

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, May 18, 2015 – 7:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Sarclette

Roll Call

- A. Gordon Gross, OEM & HO/ZO Report
- B. Allen Foster, CMFO Report
- C. Discussion Items
 - 1. OPW Fuel System replacement
 - 2. Surveillance upgrade
 - 3. Leechester Hall toilet replacement
 - 4. Frank Stewart Trust – replacement of foot bridge & signage
 - 5. Request from Doug Hall for increase in his stipend for T-1 water services from \$150 to \$175 per month (\$188.38 including Social Security)
 - 6. Notice from NJDEP regarding installation of diesel emissions filters for the reduction of diesel particulates.
 - 7. Matts Landing paving by South State Resolution 107-2013 approved payment in the amount of \$40,000. Bill received in the amount of \$50,000.00.
 - 8. Verizon responsibility for land lines
 - 9. 2015 Update to the Environmental Resource Inventory.
 - 10. Consider correcting the “draft” problem at the Municipal Building back door.
- D. Misc. Report of Operations
- E. Township Committee Concerns
- F. Review of Agenda for May 21, 2015
- G. Public Comment
- H. Review of Bills
- I. Adjournment

**Monday, May 18, 2015, 7:30 P.M.
Bill Review & Agenda Meeting**

PRESENT: Andrew Sarcellette, Mayor
Patricia Gross, Deputy Mayor
J. Roy Oliver, Committeeman
Frank DiDomenico, Solicitor
Denise Peterson, Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

ROLL CALL: Mr. Sarcellette, present
Mrs. Gross, present
Mr. Oliver, present

Mayor Sarcellette called the meeting to order; the Pledge of Allegiance followed.

Office of Emergency Management and Housing/Zoning Reports

Property Maintenance

Mr. Gross provided the Township Committee with update regarding property violations. There are a couple of violations that have been satisfied and there are a few that are being worked on.

26 Quaker Street – the court session was on May 5, 2015 however the defendant did not show up. The judge and the prosecutor advised that the demolition and penalty hearing be done simultaneously. Mr. Gross stated that the information was forwarded to Mr. DiDomenico on May 6th or May 7th. Penalty is for not acknowledging the notices and no clean up attempted. Mr. Sarcellette questioned whether the property owner had made any comments or contact. Mr. Gross stated that no; only once after one notice and he stated he had not money and was trying to give the property to his mother who lived next door; nothing had been heard from the property owner after that. Mr. Gross further explained that he requested a written corrective action plan with 7 day reply notice; no reply and a summons was issued after 10 days.

5 Station Road – Mr. Gross advised this is the second season of trying to remedy this property. Status update is needed. Mr. DiDomenico advised this is involved in bankruptcy and the lien holder advised they are not going to do anything. Mr. DiDomenico stated that the road department can go to the property to board and secure as well as do other cleanup. All interested parties to this property have been properly notified; liens can be assessed on the property. Mr. Sarcellette made a motion to send the public works department to the property to do a clean-up and board and secure; seconded by Mr. Oliver.

Roll Call: Ayes – Oliver, Sarcellette Nays: None Abstained: Gross

Mr. Gross questioned the pre-approved properties which there is continual clean-up being done on some of these properties. Two properties that there is continued clean up done from the first set of violation notices: 65 East Point Road and 43 Quail. Then there are three properties that continued work is not done: 3375 Route 47, 2 Hands Mill Road and 112 High Street. Do these properties have to be re-notified? Mr. DiDomenico, yes, once the notice is sent and a cleanup is done; then if another violation is found then another violation notice must be done. Mr. DiDomenico stated that it does not matter who does the clean-up; if further violations are found then new violation notices must be sent and new resolutions adopted by the township committee.

Mr. Sarcellette questioned if any of these properties were listed on the tax sale. The Clerk was asked to check if any of these properties were listed on the tax sale list.

Mr. DiDomenico asked Mr. Gross to relist the five properties that have new violations. Mr. Gross listed: 65 East Point Road, 43 Quail, 3575 Route 47, 2 Hands Mill Road and 112 High Street. Mr. Gross questioned whether he could use a certified short time frame notification. Mr.

