oliver as Township Committeeman for a three-year term.

The Clerk then called for nominations for the position of Mayor. Mrs. Gross nominated Andrew Sarclette for the position of Mayor for 2015, seconded by Mr. Oliver.  
Roll Call: Ayes – Gross, Oliver, Sarclette Nays - None

Senator Jeff Van Drew swore in Mr. Sarclette as Mayor for 2015. Mr. Sarclette thanked the Committee for their support.

Mr. Sarclette called for nominations for Deputy Mayor for 2015. Mr. Oliver nominated Patti Gross as Deputy Mayor, seconded by Mr. Sarclette.  
Roll Call: Ayes – Gross, Oliver, Sarclette Nays - None

The Clerk read Resolution #01-2015 which lists the appointments for 2015. Mr. Oliver made a motion to adopt Resolution #01-2015, seconded by Mrs. Gross.  
Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None Abstentions – Mrs. Gross abstained from appointments pertaining to Gordon Gross.

The Clerk next proceeded to swear in those appointees who were in attendance.

The Clerk then read Resolution #02-2015 which provides for a consent agenda. Mr. Oliver made a motion to adopt Resolution #02-2015, seconded by Mrs. Gross.  
Roll Call: Ayes – Gross, Oliver, Sarclette Nays - None

The Clerk next proceeded to swear in those appointees who were in attendance.

(See end of minutes for Resolutions #01-2015 and #02-2015.)

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Mrs. Gross made a motion to adopt the Resolution #03-2015 through #22-2015 as contained in the consent agenda, seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays: None

(See end of minutes for Resolutions #03-2015 and #22-2015.)

## **Ordinances**

The Clerk gave first reading by title of Ordinance No. 638 – An Ordinance Fixing Salaries and Compensation Of Certain Officers And Employees Of Maurice River Township, Cumberland County, New Jersey

Mrs. Gross made a motion to adopt Ordinance No. 638 on first reading and the public hearing was set for January 15, 2015 at 7:30 P.M.; seconded by Mr. Oliver

Roll Call: Ayes – Gross, Oliver, Sarclette Nays: None

## **Comments – Mayor & Township Committee**

Mayor Sarclette thanked Pastor Schmeling for the invocation and asked him to keep the township in his prayers. Mr. Sarclette indicated that it will be a challenging year but we will be up for it. Mr. Sarclette thanked his wife for her support and her words of wisdom. He thanked Senator Van Drew for coming out and supporting Maurice River Township. He stated that he appreciated the thought of Assemblyman Andrzejczak in trying to attend but understood his absence due to illness. He thanked Senator Van Drew for his friendship to the township and support in establishing the Veterans Vending Park which has been well received. He thanked the staff at the office, road department and volunteers for 2014. He thanked Allen Foster for a fine job. He acknowledged the new Municipal Clerk. He wished everyone a happy and healthy New Year.

Deputy Mayor Gross thanked her family for their support. She thanked Senator Van Drew for his support of the Veterans Vending Park. Deputy Mayor Gross thanked Linda Costello for all her help during the past couple years.

Committeeman Oliver thanked everyone for their support this past year. He thanked his wife Barbara, daughter Liz and granddaughter Sydney. He thanked Senator Van Drew for swearing him into office and that he had worked with Senator Van Drew for 22 years while he was Clerk. He congratulated Mr. Sarclette on being Mayor and Mrs. Gross on being Deputy Mayor. He congratulated Linda Costello on her retirement and thanked her for her service of 28 years. He also congratulated Denise Peterson on passed the RMC test.

## **Public Comment**

Mrs. Gross made a motion to open the public comment session at 7:32 P.M., seconded by Mr. Oliver

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Senator Van Drew congratulated Committeeman Oliver on his election, Mayor Sarclette and Deputy Mayor Gross. He stated he was very proud to represent Maurice River Township and looks forward to working together. Senator Van Drew passed on the best regards of Assemblyman Andrzejczak who was unable to attend due to the family having the flu. Senator Van Drew offered that Maurice River Township is a wonderful place and by working together can overcome obstacles.

Mrs. Gross made a motion to close the public comment session at 7:34 P.M., seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays - None

Mr. Sarclette made a motion to adjourn, seconded by Mrs. Gross.

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Denise L. Peterson, Municipal Clerk

**MAURICE RIVER TOWNSHIP  
Resolution #01-2015**

**2015 APPOINTMENTS AND REAFFIRMATION OF TERMS OF APPOINTMENTS**

<b>POSITION</b>	<b>APPOINTEE</b>	<b>TERM</b>	<b>EXPIRATION</b>
Municipal Magistrate	John A. Casarow	3 years	12/31/15
Public Defender	Stephen P. Kernan, Esquire	1 year	12/31/15
Municipal Attorney	Frank DiDomenico, Esquire	1 year	12/31/15
Municipal Prosecutor	Edward F. Duffy, Esquire	1 year	12/31/15
Alternate Municipal Prosecutor #1	Brock Russell, Esquire	1 year	12/31/15
Planner	Tiffany CuvIELLO	1 year	12/31/15
Engineer	Dixon Engineering	3 years	12/31/16
Surveyor	Dixon Engineering	1 year	12/31/15
Bonding & Insurance Agent	Robert Conner – Wm. R. Mints Agency	1 year	12/31/15
Auditor	Raymond Colavita, RMA	1 year	12/31/15
Medical Advisors	Dr. Jill Mortensen	1 year	12/31/15
Official Newspaper	The South Jersey News	1 year	12/31/15
Well Monitoring Testing Services	QC Laboratories	1 year	12/31/15
Clean Communities Coordinator	K. Louann Karrer	1 year	12/31/15
Municipal Finance Officer	Allen Foster	4 years	04/01/16
Primary Funds Depository	Colonial Bank FSB	1 year	12/31/15
Funds Depositories	First National Bank of Elmer	1 year	12/31/15
	Sun National Bank	1 year	12/31/15
	Susquehanna Patriot Bank	1 year	12/31/15
	Newfield National Bank	1 year	12/31/15
	Bank of America	1 year	12/31/15
	Colonial Bank FSB	1 year	12/31/15
	State of New Jersey Cash Management Fund	1 year	12/31/15
	TD Bank North	1 year	12/31/15
	Capital Bank of New Jersey	1 year	12/31/15
Dog Licensing Agent	Lisa Fisher	1 year	12/31/15
Animal Control Officer	Ronald Sutton	1 year	12/31/15
Animal Shelter	R. S. Animal Shelter Inc.	1 year	12/31/15
Fire Official	David Smith	1 year	12/31/15
9-1-1 Coordinator	Andrew Sarclette	1 year	12/31/15
Temporary Housing Officer	Gordon Gross	1 year	12/31/15
Secretary, Land Use Board	Lillian Johnson	1 year	12/31/15
Public Agency Compliance Officer	Denise L. Peterson	1 year	12/31/15
Certified Public Works Manager	Barry Creamer	1 year	12/31/15
Road Department Chairperson	Andrew Sarclette	1 year	12/31/15
Senior Citizens Center Chairperson	J. Roy Oliver	1 year	12/31/15
Municipal Clerk	Denise L. Peterson	3 year	12/31/17
Deputy Municipal Clerk	Michelle Behm	1 year	12/31/15
Tax Assessor	Michelle Behm		Tenured
Tax Collector	Linda L. Costello	4 year	06/01/16
Deputy Tax Collector	TBD	1 year	12/31/15
Tax Search Officer	Linda L. Costello	1 year	12/31/15
Improvement Search Officer	Denise L. Peterson	1 year	12/31/15
Right To Know Coordinator	Lillian Johnson	1 year	12/31/15
Personnel Chairperson	Andy Sarclette	1 year	12/31/15
Census Liaison	Michelle Behm	1 year	12/31/15
Pinelands Municipal Council Rep.	J. Roy Oliver	1 year	12/31/15
Pinelands Municipal Council Alt.	Patricia Gross	1 year	12/31/15
Pine Barrens Byway Representative	Patricia Gross	1 year	12/31/15
Pine Barrens Byway Representative Alt.	J. Roy Oliver	1 year	12/31/15
Cumberland Development Corp. Rep.	Patricia Gross	1 year	12/31/15
Cumberland Development Corp. Alt.	Andy Sarclette	1 year	12/31/15
Ambulance Services	Millville Rescue Squad	1 year	12/31/15
	Belleplain Emergency Corp. Inc.	1 year	12/31/15
NIMS Coordinator	Gordon L. Gross	1 year	12/31/15
Municipal Court Attendant	Ron Sutton Jr.	1 year	12/31/15

