

**MAURICE RIVER TOWNSHIP  
BILL & AGENDA REVIEW MEETING  
Monday, November 16, 2015 – 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**Call to Order**

**Pledge of Allegiance led by Mayor Sarclette**

**Roll Call**

- A. Gordon Gross, OEM & HO/ZO Report
- B. Allen Foster, CMFO Report
- C. Public Comment
- D. Discussion Items
  - 1. Sapello Redevelopment
  - 2. 2016 Salary Ordinance
  - 3. Award of contract for 2016-2017 Trash Contract
  - 4. Award of contract for 2015 Road Reconstruction Program
  - 5. Spill Act Liability Certification Form for UST-Municipal Building
  - 6. CM3 proposal for HVAC service at Leechester Hall.
  - 7. Approval for upgrade to street light on Pole #B44472 (cost is \$409.76).  
Requested by resident at 15 Cain Avenue.
  - 8. Email Request dated November 4, 2015 from Steve Hagemann, Supervisor public works  
to replace the drainage pipe that runs under East Point Road.
  - 9. Request dated November 9, 2015 from Gordon Gross to increase the Electrical  
Subcode/Inspector salary.
  - 10. Stipend for Senior Center Director.
  - 11. Veterans Vending Park ordinance changes
  - 12. Welcome sign Route 47 and Spring Garden Road – CDC to manage
  - 13. Request to amend Ordinance 580 –Uniform Construction Code fees.
- E. Misc. Report of Operations
- F. Township Committee Concerns
- G. Review of Agenda for November 19, 2015 – Regular
- H. Adjournment

**Monday, November 16, 2015, 7:30 P.M.**  
**Bill Review & Agenda Meeting**

PRESENT: Andrew Sarclette, Mayor  
Patricia Gross, Deputy Mayor  
J. Roy Oliver, Committeeman  
Frank DiDomenico, Solicitor  
Allen Foster, Chief Financial Officer  
Denise L. Peterson, Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

**ROLL CALL:** Mr. Sarclette, present  
Mrs. Gross, present  
Mr. Oliver, present

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

**Office of Emergency Management and Housing/Zoning Reports**

Gordon Gross, OEM & HO/ZO stated that he had forwarded a copy of the 2016 proposed appointments for Office of Emergency Management. The Township Committee confirmed that the appointments suggested were acceptable.

Mr. Gross provided an update of the Happy Street complaint. Mr. & Mrs. Robinson have contacted him and asked when something is going to be done regarding the non-compliance by Mr. O'Doherty. Mr. DiDomenico suggested that Mr. Gross forward a citation to Mr. O'Doherty for having the fence in the township right-of-way. Mr. DiDomenico further stated that he has had no communication from Mr. O'Doherty since the original conversation. Mr. DiDomenico explained that the citation would be for trespassing. Mr. Gross advised he will forward a memo to Mr. DiDomenico for clarification.

Mr. Gross explained that an update to the fee schedule is required in the construction office. These updates are needed due to the increase in solar panel installations and the lack of certain items not being listed on the current ordinance. Also there is a need to add a condensate rate for plumbing and fire items needed are chimney liners and gas fire logs. These additions are in line with what other municipalities are doing. The Township Committee had no objections to the request for update of the fees.

Mr. Gross requested by memo to the Township Committee for an increase to the electrical inspector wage. Mr. Gross explained that previously the electrical inspector upon retiring had to take a decrease in pay to meet retirement eligibility. Now the electrical inspector is able to increase his pay. Mr. Gross calculated a rate of \$8,000 annually for the electrical inspector. He used the previous 2010 rate plus the cost of living increase to arrive at this figure. Mr. Gross further explained that since 2010 with the increase in solar, the electrical inspector has had an increase of 45% in his inspections. Mr. Gross further explained that the inspector is a very good inspector and that with this increase there would be no mileage fees assessed. The Township Committee consensus was to grant the increase to the electrical inspector annual wage. Mr. Sarclette asked the CMFO, Allen Foster to make the necessary budgetary adjustments to account for this increase in 2016.