DiDomenico stated to indicate that they were previously notified and there is a continuing violation. Mr. Gross stated normally he would do a 10 day form letter regular mail; then a 5 day certified mail and then a summons is issued or bank goes straight to township committee. Mr. DiDomenico stated to send the notice certified and regular. Mr. Sarclette stated that give notice of 10 day reply is required.

Mr. Gross continued with the foreclosed properties and status.

196 Carlisle Place Road – pictures are enclosed. The property has been broken into and has zero property maintenance. Grass is over 3 foot tall; doors are broken, windows missing. This is a mobile trailer. Mr. Sarclette does leaving the house help with a future owner building a house. Mr. Gross stated that this is a buildable lot. Mr. Gross stated that property maintenance is the concern and vandalism.

Mr. Sarclette stated is costs money for the township to dispose of the property. The Derelict Housing program was discussed; the clerk was asked to check into the existence of the program. Also check with Allen, CMFO, was demolition money placed in the budget.

Mr. Gross asked about the property maintenance of the site. Mr. Sarclette stated that Public works can be sent to the property.

28 Oak Hill Road – the building is secure, however the deck and out building are collapsing. Mr. Gross stated there is not a lot of property maintenance, just shed that is collapsing. Very little property maintenance is needed here. Mr. Sarclette stated public works can be sent to the property for maintenance.

31 Menhaden Road – this property needs attention to the grass height and minimal property clean up. Both buildings on the property are secure. Public works can be sent to clean up the property.

Mr. Sarclette stated that a foreclosed property sale will have to be scheduled for the near future.

47 Quail – over grown grass and brush which requires attention. There is a shed that needs to be removed. Public works can be sent to clean up the property.

Cumberland Tower

Mr. Gross stated the footings have been poured. The tower should be delivered soon. The project is moving along quite well and they are meeting the 120 day time frame. The FCC licensing has been filed for.

EMAA

The county has received the 2013 monies; Maurice River Township should be receiving the purchase order in the amount of \$5,000 and should receive that money soon. The 2014 application has already been sent and the township is eligible and will submit for 2015.

RERP

The county ordered wrong inserts for the signs and should receive within the next 2 weeks, since the completion of this report, Joe Severt at 9-1-1 stated the signs are in. In this grant cycle, Heislerville received two radios and two pagers. There is a FEMA graded exercise being held in Greenwich tomorrow.

EMERGENCY RELIEF PROJECT

The spot-a-pot and trailer have been received. Caprioni's donated the spot-a-pot. It should be in service in about a week. Caprioni's also donated the chemicals and have offered to clean free of charge.

Mrs. Gross questioned where the unit will be stored. Mr. Gross provided that possibly the recycle center or the Delmont building; flexible as it can be stored outside.

Building at Recycle Center

Mr. Sarclette stated that he had talked to Steve, Supervisor of Public Works and Cormac Morrissey, Engineer regarding the roof repair to the building at the recycle center.

Mr. Gross stated that he had also talked to Mr. Morrissey and it was discussed to have wood truces and metal roof which has a life expectancy of 50 years and is reasonably inexpensive. This building is 30' x 60'.

Leechester Hall Drainage

Mr. Gross stated the problem still exists. Mr. Sarclette stated that the solution being discussed is a drainage area behind the hall which will be piped to the ditch in the picnic grove.

Fuel Pump System

Mr. Gross checked with one other municipality and they use a "credit card" type system. Mr. Sarclette stated that he spoke with Ken Whildin and the prison system was reliable with no problems. Mr. Sarclette stated that Borough of Avalon uses the Gas Boy system and Bob Whildin stated that is reliable and also a credit card type system.

Mr. Sarclette stated that he wants to ensure that the new system is reliable and have verifiable input from other municipalities/organizations.

Mr. Gross added that there is equipment that OEM is not using: 2000 Chevy Pick-up, 1981 Ford Fire Truck and 1990 Ford Rescue Truck. Mr. Sarclette stated that the 2000 Chevy Pick-up be given to the Public Works department for use as a spare. It was discussed to have a public auction in the near future. The fire truck and rescue truck can be placed for the public auction. GovDeals has been discussed.

9-1-1 Numbers for MRT Parks

Mr. Gross requested permission from the Township Committee to have 9-1-1 numbers designated for the parks in Maurice River Township: Delmont, Heislerville, Glasstown and Veterans Vending. Mr. Gross stated that 4' x 4' post with vinyl numbers will need to be installed. The consensus of the Township Committee was to proceed.