Alternate Municipal Court Attendant #1	William Sutton	1 year	12/31/15
Alternate Municipal Court Attendant #2	Shawn Ronan	1 year	12/31/15

**PRISON REVIEW BOARD**

Members	Andrew Sarclette	1 year	12/31/15
	Patricia Gross	1 year	12/31/15

**RECREATION COMMITTEE**

Chairperson	Patricia Gross	1 year	12/31/15
Members	Rob Dick	1 year	12/31/15
	Francis Whilden	1 year	12/31/15
	Nicole Tozer	1 year	12/31/15
	Amy Whilden	1 year	12/31/15
	Pam Cox	1 year	12/31/15
	Joe Cox	1 year	12/31/15
	Wes Keiser	1 year	12/31/15
	George Kumor	1 year	12/31/15
	Luanne Fisher	1 year	12/31/15

**MAURICE RIVER MUNICIPAL ALLIANCE COMMITTEE AGAINST DRUGS & ALCOHOL**

Members	Patricia Gross, Chairperson	1 year	12/31/15
	Denise Peterson, Coordinator	1 year	12/31/15
	Patricia Gale	1 year	12/31/15
	Patricia Haines	1 year	12/31/15
	Rob Dick	1 year	12/31/15
	Walter Kappeler	1 year	12/31/15
	Lillian Johnson	1 year	12/31/15

**TOWNSHIP ENVIRONMENTAL COMMITTEE**

Chairperson	Andrew Sarclette	1 year	12/31/15
Members	Leslie Ficcaglia	1 year	12/31/15
	Greg Honachefsky	1 year	12/31/15
	Elizabeth Thompson	1 year	12/31/15
	George Kumor	1 year	12/31/15

**LAND USE BOARD**

Class I Member	Andrew Sarclette	1 year	12/31/15
Class II Member	Gordon Gross	1 year	12/31/15
Class III Member	J. Roy Oliver	1 year	12/31/15
Class IV	John Lafferty Jr.	4 years	12/31/15
Class IV	Robert Chard	4 years	12/31/15
Class IV	Charles Thompson	4 years	12/31/18
Class IV	Roger Hoffman	4 years	12/31/18
Class IV	Johanna Carrara	4 years	12/31/16
Class IV	Ben Stowman	4 years	12/31/16
Alternate #1	James Pflaumer	2 years	12/31/16
Alternate #2	Tom Imbarrato	2 years	12/31/15

**CONSTRUCTION OFFICIALS**

Construction Official	Gordon Gross		Tenured
Building Subcode Official	Gordon L. Gross	1 year	12/31/15
Building Inspector	Gordon L. Gross	1 year	12/31/15
Fire Subcode Official	Thomas Mahoney	1 year	12/31/15
Fire Inspector	Thomas Mahoney	1 year	12/31/15
Electrical Subcode Official	Thompson G. Maier	1 year	12/31/15
Electrical Inspector	Thompson G. Maier	1 year	12/31/15
Plumbing Subcode Official	Wayne Shelton	1 year	12/31/15
Plumbing Inspector	Wayne Shelton	1 year	12/31/15

**ECONOMIC DEVELOPMENT COUNCIL**

Chairperson	Patricia Gross	1 year	12/31/15
Members	J. Roy Oliver	1 year	12/31/15
	Jack Lafferty, Sr.	1 year	12/31/15
	George Kumor	1 year	12/31/15
	Jack Kontes	1 year	12/31/15
	Wade Sjogren	1 year	12/31/15
	Marty Rafine	1 year	12/31/15
	Nancy Rafine	1 year	12/31/15
	Penny Wells	1 year	12/31/15
	Kenny Whildin	1 year	12/31/15
	Drew Tomlin	1 year	12/31/15

**PILOT/CMPTRA FUNDING TASK FORCE**

Chairperson	Andrew Sarclette	1 year	12/31/15
Members	Patricia Gross	1 year	12/31/15
	J. Roy Oliver	1 year	12/31/15

**GREEN TEAM – SUSTAINABLE JERSEY COMMITTEE**

Chairperson	Patricia Gross	1 year	12/31/15
Members	J. Roy Oliver	1 year	12/31/15
	Patricia Gross	1 year	12/31/15
	Denise Peterson	1 year	12/31/15
	Leslie Ficcaglia	1 year	12/31/15
	Jack Baggaley	1 year	12/31/15
	Ben Stowman	1 year	12/31/15

**BROWNFIELDS REVIEW COMMITTEE**

Chairperson	Andrew Sarclette	1 year	12/31/15
Members	J. Roy Oliver	1 year	12/31/15
	Jack Lafferty Sr.	1 year	12/31/15
	Ken Whildin	1 year	12/31/15
	Robert Davidson	1 year	12/31/15

**RAILS TO TRAILS COMMITTEE**

Members	Patricia Gross	1 year	12/31/15
	Ben Stowman	1 year	12/31/15
	John Lafferty Jr.	1 year	12/31/15
	Keith Rafine	1 year	12/31/15
	Karen E. Rafine	1 year	12/31/15
	George Kumor	1 year	12/31/15