Mr. Gross advised that the annual firemen's dinner is scheduled and asked if the Township Committee would consider donating \$1,500 toward the event as they did last year.

Mr. Sarclette motioned to approve the request for a donation of \$1,500 toward the annual firemen's dinner; seconded by Mr. Oliver.

Roll Call: Ayes – Oliver, Sarclette Nays – None Abstained – Mrs. Gross

### **Municipal Finance Officer Report**

Allen Foster, CMFO supplied the monthly financial report to the Township Committee. Mr. Foster further advised that there were a couple transfers for insurances and electrical inspector's other expenses. There is a minor mistake on the insurance line but this is simply a timing problem. Overall the budget is in good shape.

Mr. Sarclette stated that he would like to move forward with the Gas Boy system for the fuel tanks and use the funds out of the existing ordinance. Mr. Foster felt that this was a grey area under the ordinance. Mr. Sarclette stated that the fuel system is a necessity to pump fuel from the fuel tanks. Mr. Foster will check with the auditor to get his input. Mr. Sarclette stated that he would like to complete this project this year but if not this year as soon as possible in 2016. Mr. Foster explained that the ordinance was for the replacement and/or repair of the gas tanks. Mr. DiDomenico stated that the Gas Boy system is ancillary to the tanks; the tanks are no good without the system to pump the gas. Mr. Foster explained that he also has concerns about the canopy. Mr. Sarclette stated that the Gas Boy system can be a separate project from the canopy. Mr. Foster asked for clarification of the quote received for the Gas Boy system. The Gas Boy quote was \$15,263.92 which was provided at the October meeting. It was requested that Louann seek two additional quotes for this system before proceeding. Mr. Sarclette stated that the canopy can wait. Mr. Foster will check with the auditor to ensure use of the ordinance would be appropriate.

Mr. Oliver asked for Mr. Foster's guidance regarding the budgeting for the Wall of Honor plaques. Mr. Oliver further explained that the cut-off date for adding names is November 30<sup>th</sup> and there are approximately 900 names. There will be a meeting the first week of December to review the design. Mr. Foster advised that the budgeting for this can be made in 2016. Further, Mr. Oliver asked about the fee to Beck's Band and the donation request that is being sought to help offset the cost; should a resolution be adopted. Mr. DiDomenico stated that a resolution can be drafted that these collected funds would be appropriated toward the band fees. Mr. Oliver also questioned that any overages in donations received be applied toward the cost of the plaques. Mr. Foster stated that he can reimburse through the budget lines.

Mrs. Gross asked if it would be appropriate to give stipends to coaches for coaching little league baseball. Mr. DiDomenico stated that then they would no longer be volunteers but employees. Mr. Foster stated he has never heard of paying little league baseball coaches. Mrs. Gross stated they are having problems getting volunteers to be coaches. Mrs. Gross said if a way to improve the program is not found there will be no program. Mrs. Gross further explained that she is trying to find incentives to get people to volunteer. Mrs. Gross thought the program was doing well but has found out differently. She further explained that the PTA and Municipal Alliance are going to help out with the little league this year.

### **Public Comment:**

Mrs. Gross made a motion to open the public comment session, seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Ben Stowman, Delmont, explained that he is going to attend the all-day seminar in Tuckerton tomorrow. He also stated that he has no further information from the Army Corps of

Engineering regarding the Mouth of the Maurice River project. Mr. Sarclette asked if anything had been heard about the grant which was submitted by Dorina Frizzera. Mr. Stowman stated that they are awaiting a reply from NOAA/NIMF. Mr. Stowman further added that the Bayshore group has slowed down and is not putting in as much effort as was previously seen. He will attend these meetings only if there is an absolute necessity. Mr. Stowman reported that there is a Rising Tides meeting on December 3, 2015. Mr. Stowman asked about the Stone Harbor dredging wherein the state relented on the winter flounder, Bob Campbell is able to get dredging starting on projects, and this should help us.

