

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, September 14, 2015 – 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Sarclette

Roll Call

- A. Proclamation Presentation
- B. Gordon Gross, OEM & HO/ZO Report
- C. Allen Foster, CMFO Report
- D. Resolutions

Resolution #113-2015 A Resolution Authorizing A Janitorial Contract With Capital Contractors

E. Discussion Items

- 1. Sluice Gate Update
- 2. Resource Extraction Annual Inspection Fees
- 3. Profession Services 2016 – bid receipt date (2014 date was December 3, 2014)
- 4. Hiring of a Municipal Court Judge
- 5. UST and Hiring of LSRP for remediation
- 6. Leechester Hall
- 7. Forest Restrictions for Motor Cross events

F. Misc. Report of Operations

G. Township Committee Concerns

H. Review of Agenda for September 17, 2015

I. Public Comment

J. Review of Bills

K. Adjournment

Monday, September 14, 2015, 7:30 P.M.
Bill Review & Agenda Meeting

PRESENT: Andrew Sarclette, Mayor
Patricia Gross, Deputy Mayor
J. Roy Oliver, Committeeman
Frank DiDomenico, Solicitor
Allen Foster, Chief Financial Officer
Denise L. Peterson, Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey. Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

ROLL CALL: Mr. Sarclette, present
Mrs. Gross, present
Mr. Oliver, present

Proclamation Presentation

Mayor Sarclette presented a proclamation to Mr. Ed Turner of Leesburg for all of his years of dedication to the community and expressed appreciation for his many endeavors associated with fire related agencies which include the Leesburg Volunteer Fire Company.

Office of Emergency Management and Housing/Zoning Reports

Property Maintenance Report

Mr. Gross stated that the progress on property maintenance is about the same with continued progress. Mr. Gross stated that the natural gas hookup at 196 Carlisle Place Road was disconnected and public works can now start the demolition and cleanup of this property.

Cumberland Tower Project

Mr. Gross reported that the tower was finalized about a week ago. Generator is working. There is still equipment being added to the cabinet and installation of the antenna is needed but the structure is complete. Hopefully the county will be completed soon.

Mr. Sarclette asked about the status of the South Tower. Mr. Gross reported that it still has issues and currently it is reported that Verizon may be contributing to the ongoing problems. There is another meeting being scheduled to discuss the ongoing problems with this tower.

East Point Bridge

Mr. Gross reported that the county has completed the repair of East Point Bridge. The county reported that there were a few structural issues which were repaired along with the replacement of the decking. The pavement at the edge of the bridge roadway will be replaced in the future. The project went smoothly with little disturbance to traffic as one lane was made available to vehicles.

Mr. Gross requested that the bridge be considered under the umbrella of the beach restoration project and to provide protection for the bridge in the future. Continual heavy equipment such as trucks seems to have contributed to the condition of the bridge prior to repair. The county will need to be contacted to coordinate this addition into the beach restoration project.

Mr. Stowman stated the county is still working with the state and the sponsors have been established for the beach restoration project. Mr. Sarcellette stated that making the bridge protection part of the beach restoration project paperwork. Mr. Stowman will make this request to the county.

Sale of Automobiles on Residential Properties

Mr. Gross stated that continues to be ongoing sales on certain properties. Mr. Sarcellette asked that this be kept under control; must do something that make sure it does not meet the criteria of a home occupation. Mr. DiDomenico stated that selling of cars on the front lawn would not constitute a home business. Mr. DiDomenico asked is there a definition for a used car lot. Mr. Gross stated that currently it is not multiple cars for sale; but a constant flow of different cars for sale on the same property.

Bay Avenue – Blockage of Road

Mr. Gross has received complaints that there is blockage at the end of Bay Avenue, in addition to permanent fixtures as trash receptacles. Mr. Stowman stated that unfortunately there is not enough room to create a turn-around on this street.

Mr. Gross will make a report next month of the conditions on Bay Avenue and provide a layout including the obstructions. Mr. Gross will talk with the residents to see if something can be worked out to resolve the obstruction of roadway situation. Mr. Sarcellette stated that in the revetment area there is enough room to create a small parking lot.

Mr. Sarcellette asked the status of the fuel system upgrade. The clerk stated that currently waiting for the vendor to provide a date for demonstration of the system.

Mrs. Gross asked about Verizon landline issue which was discussed at the recent CDC meeting. Should the contact information be given to Mr. Gross? Mr. Gross advised that this information should be passed on to the Chief's Association.

Mr. Gross stated he has received a few questions regarding the start date for the new traffic signal on Route 47 and Port Elizabeth Cumberland Road. Mr. Sarcellette indicated he also has received inquiries but has not received information on when the signal will become active. Mr. Sarcellette will contact the NJDOT for a status.