**EMERGENCY MANAGEMENT COUNCIL**

OEM Coordinator	Gordon Gross	3 years	12/31/15
Deputy Coordinator #1	John Shute	1 year	12/31/15
Deputy Coordinator #2	Patrick Phillips	1 year	12/31/15
Communications Officer	TBD	1 year	12/31/15
Fire Official	Joe Sterling	1 year	12/31/15
MRT Fire Official	Dave Smith	1 year	12/31/15
Resource Officer	Phil Bennett, Sr.	1 year	12/31/15
Evacuation Officer	Gordon Gross	1 year	12/31/15
Equipment Officer	TBD	1 year	12/31/15
Medical Officer	Lillian Johnson	1 year	12/31/15
Public Relations	Norman Franckle	1 year	12/31/15
Recording Officer	Jeff Rascone	1 year	12/31/15
Security Officer	Ken Whildin	1 year	12/31/15
2nd Security Officer	Lynford Meischke	1 year	12/31/15
Shelter Officer	Walter Hughes Sr.	1 year	12/31/15
Communication 2-Meter Radio	John Calhoun	1 year	12/31/15

Damage Assessment	Ken Karrer	1 year	12/31/15
Disaster Response Unit	Patrick Phillips	1 year	12/31/15
Medical Coordinator	John Shute	1 year	12/31/15
Public Safety Officer	Andrew Sarclette	1 year	12/31/15
Committee	J. Roy Oliver	1 year	12/31/15
Committee	Patti Gross	1 year	12/31/15
Members	Edward Turner	1 year	12/31/15

**PUBLIC ACCESS COMMITTEE**

Chairperson	Andrew Sarclette	1 year	12/31/15
Members	George Kumor	1 year	12/31/15
	Ken Whildin	1 year	12/31/15
	Ben Stowman	1 year	12/31/15

**COMMUNITY EVENT COMMITTEE**

Liaison	Patricia Gross	1 year	12/31/15
Coordinator	Denise Peterson	1 year	12/31/15
Members	TBD	1 year	12/31/15

**VITAL STATISTICS**

Registrar	Lisa Fisher	3 years	12/31/17
Deputy Registrar	Denise Peterson	3 years	12/31/17

**MAURICE RIVER TOWNSHIP  
COUNTY OF CUMBERLAND**

**RESOLUTION NO. 02-2015**

**A RESOLUTION PERMITTING READING/PASSING OF RESOLUTIONS  
BY TITLE AND ADOPTING CONSENT AGENDA**

**WHEREAS**, the Township Committee desires to expedite those portions of Township Committee meetings devoted to routine business and permit discussion of items of interest to the general public at an earlier hour, and

**WHEREAS**, the Township Committee has determined that the following procedure will be used when conducting the annual reorganization meeting and the scheduled monthly meetings of the Township Committee of Maurice River Township.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** as follows:

- 1) Resolutions shall be considered for adoption by the Township Committee by Number and Title setting forth a concise description of its purpose.
- 2) Prior to its adoption, a copy of the Resolution shall be posted on the bulletin board or otherwise made available at the Township Hall for public inspection.
- 3) Items of business, excluding ordinances as otherwise provided by law, which the Township Committee has determined to be routine and which do not require discussion shall be included under a single item of the agenda known as the "Consent Agenda". Such items may be adopted or approved as the case may be collectively, upon a single motion and roll call vote of a majority of the Township Committee voting affirmatively.
- 4) Any member of the Township Committee may request that an item be removed from the Consent Agenda and considered separately.

**TOWNSHIP OF MAURICE RIVER**

**2015 TEMPORARY BUDGET**

**RESOLUTION NO. 03-2015**

**WHEREAS**, N.J.S.A. 40:4-19 provides that temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of the beginning of the fiscal year: and

**WHEREAS**, the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$3,543,785 and

**WHEREAS**, 26.25% of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$930,244,

**NOW, THEREFORE, BE IT RESOLVED**, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

**GENERAL GOVERNMENT**

GENERAL ADMINISTRATION S&W	\$16,538.00
GENERAL ADMINISTRATION OE	9,713.00
GOVERNING BODY S&W	8,925.00
GOVERNING BODY OE	1,969.00
MUNICIPAL CLERK S&W	18,375.00
CLERK OE	4,594.00
ELECTIONS OE	3,177.00
FINANCIAL ADMINISTRATION S&W	14,438.00
FINANCIAL ADMINISTRATION O&E	9,844.00
GRANT COORDINATOR OE	1,969.00
TAX COLLECTION S&W	19,688.00
TAX COLLECTION O&E	4,594.00
LIQ TTL & FORE. PROP. OE	9,188.00
TAX ASSESSMENT S&W	5,250.00
TAX ASSESSMENT O&E	6,563.00
TAX MAP REVISIONS OE	3,150.00
LEGAL SERVICES OE	11,025.00
ENGINEERING COSTS OE	19,688.00
ECONOMIC DEVELOPMENT O&E	3,938.00

**LAND USE ADMINISTRATION**

LAND USE BOARD - S&W	2,888.00
LAND USE BOARD - OE	4,725.00

**CODE ENFORCEMENT**

CONSTRUCTION OFFICIAL S&W	10,500.00
STATE UNIFORM CONSTR O&E	1,641.00
ZONING OFFICE S&W	5,775.00
ZONING OFFICIAL O&E	197.00
ELECTRICAL SUBCODE S&W	1,707.00
ELECTRIC SUBCODE OFFICIAL O&E	132.00
PLUMBING SUBCODE S&W	1,339.00
PLUMBING SUBCODE OFFICIAL O&E	132.00
FIRE PROTECTION SUBCODE S&W	1,050.00
FIRE SUBCODE OFFICIAL O&E	132.00
HOUSING OFFICE - S&W	3,675.00
HOUSING OFFICIAL O&E	197.00

**INSURANCE**

OTHER INSURANCE PREMIUMS OE	25,000.00
SURETY BOND PREMIUMS OE	2,000.00

WORKERS COMP INSURANCE OE	30,000.00
EMPLOYEE GROUP INSURANCE	\$80,000.00
UNEMPLOYMENT INSURANCE OE	1,182.00

**PUBLIC SAFETY**

911 MAPPING REVISIONS OE	1,182.00
EMERGENCY MGMT COORDINATOR S&W	2,100.00
EMERGENCY MANAG. SERVICE O&E	4,463.00
AMBULANCE SERVICE CONTR O&E	47,000.00
Fire Official - S&W	840.00
UNIFORM FIRE SAFETY ACT - OTHER EXPENSE	1,313.00
MUNICIPAL PROSECUTOR - OE	3,544.00

**PUBLIC WORKS FUNCTIONS**

STREETS & ROADS S/W	68,250.00
STREETS & ROADS OE	14,438.00
SNOW REMOVAL SW	2,625.00
SNOW REMOVAL OE	1,838.00
DEMOLITION O&E	7,088.00
SOLID WASTE OE - CONTRACTUAL	40,000.00
RECYCLING O&E	15,000.00
BUILDING & GROUNDS S&W	3,413.00
BUILDINGS AND GROUNDS O&E	15,000.00
VEHICLE MAINTENANCE - O&E	14,438.00