Mr. Stowman questioned whether Cormac had reached the end of the SEARCH survey for wastewater. Mr. Stowman explained that Land Use Board has nothing scheduled for the December date and offered that night, December 2, 2015, to hold a joint meeting of Township Committee and Land Use Board to receive the synopsis from Mr. Morrissey of his findings of the survey. Mr. Stowman confirmed with Mr. Morrissey that he would be available that date. Mr. Sarclette asked the clerk to advertise this meeting and to make the announcement at the Thursday, November 19, 2015 meeting. This meeting should be information only and require no action.

Mrs. Gross thanked Mr. Stowman for attending the Business meeting and thanked him for attending the Shade Tree Conference. Mr. Stowman indicated that Green Team obtained the Bronze certification and does not recommend reaching for the Silver level but to maintain the Bronze level.

Mrs. Gross announced that Mr. Stowman and Steve Hagemann, PW Supervisor attended the Shade Tree Conference. At this meeting she obtained additional comments regarding bamboo and the problems that it creates. Mr. Stowman asked if South Jersey Gas has responded after the Business meeting. Mrs. Gross stated no. Mr. Stowman explained that South Jersey Gas was going to provide the 5-year plan for the company and expansion plans. Mr. Sarclette stated that South Jersey Gas has expanded into Milmay and is also present in Cumberland, Port Elizabeth, Dorchester and Leesburg. The two towns without natural gas are Delmont and Heislerville.

Mr. Imbarato inquired about the new traffic light at Route 47 and Port Elizabeth Cumberland Road. He stated the school is having issues with buses exiting the school. A recommendation from Mr. Morrissey, Township Engineer, is to have the buses make a right at the light, then make a right onto Broadway and then make a right onto Port Elizabeth Cumberland Road which will give them access to the light. This scenario will alleviate safety issues about crossing Route 47. Mrs. Gross provided that requesting an investigation and expressing concerns to the NJDOT will take some time to remedy. It was further discussed that "legally" vehicles cannot block roads, even when at a stop, but he is not sure if this applies to driveways, such as the school. Mr. Sarclette stated that "safety" should be the priority for both the buses and parents exiting the school even if this means making a right and following the alternate route to proceed south on Route 47.

Mr. Oliver offered that Mr. Armador of Winchester & Western is waiting to hear from the higher-ups regarding the railroad bed behind the school being given or sold to the township. There is a question of liability issues which Mr. DiDomenico states a "hold harmless" can be executed. Mr. Sarclette questioned the use of Fox Street for use as a back exit for the school which would allow for the buses/parents/staff to make a left onto Port Elizabeth Cumberland Road and have access to the traffic light. Mr. DiDomenico stated that Winchester & Western is owned by Unimin and their main U.S. office is in Connecticut. Mr. DiDomenico will contact Unimin's local attorney regarding this situation. The lease period was discussed and Mr. DiDomenico stated he believes would have to be 5 years. Mrs. Gross asked who would maintain the road. Mr. Sarclette stated this road does not necessarily need to be paved; it could be gravel or clamshells. Mrs. Gross asked wouldn't an easier solution be a crossing guard and also

expressed that a permanent solution needs to be found. Mr. Sarcellette expressed that common sense needs to be used when exiting the school drive, patience and evaluation for the safest option to get out of the school drive. Mr. Stowman expressed that a memo could be sent out by the school which would provide direction in turning right and using the alternate route to travel south on Route 47. Mr. DiDomenico stated that directing parents regarding travel and exiting may present a liability issue.

Mrs. Gross made a motion to close the public comment session, seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarcellette                      Nays – None

**Discussion Items:**

1. Sapello Redevelopment

Mr. Sarcellette stated that there is an issue regarding the Green Acres/Open Space funding and the Sapello Foundry redevelopment plan and the question of jeopardize future grant funding for the clean up by continuing with this plan. Other options would fit the agreement were the road or other options. Mr. Oliver expressed that under the LPU agreement the property is to be used for conservation or recreation. It was further discussed that the township cannot afford to clean up the property without the grant funding. Mr. Sarcellette suggested adhering to the current agreement and if a redevelopment opportunity presents itself that is outside the agreement in the future then it could be fought for at that time.