Mrs. Gross questioned if the school would have access to the operation of the new traffic signal. Mr. Sarcellette stated that currently they will not, but possibly this can be added at a later date. Mr. Sarcellette stated that the light will be a flashing signal light for a short while.

Municipal Finance Officer Report

Mr. Foster provided both budget status and cash receipt reports to the Township Committee. The budget remains in good condition.

Mr. Foster stated that construction deposits for DeCarlo have been on the books since 1970s. Notifications were sent with no response; the money will be turned over to the unclaimed department.

Mr. Foster stated that he is working on the Best Practices and it should be finalized in October.

Mr. Foster discussed the BAN schedule with Ray Colavita for the roadway improvements. Mr. Foster stated that expected life and streets must be selected prior to doing the BAN ordinance. Mr. Sarcellette provided that the engineer is evaluating the different types of applications can be used and cost effectiveness to be used in these paving projects. Mr. Sarcellette stated a meeting

between the CMFO and engineer is necessary to discuss the monetary numbers being sought. Mr. Foster explained that he would like to go at about 1.5 million.

Mr. Sarclette asked if a discussion had taken place regarding updating the municipal phone. Mr. Foster stated he is aware of the situation and it will need to be placed on the 2016 budget.

Mr. Sarclette asked if there budget allowance for the township to participate in the petition being organized through Cumberland County Freeholders office regarding the Verizon's abandonment of the landlines. The projected cost is between \$2,000 to \$2,500 for legal fees. Mr. Foster advised that there are sufficient funds in the legal line to cover this cost.

Mr. Sarclette made a motion to expend the \$2,000 for the Verizon petition shared service with Cumberland County; seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mr. Oliver advised the CMFO that Port Norris Construction provided a quote of \$2,500 to do the excavation work for the River Road sluice gate project. The collar and gate have been obtained; a new 36 inch pipe approximately 40 foot long which is made of galvanized aluminum to be purchased at a projected cost of \$1,400. The project should cost should be less than \$5,000. This does not include wages for the public works employees.

Mr. Oliver also stated that the preliminary layout for the Wall of Honor plaques has been provided by Barry Fisher. Mr. Oliver asked would this be coming out of the buildings and grounds line. Mr. Foster will evaluate and advise. The timeline to have this complete would be in May 2016 and have the dedication service around Memorial Day. Mr. Oliver asked could the cost of the construction/installation of these signs be expended into next year. Mr. Foster stated it can be encumbered. Mr. Foster stated that the quote threshold must be kept in mind. Mr. Oliver is hoping to have an approximate cost by next month. Mr. Oliver added that there are approximately 500 names.

Mr. Sarclette stated it would be best to get the quote and if needed then quotes will be requested.

Resolution(s)

The clerk read in full Resolution #113-2015: A Resolution Authorizing A Janitorial Contract With Capital Contractors

Mrs. Gross made a motion to adopt Resolution 113-2015; seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Public Comment:

Mayor Sarclette requested a motion to move the public comment up on the agenda listing.

Mrs. Gross made a motion to move the public comment session up on the agenda listing, seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mrs. Gross made a motion to open the public comment session; seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mr. Stowman stated he attended the Van Drew session regarding the projects taking place around the Delaware Bay. Basically there were four different committees created which included Policy Committee (projects), Communication, Constitution and Aqua-Culture. Maurice

River Township interest would most likely lie in the Policy Committee. This is where Maurice River Township can say what they would like to see done.

Mr. Stowman advised that he participated in the Delaware Bay Estuary project at Matts Landing. They repaired the living shoreline and installed nine coconut logs and bolstered up the area on the north side of Anchor Marina.

Mr. Stowman advised that September 15, 2015 is the last day to put in for reimbursement claims for Sandy Recovery.

Mr. Stowman added that they are waiting for the Army Corps to provide the spreadsheet for the project for the Mouth of the Maurice River. The small projects will be put together to get a broader plan. This should be available in the next week or so. Additionally, Dorina Frizzera has notified that the NOAA-NMFS grant submitted for Mouth of the Maurice River has made the first cut. This grant submission is for designing a plan for putting in hard and soft structures in the Mouth of the Maurice River. Mr. Sarclette stated that support was received from all of our legislators. Mr. Stowman confirmed but added that local support can still be submitted; historical support may be beneficial regarding the ship building and the fishing and crabbing industries. Suggestions were Friends of the East Point Lighthouse, Nature Conservancy and the American Littoral Society. Mr. Stowman will check with the local groups regarding support letters.

Mrs. Gross added that at this meeting with Senator Van Drew there was reference to the “draft” results from the workshop meeting held. Mrs. Gross stated that she did not receive this “draft” nor did Mr. Stowman. Mr. Stowman added that the “draft” includes recommendations on business, industry and resource extraction.