**PUBLIC HEALTH**

ENVIRONMENTAL O&E	1,838.00
ANIMAL CONTROL SERVICES - OE	5,382.00
Senior Citizen's Center - S&W	8,663.00
SENIOR CITIZEN'S CENTER O&E	1,050.00

**RECREATION**

RECREATION OE	7,875.00
CELEBRATION PUBLIC EVENTS O&E	500.00

**UTILITIES AND SANITATION**

Electricity	10,000.00
Street Lighting	14,766.00
Telephone	3,150.00
Natural Gas	6,694.00
Heating Oil	5,000.00
Telecommunications Charges	1,575.00
Gasoline	4,594.00
Diesel Fuel	14,766.00
SANITARY LANDFILL O&E	3,282.00
COUNTY AUTHORITY	32,813.00

**STATUTORY**

Contribution - PERS	71,139.00
Social Security	16,000.00
Defined Contribution Retirement Program	263.00

**GRANTS**

WEP SEARCH Grant - Leesburg & Dorchester	30,000.00
WEP SEARCH Grant - Port Elizabeth	30,000.00
Reserve for Recycling Tonnage Grant	5,376.00

**COURT**

MUNICIPAL COURT S/W	17,063.00
MUNICIPAL COURT O&E	3,150.00
PUBLIC DEFENDER O&E	1,313.00

**Total      \$883,682.00**

**MAURICE RIVER TOWNSHIP  
CUMBERLAND COUNTY, NJ**

**RESOLUTION NO. 04-2015**

**A RESOLUTION ESTABLISHING MEETING DATES OF THE  
GOVERNING BODY FOR 2015**

WHEREAS the Township Committee of Maurice River Township wishes to establish its meeting dates for the year 2015;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP that the third Thursday of each month is hereby established as the regular meeting date of the Maurice River Township Committee which said meeting shall be held at the Municipal Hall, Main Street, Leesburg, New Jersey, at 7:30 P.M.

The dates of said meetings are as follows:

January 15, 2015	July 16, 2015
February 19, 2015	August 20, 2015
March 19, 2015	September 17, 2015
April 16, 2015	October 15, 2015
May 21, 2015	November 19, 2015
June 18, 2015	December 17, 2015

BE IT FURTHER RESOLVED by the Township Committee of Maurice River Township that an Agenda Meeting shall be held on the Monday of each month preceding the third Thursday, said Agenda Session shall be held at 7:30 P.M. at the Municipal Building, Main Street, Leesburg, New Jersey.

The dates of said meetings are as follows:

January 12, 2015	July 13, 2015
February 16, 2015	August 17, 2015
March 16, 2015	September 14, 2015
April 13, 2015	October 12, 2015
May 18, 2015	November 16, 2015
June 15, 2015	December 14, 2015

BE IT FURTHER RESOLVED by the Township Committee of Maurice River Township that project committee meetings for the Green Team - Sustainable Jersey project, Rails To Trails, Municipal Alliance, Environmental Committee and Economic Development Committee will be held on the following dates and times specified at the Maurice River Township Municipal Building, 590 Main Street, Leesburg, New Jersey.

The meetings dates are as follows:

<u>Green Team Committee</u>	<u>Rails to Trails Committee</u>	<u>Municipal Alliance</u>
<u>Start time: 7:00 PM</u>	<u>Start time: 7:00 PM</u>	<u>Start time: 7:00 PM</u>
January 5, 2015	February 2, 2015	March 2, 2015
April 6, 2015	May 4, 2015	June 1, 2015
July 6, 2015	August 3, 2015	September 2, 2015
October 5, 2015	November 2, 2015	December 7, 2015

Environmental Committee      Economic Development Comm.

Start time: 6:30 PM

Start time: 7:00 PM

January 29, 2015

February 10, 2015

April 23, 2015

May 12, 2015

July 30, 2015

August 11, 2015

October 29, 2015

November 10, 2015

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published twice in the official newspaper of the Township and posted in the Municipal Hall pursuant to the Open Public Meetings Act as the annual notice of said meetings.

**MAURICE RIVER TOWNSHIP**

**RESOLUTION NO. 05-2015**

**A RESOLUTION AUTHORIZING POLICY ON OBTAINING INFORMAL QUOTATIONS FOR GOODS AND SERVICES ON ALL PURCHASES IN EXCESS OF 15% OF BID THRESHOLD**

**WHEREAS**, it is deemed necessary to establish policy in regard to obtaining informal quotations for goods or services; and

**WHEREAS**, the State of New Jersey recommends that it is prudent for municipalities to adopt a threshold in order to promote competition in the quotation process.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that any purchase of goods or services in excess of 15% of bid threshold will require written quotations.

**BE IT FURTHER RESOLVED** that all department heads are responsible for obtaining the necessary quotes and completion of a quotation form that must be submitted to the Chief Finance Officer at which point a purchase order will be generated.

**MAURICE RIVER TOWNSHIP**

**RESOLUTION NO. 06-2015**

**A RESOLUTION AUTHORIZING INSTITUTIONS FOR DEPOSITORIES FOR 2015**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that the following institutions be depositories for Township Certificates of Deposit for the year 2015:

First National Bank of Elmer  
Sun National Bank  
Susquehanna Patriot Bank  
Newfield National Bank  
Colonial Bank FSB  
Bank of America  
State of New Jersey Cash Management Fund  
TD Bank North  
Capital Bank of New Jersey  
Cape Bank

**BE IT FURTHER RESOLVED** by the Township Committee of Maurice River Township that the Chief Financial Officer of Maurice River Township be authorized to recommend additional depositories for Township funds for the purpose of investing Township funds at the most favorable rates.

**AND BE IT FURTHER RESOLVED** that the Chief Financial Officer of Maurice River Township be authorized to invest in financial instruments of previously approved depositories at most favorable rates with the knowledge of the Township Committee.

**MAURICE RIVER TOWNSHIP  
COUNTY OF CUMBERLAND**

**RESOLUTION NO. 07-2015**

**A RESOLUTION ESTABLISHING CHANGE FUNDS AND  
PETTY CASH FUNDS PER DEPARTMENT**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that in order to facilitate making change of money and to expedite payments of small sums of money, the following funds will be established for 2015:

Municipal Court	Change Fund	\$100.00
Tax Collector's Office	Change Fund #1	\$100.00
	Change Fund #2	\$100.00
	Change Fund #3	\$100.00
Building/Housing Dept.	Change Fund	\$100.00
Township Hall Office	Petty Cash Fund	\$250.00

At the end of the year 2015, the funds are to be reconciled and the Petty Cash Funds returned to the Township Treasurer.