Mr. Gross provided the Township Committee with a list of equipment that the NJSP needs for their fitness room. Mr. Foster will determine which line item to use for the purchase.

Mr. Sarclette made a motion that the Township Committee purchase/donate item #2 on the list "Sole Fitness F65 Folding Treadmill - \$1,299"; seconded by Mrs. Gross.

Roll Call: Ayes: Gross, Oliver, Sarclette Nays: None

Municipal Finance Officer Report

Mr. Foster provided the Township Committee with a status.

Discussion Items:

1. OPW Fuel System replacement

Mr. Sarclette requested that Mr. Gross and Mr. Hagemann do further research on the fuel pump system. It would be best if the new system works with the pumps that we currently have which are reasonably new. Mr. Sarclette stated the quote received from T. Slack was for K800 system. Mr. Sarclette believes a user friendly system would be best which would be a credit card system with limited numbers to be used to access.

Mr. Oliver had to leave the meeting for a family obligation at 8:34 pm.

2. Surveillance upgrade

Mrs. Gross asked the clerk about the status of the recent vandalism of the port-o-potties at the baseball fields. Mr. DiDomenico stated that if the vandals are minors that the information should be sent to the NJSP. Mrs. Gross said that through liaison for the Town Watch program it has also been determined to be very cautious.

The previous vandalism was discussed and whether monetary restitution had been received. No information was available. Mr. DiDomenico stated that the stipulations put on the community in order to have community service served here were more of a burden on the township than the person charged. It is believed that a monetary charge was assessed.

Mr. Sarclette asked the clerk to check into the remote viewing as he is still having problems accessing the system. Mrs. Gross also is still having problems. Discussion took place regarding the problems/errors being encountered when trying to remotely review the surveillance camera.

A general discussion took place regarding the IP address for the surveillance camera and IP address information for the network computers.

Mr. Sarclette reviewed the quotes supplied for the Public Works Building quoted at \$4,960.36 and Additional Camera Playground at \$2,863.82.

Mr. Sarclette made a motion to approve the quotes supplied by ASG as stated above; seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays: None

3. Leechester Hall toilet replacement

Mr. Sarclette provided the quote information from Riverview Plumbing at \$2,060 for four (4) new toilets with a plumbing upgrade at the Leechester Hall. Mr. Sarclette questioned whether any additional quotes were received. No additional quotes were received. The extra bathroom was determined to need a good cleaning but no toilet upgrade is necessary. Mrs. Gross expressed concern that the sinks do need to be address since the current support can easily be removed.

Mr. Sarclette made a motion to proceed with the work under the quote provided by Riverview Plumbing; seconded by Mrs. Gross.

Roll Call: Ayes – Gross, Oliver Sarclette Nays: None

4. Frank Stewart Trust – replacement of foot bridge & signage

The Frank Stewart Trust is a grant for a conservation park which is located on Union Road. Mr. Sarclette provided a brief description of the where the property is located and the terms and maintenance pertaining to the park.

Mr. Oliver returned to the meeting. He provided information that the park is inspected periodically and maintenance is needed. Steve and Barry have stated the sign is missing and the bridge needs repair. The trust must be contacted regarding replacement of the sign(s).

The clerk will provide the address of the Trust to Mr. Oliver so a letter can be sent.

5. Request from Doug Hall for increase in his stipend for T-1 water services from \$150 to \$175 per month (\$188.38 including Social Security)

Tabled to Thursday meeting.

6. Notice from NJDEP regarding installation of diesel emissions filters for the reduction of diesel particulates.

Steve Hagemann, Supervisor of Public Works provided a report that the information is with the state and is being dealt with.

7. Matts Landing paving by South State Resolution 107-2013 approved payment in the amount of \$40,000. Bill received in the amount of \$50,000.00.

Allen Foster has stated that the \$50,000 is covered under the ordinance. Mr. DiDomenico agreed with Mr. Foster's assessment.

8. Verizon responsibility for land lines.

Mr. Sarclette asked Mr. DiDomenico to draft a letter to reiterate what the League and Upper Deerfield have expressed regarding the responsibility of Verizon to the land lines that provide service for telephone. If Verizon abandons the maintenance of the land lines, no one will be responsible.