2. 2016 Salary Ordinance

The Township Committee consensus was to leave their salaries at the current rate.

3. Award of contract for 2016-2017 Trash Contract

Mr. DiDomenico provided the quotes received on the 2016-2017 Trash Contract bids which were Earth Tech at \$407,770, Gold Medal at \$927,808 and Waste Management at \$582,156. Earth Tech is the lowest responsible bidder. Mr. Sarcellette stated that Earth Tech has been responsive for the most part and recommends awarding to them. Mr. DiDomenico stated that the resolution for award will be available for the Thursday, November 19, 2015 meeting.

4. Award of contract for 2015 Road Reconstruction Program

Mr. DiDomenico stated that only one bid was received for this project and it was from South State in the amount of \$169,498.10 and the bid package was complete. This can be rebid if the Township Committee so requests however, the bid package was complete. Mr. Foster asked if this can start in the winter. Mr. Sarcellette stated that if the weather stays as it is now then they can proceed. Mr. Foster stated he would prefer to wait to start after the holidays and complete the Bond. Mr. DiDomenico stated that a resolution is ready to be adopted at the Thursday meeting.

5. Spill Act Liability Certification Form for UST-Municipal Building

The clerk provided an explanation regarding completion of this form and that it would take the Township out of the timeline mandated by NJDEP to complete the remediation. The question is posed regarding the liability to the previous owner, MRTES, which must be disclosed on the form. Consensus was to file the form. Mr. Sarcellette stated that the tank that was removed was practically new and now 15 years later the NJDEP is asked for remediation. Mr. Sarcellette asked that budgeting for \$12,000 plus be placed on the 2016 budget. Mr. Foster stated that this is already listed. Two additional quotes will need to be obtained.

6. CM3 proposal for HVAC service at Leechester Hall

The quote received for annual maintenance of the heating and air conditioning units at Leechester Hall is \$2,244.

Mr. Sarcellette made a motion to approve the \$2,244 to CM3 for Leechester Hall HVAC service; seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Oliver, Sarcellette Nays – None

7. Approval for upgrade to street light on Pole #B44472 (cost is \$409.76).  
Requested by resident at 15 Cain Avenue

Mrs. Gross explained that the resident at 15 Cane previously asked that a streetlight in front of his neighbors be moved to in front of his house, which was denied because this would cause light deficiency to the neighbor. Mrs. Gross explained that the resident has now requested a brighter light bulb be installed on the light closest to his property. It was discussed that it appears that the resident wants the street light to light up his yard and this is not the intention of a streetlight. Mr. Sarcellette stated that it is unheard of to have 3 streetlights in a row. Mrs. Gross stated that she is going to talk to Ronnie Towns at Atlantic City Electric regarding the situation.

8. Email Request dated November 4, 2015 from Steve Hagemann, Supervisor public works to replace the drainage pipe that runs under East Point Road

The Township Committee discussed that the Township Engineer, Mr. Morrissey, will need to evaluate this request made by the Public Works Department as there is concern regarding reducing the pipe size.

9. Request dated November 9, 2015 from Gordon Gross to increase the Electrical Subcode/Inspector salary

This was discussed under the Office of Emergency Management and Housing/Zoning Reports above.

10. Stipend for Senior Center Director

Mr. Oliver explained that under Resolution 44-2015 a stipend in the amount of \$2,000 was provided to the Senior Center Supervisor for conducting four senior dances and attending one county meeting in 2015. The Senior Center Supervisor is requesting the same stipend for the year 2016 and has placed a call to the union representative who provided a verbal approval for negotiations. Mr. DiDomenico stated that if this is simply a renewal with no negotiations then a meeting may not be necessary and can simply renew the stipend for calendar year 2016. The letter to the union representative should state that it is to continue the \$2,000 stipend as last year. If this union representative agrees than no meeting is needed and simply renew the stipend. Mrs. Gross questioned if anyone else had heard that the casino bus trips were being cancelled. No one else had heard anything regarding this and no complaints have been received.