**MAURICE RIVER TOWNSHIP**

**RESOLUTION NO. 08-2015**

**A RESOLUTION DESIGNATING AUTHORIZED SIGNATURES ON TOWNSHIP  
VOUCHERS AND ACCOUNTS PAYABLE CHECKS.**

**WHEREAS** the Township Committee of Maurice River Township wishes to state its policy regarding signatures on vouchers and Township checks;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that in regard to vouchers from particular departments of the Township, the Department Head or a designee shall be required to sign said voucher to certify that services were performed or goods received. All vouchers prior to payment shall be reviewed by either the Mayor or Mayor's designee.

**BE IT FURTHER RESOLVED** that all checks in payment of Township expenses (other than payroll checks) shall require the signature of the Chief Financial Officer and Mayor or Mayor's designee.

**AND BE IT FURTHER RESOLVED** that facsimile signatures are acceptable for use by the Chief Financial Officer and approved for the designated public officials.

**MAURICE RIVER TOWNSHIP  
COUNTY OF CUMBERLAND  
RESOLUTION NO. 09-2015**

**A RESOLUTION SPECIFYING THE RATE OF INTEREST  
ON DELINQUENT TAXES**

**WHEREAS** it is necessary to specify the rate of interest on delinquent taxes and assessments;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that the rate of interest be fixed at 8% on the first \$1,500.00 of delinquencies and 18% thereafter.

**MAURICE RIVER TOWNSHIP  
COUNTY OF CUMBERLAND  
RESOLUTION NO. 10-2015**

**A RESOLUTION AUTHORIZING AND AFFIRMING A TEN (10) DAY  
GRACE PERIOD ON QUARTERLY TAX PAYMENTS**

**WHEREAS** quarterly tax payments become due on February 1, May 1, August 1 and November 1, and

**WHEREAS** N.J.S.A. 54:4-67 provides for a grace period up to ten (10) calendar days from the quarterly installment dates, whereby interest will be waived on a payment for the quarterly installment of taxes if the payment is received on or before the 10<sup>th</sup> of the month due, and

**WHEREAS** any quarterly installment tax payment received after the established ten (10) day grace period will be charged interest from the original due date to the date of payment.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that in accordance with N.J.S.A. 54:4-67 a ten (10) day grace period is provided for quarterly tax installment payments.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 11-2015**

**A RESOLUTION AUTHORIZING AND AFFIRMING A TEN (10) DAY GRACE  
PERIOD ON ADDED/OMITTED ASSESSMENT TAX PAYMENTS AND  
ROLLBACK TAX PAYMENTS.**

**WHEREAS**, added assessment, added/omitted assessment and rollback assessment tax payments become due on November 1, and

**WHEREAS** N.J.S.A. 54:4-67 provides for a grace period up to ten (10) calendar days from the installment due date, whereby interest will be waived on a payment for the added, added/omitted or rollback assessment installment of taxes if the payment is received on or before the 10<sup>th</sup> day of November, and

**WHEREAS** any added, added/omitted or rollback assessment installment tax payment received after the established ten (10) day grace period will be charged interest from the original due date to the date of payment.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that in accordance with N.J.S.A. 54:4-67 a ten (10) day grace period is provided for added, added/omitted or rollback assessment installment tax payments.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 12-2015**

**A RESOLUTION PROVIDING FOR REDEMPTION OF  
TAX LIENS BY INSTALLMENTS.**

**WHEREAS** N.J.S.A. 54:5-65 provides for redemption of tax sale liens held by the Municipality by installments not to exceed thirty-six (36) months, and

**WHEREAS** such a practice encourages delinquent taxpayers to redeem such liens while minimizing any economic hardship;

**WHEREAS** the Township Committee recognizes that it is in the best interest of the tax payer to provide the maximum allowable installment plan for accounts with delinquencies exceeding \$4,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that the Tax Collector, by this general resolution, be authorized to accept the redemption of tax sale liens held by the municipality by installments, with the number of installments to be established by the Collector per the schedule below or at her discretion based upon the particulars of each case and in conformity with N.J.S.A. 54:5-59 et seq.;

1. Maximum installment plan for delinquencies including interest which are \$1,800.00 or less will be twelve (12) months;
2. Maximum installment plan for delinquencies including interest which are greater than \$1,800.00 and less than \$4,000.00 will be twenty-four (24) months;
3. Maximum installment plan for delinquencies including interest greater than \$4,000.00 will be thirty-six (36) months; and

**BE IT FURTHER RESOLVED** that the owner of record shall sign a written agreement acknowledging the terms and conditions of an installment plan including the nullification of said plan should the taxpayer default on a monthly installment.

**MAURICE RIVER TOWNSHIP  
COUNTY OF CUMBERLAND  
RESOLUTION NO. 13-2015**

**A RESOLUTION ESTABLISHING 6% PENALTY ON  
TAX DELINQUENCIES EXCEEDING \$10,000 AT YEAR END**

**WHEREAS** PL 1991 Chapter 75 and more specifically, N.J.S.A. 54:4-67, provides that the governing body may fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year may be assessed a penalty not to exceed 6% of the amount of delinquency which would be over and above the normal interest as provided for by Township Resolution No. 09-2015.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that the Tax Collector be empowered to levy a penalty of 6% interest on the amount of delinquency due if that delinquency exceeds \$10,000.00 and has not been paid prior to the end of the calendar year 2015.

**MAURICE RIVER TOWNSHIP**

**RESOLUTION NO. 14-2015**

**A RESOLUTION AUTHORIZING THE REQUISITION/PURCHASE ORDER/VOUCHER FORM FOR ALL EXPENDITURES AND REQUIRED AUTHORIZATION FOR EXPENDITURE AMOUNTS.**

**WHEREAS**, federal regulations as enforced by the State of New Jersey require that municipalities adhere to certain standards in the conduct of their financial affairs including the encumbering of funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that the requisition/purchase order/voucher form must be used as a purchase order for all expenditures in excess of \$100.00 and that approval from the Chief Financial Officer must be received prior to making any commitment to purchase goods or services in excess of \$100.00.

**BE IT FURTHER RESOLVED** that all vouchers to be submitted for approval by the Township Committee at its regular meeting on the third Thursday of every month, must be presented to the Chief Financial Officer, properly signed and completed on or before the Friday preceding the regular meeting.

**MAURICE RIVER TOWNSHIP  
COUNTY OF CUMBERLAND**

**RESOLUTION NO. 15-2015**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES  
CONTRACTS FOR 2015.**

**WHEREAS** there exists a need for professional services for the Township of Maurice River in order to allow the Township to operate in a proper fashion, and

**WHEREAS** the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services be adopted and the contract itself be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** as follows:

1. That Frank DiDomenico, Esquire, of Vineland, NJ is hereby appointed as Attorney/Solicitor for the Township for 2015.
2. That Edward F. Duffy, Esquire of Vineland, NJ is hereby appointed as Prosecutor for the Township for 2015.