Discussion took place regarding support letters from the newly organized historical society as well as the Maurice River Historical Society.

Mrs. Gross made a motion to close the public comment session; seconded by Mr. Oliver.
Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Discussion Items:

1. Sluice Gate Update

Mr. Oliver expressed a thank you to the Boat World Marina owners who have been very accommodating to the work being done on the sluice gate. The owners have asked that the work be completed prior to October 1st which is when their busy season starts. When the spoils are excavated Mr. Stetler permitted they be placed on their concrete pad and then removed. There may be some tearing up in this area and stone will need to be donated to replace this stone.

2. Resource Extraction Annual Inspection fees

Mr. DiDomenico will review this process and provide input. There should be an escrow account for the 5 year inspection but not the annual inspection.

3. Profession Services 2016 – bid receipt date (2014 date was December 3, 2014)

Mr. DiDomenico will review the descriptions that were used for the Request For Proposals used for the 2015 requests and provide updates as needed.

4. Hiring of a Municipal Court Judge

Mr. Sarclette stated that he spoke to Mr. Ed Duffy who is interested in the position and Carol Cummings of the state court system. Ms. Cummings was agreeable to Mr. Duffy being hired as

the municipal court judge for Maurice River Township. Ms. Cummings suggested the official appointment be made in November 2015 for a January 1, 2016 effective date.

Mr. Sarclette motioned to approve the appointment of Mr. Ed Duffy as the Municipal Court Judge subject to a mutually agreeable contract; seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mr. DiDomenico will prepare a resolution to memorialize this discussion for the Thursday, September 17, 2015 meeting.

5. UST and Hiring of LSRP for remediation

Mr. Sarclette stated that the fee of \$12,000 for hiring of an LSRP must be budgeted for 2016 as it is not available in 2015. Mr. DiDomenico stated to advise NJDEP of this budget matter.

Mr. Sarclette stated that the residue found was from the previous tank not the tank that the township removed. Mr. DiDomenico asked how long the monitoring well has to be monitored.

6. Leechester Hall

Mrs. Gross explained that she wants to evaluate the accountability when the Leechester Hall is used and provide instructions for use of the appliance in the kitchen area. Mrs. Gross would like to have a cabinet that can be locked for use by the Municipal Alliance. Mrs. Gross would like to do a walk through prior to use and after use of the hall. Mr. Sarclette stated that use of the deep fryers should not be used unless a rider policy is provided. Mrs. Gross advised that Steve stated that the pilot lights were turned off. Additional concerns were items being left behind and use of the hall by organizations wherein the fees are waived. Mr. Sarclette suggested that a cabinet be purchased for use by the Municipal Alliance. It was also discussed to establish/update the walk through check list.

7. Forest Restrictions for Motor Cross events

Mr. Sarclette explained that there is concern regarding the NJDEP and public access. Mr. Sarclette explained that motorized vehicle grant money is being used to repair roads but then they are denying access to motorized vehicles. Additionally NJDEP is advising that after this year they will not be authorizing any more organized motorcycle events in the forested area. This would affect two local organizations Tri County Motorcycle and Cumberland Riders. Mr. Sarclette recommended a resolution be adopted to support the historical use of the forest; tax payer purchased property that is for organized motorcycle events as well as the economic benefit to the township. The motorcycle groups are good stewards who clean up and have planted trees in the past. Additionally, these events help to keep the fire lanes clean and promote new growth.

Mr. Oliver questioned photos of the deep grooves displayed by the Pineland Municipal Council indicating they were caused by motorcycles. Mrs. Gross countered that Nancy Wittenberg has stated that they know it is not the organized groups doing this but individuals creating these deep grooves. Mrs. Gross asked who at NJDEP initiated the action. Mr. Sarclette believes it may be coming from Mr. Dave Golden.

Mr. Sarclette asked Mr. DiDomenico to prepare a resolution for the Thursday, September 17, 2015 meeting for consideration of adoption specifically addressing the local economics and historic factors and also the Wharton tract situation. Mr. Sarclette elaborated that the events held in Maurice River Township are the Hare Scramble, Enduro, the Dual Sport and the Hammer Run.

Mr. Foster asked what the penalties are; who is penalized the organizations or the township. Mr. Sarclette stated that the organizations must supply insurance riders to the township and get authorization for the events. Mr. Sarclette stated these organizations must get permission from the Pinelands, NJDEP and the township to hold all of these events. Mr. Foster asked why they

don't find other property to hold these events. Mr. Sarclette explained that in Maurice River Township there is 66,000 acres and 30,000 belong to NJDEP.