11. Veterans Vending Park ordinance changes

Mrs. Gross addressed having a designated person to sell for the veterans in their absence and extending the licensing period to 365 days instead of 90 days with 90 day automatic renewal. Mrs. Gross explained that a logical solution was presented at the EDC meeting to have another veteran sell for veterans who are unable to be present at the park and that each veteran should promote their presence at the park. Mrs. Gross believes that a steering committee needs to be established to promote the park, make it better for the veterans and buyers, and organize the veterans. Additionally, SNJ has offered to promote the veterans park.

Mrs. Gross questioned whether the 90 day permit with 90 day automatic renewal can be changed to a 365 day licensing period. Mr. DiDomenico believes that 90 days with 90 day automatic is the maximum by statute.

12. Welcome sign Route 47 and Spring Garden Road – CDC to manage

Mrs. Gross stated Mr. DiDomenico had recommended a non-profit to manage the sign. CDC has stated that they are willing to manage the sign and currently they manage 4-6 different signs. Contracts will need to be performed between Maurice River Township and CDC and also between CDC and the business owners. Mr. DiDomenico will contact the attorney for CDC and

draft the contracts. Mrs. Gross offered that Tony Stanzione of the CDC was very happy to help with this.

13. Request to amend Ordinance 580 –Uniform Construction Code fees

This was discussed under the Office of Emergency Management and Housing/Zoning Reports above.

**Misc. Report of Operations**

**Township Committee Concerns**

Mrs. Gross stated that Mike Bradway, organizer of the Pine Barrens'500, was told by NJDEP that the participants were not permitted to drive on Lighthouse Road at the East Point Lighthouse and had to park in the Bay Avenue parking lot and walk to the lighthouse. Nancy Patterson opened the lighthouse for the participant which is the first time in 10 years the lighthouse has been opened for this event. All of the participants were very appreciative of this opportunity.

Mr. Sarclette asked if they had signed the NJDEP's Enduro agreement. Mrs. Gross stated that yes they did because the request was made the day before the event but she did hear that Mr. Golden of NJDEP has indicated that by signing this agreement they signed their own death warrant.

Mrs. Gross requested the Township Committee's input to combine the Rails to Trails, Green Team and Environmental Committees meeting to the same day and time. The consensus from the Township Committee was to have the meetings for these committees on the same day and time.

Mrs. Gross forwarded the information to the Township Committee which was supplied by the Commercial Township Green Team/Environmental Committee regarding the CCIA recycling program for plastic bags. The Township Committee will take this information under advisement.

Mr. Oliver announced that the fourth senior dance of 2015 is being held at the Leecheester Hall on December 12<sup>th</sup> from 1 pm to 4 pm with the Buckshutem Band providing the entertainment. The last dance yielded approximately 70 attendees. Mrs. Gross stated that the Municipal Alliance is going to help with the senior dance of December 12<sup>th</sup>.

Mr. Oliver stated the sluice gate project on River Road has been completed at a cost of less than \$5,000. The gate is reported as functioning properly and will alleviate flooding on Newell Road and prevent future killing of trees.

Mr. Oliver advised that the cut-off date for submitting names for the Wall of Honor is November 30<sup>th</sup>. Currently 900 veteran's names have been received. There will be six plaques being utilized and all wars starting with the Revolutionary War and the peace keeping missions titled. The dedication ceremony is scheduled for May 14, 2016 and the reenactment band, Beck's Band will be providing the entertainment for the ceremony. Michelle is listing this event on the calendar.

Mr. Oliver requested that a letter from the Dixon Associates architect who evaluated the Port Elizabeth Library be requested from Mr. Morrissey. The letter needs to address his findings regarding the chimney and its historical value in relationship to the building. The architect provided a verbal that the chimney is not original to the building. Mr. Oliver further emphasized that this project needs to be started because the heater needs to be turned on. This will be addressed to Mr. Morrissey on Thursday.