3. That Brock Russell, Esquire of Millville, NJ is hereby appointed as Alternate Prosecutor #1 for the Township for 2015.
4. That Stephen P. Kernan, Esquire, of Bridgeton, NJ is hereby appointed Public Defender for the Township for 2015.
5. That Tiffany CuvIELLO of Egg Harbor Township, NJ is hereby appointed as planner for the Township for 2015.
6. That QC Laboratories, Southampton, PA is hereby appointed to provide well monitoring and water testing services for the Township for 2015.
7. That Robert A. Conner of William R. Mints Insurance Agency of Millville, NJ is hereby appointed to provide bonding and insurance services for the Township for 2015.
8. That R.S. Animal Shelter Inc. of Norma, NJ is hereby appointed as animal shelter services contractor for the Township for 2015.
9. That Ronald Sutton of Almond Road, Norma, NJ is hereby appointed as animal control officer for the Township for 2015.
10. That Millville Rescue Squad of Millville, N.J is hereby appointed to provide ambulance services for the northern portion of the Township for 2015.
11. That Belleplaine Emergency Corp. of Belleplaine, NJ is hereby appointed to provide ambulance services for the southern portion of the Township for 2015.
12. That Michael Benson of Vineland, NJ is hereby appointed as Solicitor to the Land Use Board Solicitor for the Township for 2015.
13. Long Marmero & Associates of Woodbury, NJ is hereby appointed as In Rem Foreclosure Solicitor for the Township for 2015.
14. That Raymond Colavita of Nightlinger, Colavita & Volpa is hereby appointed Auditor for the Township for 2015.
15. That Dan Galletta of Dixon Associates Engineering, Galloway, NJ is hereby appointed as Township Surveyor for the Township for 2015.
16. That Woodard & Curran of East Windsor, NJ is hereby appointed as Environmental Consultant Engineer for the Township for 2015.

**BE IT FURTHER RESOLVED** that the contracts for Attorney/Solicitor, Prosecutor, Public Defender, Planner, Well Monitoring Services and Water Testing, Bonding and Insurance Services, Township Surveyor, Animal Shelter Services, Animal Control Officer, and Ambulance/Rescue, Auditor, Land Use Board Solicitor, Environmental Consultant Engineer and In Rem Foreclosure Solicitor, are awarded one-year contracts as professional services following a fair and open process and in accordance with Maurice River Township Ordinance #614 and N.J.S.A. 40A:11-05(1)(a) of the Local Public Contracts Law, and

**BE IT FURTHER RESOLVED** the Mayor and Clerk of the Township are hereby authorized and directed to execute contractual agreements with Frank DiDomenico, Edward F. Duffy, Brock Russell, Stephen P. Kernan, Tiffany CuvIELLO, QC Laboratories, Wm. R. Mints Agency, Dixon Associates Engineering, R.S. Animal Shelter Inc., Ronald Sutton, Millville Rescue Squad, Belleplaine Emergency Corp., Raymond Colavita of Nightlinger, Colavita & Volpa, Michael Benson, Woodard & Curran and Long Marmero and Associates.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published once in the official newspaper of Maurice River Township by the Clerk of the Township.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 16-2015**

**A RESOLUTION AUTHORIZING JOINT PURCHASE AGREEMENTS  
WITH THE MAURICE RIVER TOWNSHIP BOARD OF EDUCATION TO  
PROVIDE FOR THE SHARING OF JANITORIAL SERVICES AND A  
T-1 WATER TREATMENT OPERATOR.**

**WHEREAS**, the Township desires to enter into a Joint Purchase Agreement with the Maurice River Township Board of Education to provide for the sharing of janitorial services and a T-1 water treatment operator; and

**WHEREAS**, pursuant to the terms of the Joint Purchase Agreements between the Township and the Maurice River Township Board of Education, the Township shall pay specified monies to the Maurice River Township Board of Education in exchange for specified janitorial services being performed at Maurice River Township Hall and the Maurice River Township Senior Center, and water treatment services being performed at Maurice River Township Hall, Maurice River Township Senior Center and Maurice River Township Senior Center Annex; and

**WHEREAS**, said Joint Purchase Agreements are permitted under the Statutes pursuant to N.J.S.A. 40A:11-1, *et seq.*, N.J.S.A. 18A-11, *et seq.* and the Interlocal Services Act (N.J.S.A. 40:8A-1, *et seq.*) a local unit may enter into a contract with any other local unit to provide such services and shall require that the contract must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP  
COMMITTEE OF MAURICE RIVER TOWNSHIP** as follows:

1) The Township hereby authorizes the Township Mayor and Clerk to execute the Joint Purchase Agreements for janitorial services and a water treatment operator with the Maurice River Township Board of Education.

2) A notice of this action shall be printed once in The South Jersey Times, a newspaper of general circulation in the Township.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 17-2015**

**A RESOLUTION AUTHORIZING A JOINT PURCHASE AGREEMENT WITH THE  
MAURICE RIVER TOWNSHIP BOARD OF EDUCATION TO PROVIDE FOR THE  
SHARING OF GASOLINE AND DIESEL FUEL PURCHASES.**

**WHEREAS**, the Township desires to enter into a Joint Purchase Agreement with the Maurice River Township Board of Education to provide for the sharing of gasoline and diesel fuel purchases; and

**WHEREAS**, pursuant to the terms of the Joint Purchase Agreement between the Township and the Maurice River Township Board of Education, the Board of Education shall pay specified monies to the Township of Maurice River in exchange for specified gasoline and diesel fuel usage for school bus transportation, and

**WHEREAS**, said Joint Purchase Agreement is permitted under the Statutes pursuant to N.J.S.A. 40A:11-1, *et seq.*, N.J.S.A. 18A-11, *et seq.* and the Interlocal Services Act (N.J.S.A. 40:8A-1, *et seq.*) a local unit may enter into a contract with any other local unit to provide such services and shall require that the contract must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** as follows:

- 1) The Township hereby authorizes the Township Mayor and Clerk to execute the Joint Purchase Agreement for gasoline and diesel fuel purchases with the Maurice River Township Board of Education.
- 2) A notice of this action shall be printed once in The South Jersey Times, a newspaper of general circulation in the Township.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 18-2015**

**RESOLUTION AUTHORIZING ACTING CONSTRUCTION OFFICIAL**

**WHEREAS**, the Township of Maurice River presently employs Gordon L. Gross as its Construction Code Official, Building Subcode Official and Building Inspector, and

**WHEREAS**, there are times that Mr. Gross is unavailable due to vacation, sick time or other valid reasons, and

**WHEREAS**, David Dean is a licensed Building Subcode Official and a licensed Building Inspector who is available to fill in for Mr. Gross, the Construction Official/Building Subcode Official for the Township of Maurice River.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF MAURICE RIVER TOWNSHIP** that in the event the Township of Maurice River's Building Subcode Official and Building Inspector is unavailable to perform his duties and responsibilities due to any of the above listed reasons, David Dean shall be authorized to perform such duties in the absence of the aforementioned official. This authorization shall be valid as long as Mr. Dean holds all the appropriate licenses required to perform the duties of Construction Official, Building Subcode Official and Building Inspector, or until such time as this authorization is withdrawn by appropriate resolution.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 19-2015**