It was discussed that cell phone service is spotty in some areas, senior citizens are dependent on land line telephones and also there are also residents who do not have Comcast service.

9. 2015 Update to the Environmental Resource Inventory.

Mr. Sarclette explained that the Environmental Resource Inventory was accepted by the Township Committee as an advisory tool for the Land Use Board for the Master Plan.

Mr. Ben Stowman explained that Tiffany CuvIELLO did the addendum as an Element of the Master Plan. The primary reason for doing the update is for the Sustainable Jersey program to obtain the certification. The Land Use Board would be responsible for holding the public hearing. The Township Committee can agree to update the ERI and take the Master Plan Element out. A resolution will be prepared to adopt the Environmental Resource Inventory as an advisory tool. Mr. Sarclette stated that if the ERI is made an Element of the Master Plan it can create hurdles/restrictions for the Land Use Board. Mr. Stowman added that there is not much within the ERI that needed changing; basic updates.

The Clerk was asked to contact Tiffany CuvIELLO and have the "element" removed from the ERI.

10. Consider correcting the "draft" problem at the Municipal Building back door.

Mr. Sarclette explained that "draft" problem at the Municipal Building back door needs to be addressed prior to winter setting in again. A suggestion was made regarding having a pre-fabrication enclosure for the outside. The Clerk will ask Mr. Gross to evaluate the "drafting" problem and provide possible solutions.

Township Committee Concerns

Mrs. Gross asked Mr. Oliver about the location of new signs and the location of Spring Garden Road. Mr. Oliver stated the sign can be emplaced in the township right-of-way and is a great location due to the shore traffic.

Mr. Stowman provided that a subcommittee of the Land Use Board is evaluating the possible of changing the land use regulations pertaining to residents having swine on their property. Preliminary discussions included the maximum allowance of pigs being set at 2 only for 10 acres. Also, must be at least 500' from any residence and 200' from any line or right-of-way. A variance would have to be applied for under 10 acres. A recommendation on proper language regarding swine must be obtained from a consultant to prevent problems. Mr. Oliver questioned whether by not having anything allowed would this open the township up to suit for Right to Farm in the future. Mr. DiDomenico stated no, if there is a rational reason for not allowing pigs. The subcommittee will make recommendations to Land Use Board regarding the changes but the Land Use Board can deny any changes. The Land Use Board will make recommendation to the Township Committee regarding an ordinance change. Mr. Sarclette verified that both Mr. Oliver and he can participate in this process.

Mrs. Gross questioned, does each type of animal deduct from the allowance for different types of animals. Mr. Stowman states that each animal stands alone for type 1 animals. Mr. DiDomenico recommended that use of "property lines" be used in determining who can own pigs, not occupied dwelling because of the prospect of future homes being occupied or built.

Mr. Sarclette asked Mr. Stowman if he had heard anything about Thompson's Beach access. Mr. Stowman stated that everyone he has seen is walking down to the beach. Mr. Sarclette did state

that Mr. Smith from NFWF was given permission to walk to the beach during the sanctioned period from May 1 to June 8 for the horseshoe crabs.

Mrs. Gross stated that Steve Green reported seeing a seal in distress at Thompson's Beach which was removed by a rescue group from North Jersey. Mr. Sarclette stated that a great white shark was tracked into the Delaware Bay.

Mr. Stowman asked what Cindy Randazzo is looking for. Mr. Sarclette explained that she was following up on an informational email regarding the "public access plan". It was discussed as to whether a full public access plan had been submitted to the state under the consult of Tiffany CuvIELLO and Cormac Morrissey. Cindy Randazzo stated she has only received two plans from across the state. The email provides information with regards to the easier process of developing a "public access plan". Mr. Sarclette stated that maybe our plan better fits with the new rules. Mr. Stowman will check with Tiffany CuvIELLO to find out the status of the "public access plan". The clerk will forward what information is available on the "public access plan" to Ben Stowman.

Mrs. Gross and Mr. Stowman did two tours of the bike paths and the Nature Conservancy. Elizabeth Shuster of the Nature Conservancy is trying to get a list of "interest" points within the township to attract visitors. Mr. Stowman stated that the obvious missing things within the township are hotels, restaurants and deterrent from visiting is that we have bugs.