Misc. Report of Operations

Mr. Sarclette asked for input from other committee members regarding the deed restriction at the Sapello Foundry. Mr. Pietrucha of Woodard & Curran has provided that the deed restriction does help with the funding. Mrs. CuvIELLO, Township Planner, is requesting direction regarding the redevelopment of Sapello Foundry. Mr. Sarclette stated the restrictions are due to Green Acres funding. Mr. Oliver questioned whether the land could be purchased or does it need to be a land swap. Mr. Sarclette was not sure. Mr. DiDomenico stated that it could be either land swap or fair market value cash transaction. An additional question would be whether it would be permitted as the access point for a back way out of the school. Mr. Sarclette also questioned whether use by the Motorcycle club would be considered a recreational use. Mr. Oliver clarified that the Motorcycle club was only interested in the front portion of the property. Mr. Sarclette expressed concern of removing the restriction and losing the funding which will then jeopardize the cleanup.

Mr. Oliver added that he sent a letter to Arturo Armado of Winchester & Western regarding the prospect of the township obtaining the unused portion of the railroad bed for back access for the school. No reply has been received; Mr. Oliver will contact him.

Mr. Sarclette stated that a decision does not need to be made now but direction is needed by Ms. CuvIELLO and the Land Use-Board if a change is going to be made.

Mr. Oliver explained that he has a meeting scheduled tomorrow with an architect who specializes in historical buildings to discuss the options for repair of the Port Elizabeth Library.

Mr. Oliver announced that there is a Senior Dance scheduled for Saturday, September 19, 2015 at the Leechester Hall from 1:00 pm until 4:00 pm.

Township Committee Concerns

Mr. Oliver stated that there is a movement by environmentalists to squelch the pipeline to be run to the BL England. Mr. Oliver asked that a resolution of support be sent to Nancy Wittenberg, Pineland Commission to continue with the running of the natural gas pipeline to BL England. Mr. Sarclette stated that it is beneficial to the shore communities as well as having cleaning energy. Mr. DiDomenico will draft the letter and forward to Mr. Sarclette.

Mr. Oliver made a motion for Mayor Sarclette to sign this letter; seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mrs. Gross asked if everyone was in agreement to have another Township Wide Yard Sale. Mr. Sarclette agreed. A resolution will need to be adopted at the Thursday, September 17, 2015 meeting. Opening of the Leechester Hall was discussed and decided against. The clerk will check with the Maurice River Preservation Society representative, Donna Justis regarding this subject. Additionally, it was discussed that it will need to be determined whether to have the Township Wide Yard Sale twice a year.

Mr. Oliver asked the CMFO regarding the availability of funds for the purchasing of t-shirts and sweatshirts with the MRT logo and would the committee be in favor of this. Mr. Sarclette stated he believes this is a good idea. The clerk will obtain quotes for the t-shirts and sweatshirts. It was further discussed to have these available at Family Night Out, etc. It was further discussed to look at embroidery shirts which were previously done.

Mrs. Gross asked the clerk to check on the status of bicycle for the Cumberland County Sheriff's Department.

Mr. Oliver stated that regarding the Feral Cat funding; the PetSmart grant is closed for 2015. If still interested application for the grant will have to be made in 2016.

Agenda Review

The Clerk next reviewed the agenda for the September 17, 2015 meeting.

Review of Bills

The remainder of the meeting was dedicated to the review of bills for approval at the September 17, 2015 meeting.

Mrs. Gross made a motion to adjourn, seconded by Mr. Oliver.

Denise L. Peterson, Municipal Clerk

MAURICE RIVER TOWNSHIP

RESOLUTION NO. 113-2015

**A RESOLUTION AUTHORIZING A JANITORIAL CONTRACT
WITH CAPITAL CONTRACTORS**

WHEREAS, Maurice River Township desires to enter into a janitorial contract with Capital Contractors to clean the municipal building and senior center biweekly and one annual strip and waxing of floors; and

WHEREAS, there is a need to clean the municipal building and senior center on a bi-weekly basis; and

WHEREAS, there is a need for one annual strip and waxing of floors in the municipal building and senior center; and

WHEREAS, the Township of Maurice River desires to enter into a “not fair and open” contract with Capital Contractors as a professional contract for a sum less than the bid threshold; and

WHEREAS, Capital Contractors has agreed to provide an annual contract for said services in the amount of \$624.00 per month; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Maurice River Township as follows:

1. The Mayor and Township Clerk are authorized to sign a contract with Capital Contractors for janitorial services for the period September 16, 2015 through September 15, 2016.
2. The contract price shall not exceed \$624 per month.
3. Award of this contract is subject to a mutually agreeable contract between Maurice River Township and Capital Contractors.