**A RESOLUTION UTILIZING NON-UNION TOWNSHIP EMPLOYEES  
AND QUALIFIED THIRD PARTIES TO PLOW SNOW THROUGHOUT  
THE TOWNSHIP AND ESTABLISHING THE COMPENSATION FOR  
THE SNOW REMOVAL**

**WHEREAS** the Township Committee of Maurice River Township has determined that it is in the best interest of the Township to utilize non-union Township Employees and qualified third parties to plow snow throughout the Township of Maurice River during the winter months using Township equipment; and

**WHEREAS** the Township Committee has determined that it is in the best interest of the Township to establish the rates individuals will be compensated upon completion of said work; and

**WHEREAS** the Township Committee of Maurice River Township has determined that reasonable and appropriate funds are available in the Budget of the Township for said purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE  
OF MAURICE RIVER TOWNSHIP AS FOLLOWS:**

(1) DENISE L. PETERSON, as the designated appointing authority of the Township, may employ, as needed, non-union Township employees and qualified third parties to plow snow during the winter months using Township equipment; and

(2) Said individuals shall be compensated at the rate of \$19.85 per hour for work performed during the normal working hours of 7:00 a.m. to 3:30 p.m. on Monday thru Friday; and

(3) Said individuals shall be compensated at the rate of \$29.78 per hour for work performed outside of the normal working hours listed above.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 20-2015**

**RESOLUTION AUTHORIZING ACTING FIRE OFFICIAL**

**WHEREAS**, the Township of Maurice River presently employs David Smith as its local Fire Official, and

**WHEREAS**, there are times that Mr. Smith is unavailable due to vacation, sick time or other valid reasons, and

**WHEREAS**, Chief Kurt Hess of Millville Fire Department is available to fill in for Mr. Smith, on an as-needed basis as the Fire Official for the Township of Maurice River, and

**WHEREAS**, Chief Kurt Hess is willing to perform the service as a mutual aid agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE  
OF MAURICE RIVER TOWNSHIP** that in the event the Township of Maurice River's

Fire Official is unavailable to perform his duties and responsibilities due to any of the above listed reasons, Chief Kurt Hess shall be authorized to perform such duties in the absence of the aforementioned official. This authorization shall be valid as long as Chief Hess holds all the appropriate licenses required to perform the duties of Fire Official, or until such time as this authorization is withdrawn by appropriate resolution.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 21-2015**

**A RESOLUTION AUTHORIZING AN MIS CONTRACT  
WITH BARBER CONSULTING SERVICES**

**WHEREAS**, Maurice River Township desires to enter into a maintenance, installation and services (MIS) contract with Barber Consulting Services to maintain, install and service Township computers and computer systems; and

**WHEREAS**, there is a need to maintain, install and service on an annual basis Township computers and computer systems; and

**WHEREAS**, the Township of Maurice River desires to enter into a "not fair and open" contract with Barber Consulting Services as a professional contract for a sum less than the bid threshold; and

**WHEREAS**, Barber Consulting Services has agreed to provide an annual contract for said services in the amount of \$3,500.00 per year; and

**WHEREAS**, funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Maurice River Township as follows:

1. The Mayor and Township Clerk are authorized to sign a contract with Barber Consulting Services for MIS services for the period January 1, 2015 through December 31, 2015.
2. The contract price shall not exceed \$3,500.00 per year.
3. Award of this contract is subject to a mutually agreeable contract between Maurice River Township and Barber Consulting Services.

**MAURICE RIVER TOWNSHIP  
RESOLUTION NO. 22-2015**

**A RESOLUTION AWARDING BOILER/HVAC MAINTENANCE CONTRACT  
TO CM3 BUILDING SOLUTIONS FOR MUNICIPAL BUILDING**

**WHEREAS**, the Township Committee has experienced difficulty in obtaining maintenance and service for the boiler/HVAC systems within the municipal building due to area vendors unfamiliarity with the existing Barber-Colman Circulator & Ventilator Control Panel; and

**WHEREAS** the Township Committee has received a quote from CM3 Building Solutions, Inc. in the amount of \$7,500.00 to provide said maintenance and service, specifically “temperature control and mechanical services” on an annual basis; and

**WHEREAS** CM3 Building Solutions, Inc. has provided these services to the Township of Maurice River for several years; and

**WHEREAS** CM3 has provided similar services to the Maurice River School Board for years as well as other schools in the area and has demonstrated reliable service to same; and

**WHEREAS** §40A:11-6.1. requires the Township to obtain two competitive quotations, if practicable, prior to awarding a contract that is less than the bid threshold but 15 percent or more of that amount, i.e. \$2,625.00;

**WHEREAS**, due to area vendors being unfamiliar with the foregoing Barber-Colman Circulator & Ventilator Control Panel, it is not practical to obtain two competitive quotations and it is in the best interest of the Township to accept the quotation from CM3 Building Solutions, Inc.;

**WHEREAS**, funds for the quotation are available for calendar year 2015 and have been certified by the Local Finance Officer; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Maurice River Township that the Township Committee hereby awards to CM3 Building Solutions, Inc. a contract to provide maintenance and service, specifically “temperature control and mechanical services”, regarding the municipal building in the Township of Maurice River, Cumberland County, New Jersey pursuant to the quotation dated November 24, 2014,

**BE IT FURTHER RESOLVED** that the Mayor and Clerk of the Township of Maurice River are hereby directed to sign the necessary agreement with CM3 Building Solutions, Inc. for the foregoing awarded bid for the afore-described work to be performed in the Township of Maurice River, Cumberland County, New Jersey.