## **Agenda Review**

The Clerk next reviewed the agenda for the Thursday, November 19, 2015 meeting.

Mrs. Gross provided additional information stating that the Township Planner, Tiffany CuvIELlo, attended the Economic Development meeting on November 10, 2015. Ms. CuvIELlo is willing to work with the township to help with the economic barriers that are presented to existing and potential businesses in the township. Ms. CuvIELlo is going to investigate the rumor that the Dunkin Donuts has been abandoned due to hurdles with the Pinelands. Mrs. Gross said that Ms. CuvIELlo feels there is something deeper going on with these properties. Mr. Sarclette agreed that Ms. CuvIELlo understands Pinelands regulations and that utilizing her abilities to foster the township economy would be beneficial.

## **Second Public Comment Session**

Mr. Sarclette requested a motion to open the meeting for public comment.

Mrs. Gross made a motion to open the second public comment session; seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette                      Nays – None

Ms. Wells questioned whether a letter had been sent to the NJDEP regarding phragmites in the township. The clerk stated a letter was sent to the county regarding phragmites along the roadway but not to the state. Ms. Wells stated that along the Cohansey River and the river is visible. Mr. Sarclette stated that controlled burns are no longer performed. Mr. Sarclette requested that the clerk forward letters to the state and county regarding the phragmites impeding the view of the river and as well as being a nuisance.

Ms. Wells emphasized that the blinking light which advises of a 30 MPH speed limit while traveling south on Route 47 is not as noticeable and is overshadowed by the new traffic light. Ms. Wells believes that this light is too close to the new traffic light. Mr. Sarclette questioned whether a sign is needed to alert about the 30 MPH sign and the new traffic light. Ms. Wells stated that vehicles traveling north are blocking the driveway and questioned whether tickets can be issued. Ms. Wells further stated that the cars leaving Port Elizabeth Cumberland Road are not visible from the school driveway which is creating a safety issue. Mr. Sarclette stated that it was previously discussed to put the "stop line" prior to the school driveway. Ms. Wells asked if something could be placed prior to the school driveway when traveling north to prevent blocking of the driveway. Mr. Sarclette stated that the engineer will be present at the Thursday, November 19, 2015 meeting and this matter can be addressed with him. It was further discussed to have the engineer address a letter to the NJDOT which can address the matters of "stop here", moving the blinking sign or stop bar. Mrs. Gross added that possibly adjusting the lights to have a pause in between red and green. Ms. Wells stated she understands the suggestion made by Mr. Morrissey regarding making a right and using Broadway to access Port Elizabeth Cumberland Road as a safe method of going south on Route 47, but the obstruction of view from the school driveway to Port Elizabeth Cumberland Road is also an issue that needs to be addressed. Ms. Wells further stated that the Superintendent is trying to assist when possible in directing traffic to leave the school. Mr. Sarclette indicated that in the past the State Police have been on sight to direct the school traffic. Mr. DiDomenico stated that school personnel cannot direct traffic. Mr. DiDomenico stated that crossing guards are hired by the police departments and is not sure if the State Police have this capability. Mrs. Gross asked if the fire police can assist with this situation. Ms. Wells stated that if all the buses, parents and staff turn right to use the suggested alternate route to travel south, the line of traffic hitting the traffic light on Port Elizabeth Cumberland Road would be substantial. Ms. Wells stated that the back exit would be the ideal solution. Ms. Wells stated her biggest concern is not seeing the blinking sign light and deficient view on looking to the right from the school driveway to Port Elizabeth Cumberland Road.

Mrs. Gross made a motion to close the second public comment; seconded by Mr. Oliver.  
Roll Call: Ayes – Gross, Oliver, Sarclette                      Nays - None

**Review of Bills**

The remainder of the meeting was dedicated to the review of bills for approval at the Thursday, November 19, 2015 meeting.

Mrs. Gross made a motion to adjourn, seconded by Mr. Oliver.

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Denise L. Peterson, Municipal Clerk