Mr. Sarclette stated that the SEARCH grant reports were late. He had contacted Cormac and he will be filing the reports in next day or two.

Mr. Sarclette stated that the Millville Library is charging \$15 dollars for Maurice River Township except Millville High School students can obtain for free.

Mr. Sarclette indicated that Cumberland County Health Department is pressing the issue of having certified Animal Control officers; as rabid animals have been found in Cumberland County.

Miscellaneous:

Mr. Oliver reported on the River Road sluice gate. The road department has obtained two collars for the gate. They will check on low tide to see if either fits.

Mr. Oliver provided an update on the Roll of Honor for the Veterans. He will meet with the trustees of the Dorchester Church to discuss the financial aspect. The idea of a Wall of Honor in the Leecheester Hall has been discussed. This will prevent possible problems such as theft or vandalism. Mr. Oliver requested the committee permission to investigate and obtain cost estimates for the idea of Wall of Honor in the Leecheester Hall. The township committee consensus was to follow through with this project and obtain the necessary quotes for the signage.

Mrs. Gross provided that an inquiry was received from Dorie Peterson regarding the ditch in his yard. Mr. Sarclette stated that he sent an email to John Knoop, Director of Public Works for Cumberland County regarding this ditch issue. Mr. Sarclette will contact John Knoop regarding this ditch.

Mrs. Gross asked if Mr. Sarclette had made the necessary arrangements to meet with Ronnie Town from Atlantic City Electric. Mr. Sarclette stated the meeting is set for Tuesday, June 2, 2015 at 1:00 pm.

Mrs. Gross informed the committee that National Night Out may potentially be held at the Maurice River Township Elementary School on August 4, 2015.

Mrs. Gross stated that the Town Watch has met on two separate occasions and the third meeting is scheduled for Wednesday, May 20, 2015. They are in the process of organizing "block captains" and Officer Craig Johnson from the Cumberland County Sheriff's Department has been assisting with the process. Officer Johnson did advise Mrs. Gross to not be a "block captain" as this may place her in the line of fire in controversial situations. Best thing is to

provide the block captains with the resources needed and let the block captains take the lead. Presently block captains are being picked and learning more about the program. Mrs. Gross stated that liability is a priority.

Mrs. Gross was approached by Gail Robinson of the Historical Society to be a member of their board. Mr. DiDomenico stated that the only conflict would be if something came before the township committee pertaining to the East Point Lighthouse, she would have to reclude. Mr. Sarclette added that if she were a member it could possibly make the Historical Society more accountable. Mr. Sarclette believes they must have a seven member committee, but generally there are only 3 to 4 members who attend or are active. Mr. DiDomenico stated that if their bylaws say seven member committee and they are functioning on four members being active and attending meetings, this could be a questionable quorum violation. It was suggested that Mrs. Gross to try attending/joining and if too much of a conflict is detected she could resign.

Mr. Oliver stated that he has been approached by approximately six people asking if the township wide yard sale can be changed to September or October due to gnats. Mr. Sarclette said that it could also be changed to April. If this is a popular activity within the community it was also suggested to have the event twice a year. Donna Justis organizes this event and should be consulted in regards to changing the date.

Mrs. Gross received a thank you from Nancy Schneider as the new street light had been installed. Mr. Sarclette stated that all three street lights were to be completed this week.

Mr. Sarclette made the request that notification signage and speed limits around the Veterans Vending Park area needs adjustment. It was suggested that a request be made to the state to modify the speed limit in this area. It was also discussed to have a sign about half a mile prior to the Veterans Vending Park. The sign that states "Keep Right for the Veterans Park" moved closer to the Veterans Vending Park entrance.

Public Comment:

Mrs. Gross made a motion to open the public comment sessions at 10:38 pm; seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

There being no public comment Mrs. Gross made a motion to close the public comment session at 10:49 pm; seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Agenda Review

The Clerk next reviewed the agenda for the Thursday, May 21, 2015 meeting.

The remainder of the meeting was dedicated to the review of bills for approval at the Thursday, May 21, 2015 meeting.

Mrs. Gross made a motion to adjourn, seconded by Mr. Oliver.

Denise L. Peterson, Municipal Clerk