**MAURICE RIVER TOWNSHIP**

**ORDINANCE NO. 638**

**AN ORDINANCE FIXING SALARIES AND COMPENSATION  
OF CERTAIN OFFICERS AND EMPLOYEES OF  
MAURICE RIVER TOWNSHIP, CUMBERLAND COUNTY, NEW JERSEY**

**BE IT ORDAINED** by the Township Committee of Maurice River Township that:

- I. A. The annual salary of the following designated officers and employees shall be paid every other week at a sum equal to the annual salary divided by the number of pay periods in the calendar year:

<u>OFFICE</u>	<u>SALARY RANGE FOR YEAR 2015</u>
Township/Municipal Clerk	16,283.00 - 47,943.00
Deputy Municipal Clerk	5,200.00 - 15,963.00
Chief Financial Officer	8,168.00 - 21,320.00
Tax Assessor	14,697.00 - 18,735.00
Tax Collector	15,000.00 - 37,137.00

Township Committee Member		10,933.00
Township Committee Member designated Chairman		11,648.00
Judge of Municipal Court	12,446.00 -	24,651.00
Municipal Court Administrator	17,829.00 -	37,257.00
Deputy Municipal Court Administrator	1,945.00 -	2,132.00
Municipal Prosecutor		12,366.00
Construction Official/Zoning Officer	8,328.00 -	54,427.00
Construction Official	8,142.00 -	26,637.00
Housing/Zoning Officer	7,275.00 -	14,378.00
Electrical Subcode Official	5,900.00 -	8,048.00
Plumbing Subcode Official	1,333.00 -	5,197.00
Fire Protection Subcode Official	1,439.00 -	3,944.00
Fire Official	1,373.00 -	3,145.00
Municipal Emergency Management Coordinator		2,705.00
Deputy Municipal Emergency Management Coordinator #1		1,919.00
Deputy Municipal Emergency Management Coordinator #2		1,919.00
Certified Public Works Manager		1,333.00
Building Maintenance Worker/Groundskeeper		7,955.00
Building Service Worker	3,544.00 -	6,170.00
Land Use Board Secretary	7,729.00 -	16,550.00

1. B. The annual salary of the following designated officers and employees shall be paid every other week at a sum equal to the annual salary divided by the number of pay periods in the calendar year:

Title 10 Municipal Court Administrator, Schedule A		43,368.00
Municipal Court Administrator, Schedule B	17,829.00 -	37,257.00
Supervisor of Senior Citizen Activities	21,960.00	33,473.00

2. A. The wages of the following designated employees, paid on an hourly basis, shall be paid every other week for a total of 26 pay periods in the calendar year:

TITLE	Rate Range	Maximum Hourly Rate
<b>Title per Council 18 Schedule A</b>		
Title 1 Clerk/Clerk Typist/Account Clerk		20.92
Title 1P Senior	21.46 -	22.51
Title 1P Principal Clerk	22.95 -	23.83
Title 2 Senior Clerk		22.57
Title 2 P Principal Clerk	23.00 -	23.88
Title 3 Principal Clerk		23.93
Title 4 Principal Clerk		23.99
TITLE	Rate Range	Maximum Hourly Rate
<b>Title per Council 18 Schedule A</b>		
Title 5 Deputy Municipal Clerk		25.33
Title 6 Supervisor, Road Department or Public Works	27.80 -	30.48
Title 7 Heavy Equipment Operator		25.93
Title 7P Supervisor, Road Department or Public Works	27.73 -	30.38
Title 8 Truck Driver		25.18
Title 8P Heavy Equipment Operator		25.88
Title 8P Supervisor, Road Department or Public Works	27.69 -	30.32
Title 9 Senior Citizens Program Aide		18.06
<b>Titles Per Council 18 Schedule B</b>		
Supervisor, Public Works	19.33 -	29.92
Supervisor, Road Department	18.08 -	27.46
Heavy Equipment Operator	13.10 -	25.47
Truck Driver	11.53 -	24.81
Laborer	9.98 -	19.46
Clerk	11.22 -	20.46
Senior Clerk	12.78 -	22.07
Principal Clerk	14.35 -	23.37
Clerk Typist	11.22 -	20.46

Senior Clerk Typist	12.78	-	22.07
Principal Clerk Typist	14.35	-	23.37
Account Clerk	11.22	-	20.46
Senior Account Clerk	12.78	-	22.07
Principal Account Clerk	14.35	-	23.37
Senior Citizens Program Aide	8.92	-	15.21
Deputy Municipal Clerk	11.22	-	24.75

**Part-time/Seasonal/Temporary Titles:**

Deputy Municipal Court Administrator	11.22	-	19.30
Building Service Worker/Groundskeeper	8.36	-	12.55
Clerical	8.36	-	12.55

2. B. The wages of the following designated employee shall be paid every other week for a total of 26 pay periods for approved hours as follows:

Municipal Court Attendant	\$13.38	-	\$22.72
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3. A. Hourly employees will be compensated at the rate of time and one-half for all authorized overtime hours accrued in excess of normal hours of established workweek.
3. B. Hourly employees shall be compensated at the rate of double-time for work on holidays plus the regular rate of pay for the holiday.
3. C. Hourly employees shall be compensated at the rate of double-time for work on Sundays.
3. D. Hourly employees shall be compensated for a minimum two-hour call in time payable at time and one-half. When called in for a snow storm emergency or any other bonafide emergency, said employee shall receive a minimum four (4) hours pay at time and one-half. For purposes of this paragraph "emergencies" shall not include attendance at meetings or returning to work place for routine matters. The Township Committee shall reserve the right to limit the number of employees who are called in for said emergencies.
4. The annual vacation schedule of Township employees designated in paragraphs 1. B. and 2. A. of this Ordinance, whose normal workweek is twenty-five (25) hours or more, and in respect to employee date of hire, shall be in accordance with the provisions of the contract between Cumberland Council #18 and Maurice River Township.

Employee's vacation leave is not cumulative and must be taken within the year earned. Where in any calendar year an employee's vacation or any part thereof is not utilized, upon approval of the Governing Body, the vacation entitlement will accumulate and shall be utilized during the next succeeding calendar year only. Any carry-over vacation time must be used by December 31 of the succeeding year or it shall be considered forfeited.

5. Sick and personal leave apply only to those employees whose normal work week is twenty-five (25) hours or more per week and shall be granted in accordance with the provisions of the contract between Cumberland Council #18 and Maurice River Township.
6. Vacation and sick leave for part-time employees shall be prorated per the Leave Entitlement Schedule delineated in N.J.A.C. 4A:3-3.8.
7. All employees designated in paragraphs 1. B. and 2. A. of this Ordinance shall receive Holiday Leave in accordance with the provisions of the contract between Cumberland Council #18 and Maurice River Township.
8. All employees designated in paragraphs 1. B. and 2. A. of this Ordinance shall be granted a leave of absence with pay not to exceed three (3) consecutive days due to the death of a member of their household or member of their immediate family. Immediate family is defined as mother, father, spouse, mother-in-law, father-in-law, brother, sister, child, grandfather, grandmother, grandchild, son-in-law or daughter-in-law.
9. All employees designated in paragraphs 1.B. and 2.A. of this Ordinance whose normal work week is twenty-five (25) hours or more will be granted three (3) personal leave days, with pay, during a year.

10. Upon full retirement after a minimum of ten (10) years of service and a minimum age of fifty-five (55) years, full time employees will be paid 100% of their unused accumulated sick time up to the maximum of \$9,000.00, or upon death the money will be paid to their estate.
11. An employee shall receive time off without loss of pay when performing jury duty, upon proof of attendance of same.

The aforesaid salaries, rates and policies shall be in effect retroactive to January 1, 2015 for all employees on the payroll at the time of final adoption of this Ordinance. This Ordinance shall take effect upon its passage and publication and in accordance with the provisions of NJSA 40A:9-165. Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.