

**MAURICE RIVER TOWNSHIP
BILL & AGENDA REVIEW MEETING
Monday, April 18, 2016 – 6:30 P.M.**

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Call to Order

Pledge of Allegiance led by Mayor Sarclette

Roll Call

- A. Gordon Gross, OEM & HO/ZO Report
- B. Allen Foster, CMFO Report
- C. Public Hearing – 2016 Budget: Resolution #44-2016
- D. Public Comment Session
- E. Discussion Items
 - 1. Unsafe Structure Hearing – 31 MacDonald Lane
 - 2. Shared Service Agreement & Resolution for Generator
 - 3. Cheli Foreclosure
 - 4. Construction fee schedule update (Ordinance 580)
 - 5. Abandoned Properties ordinance
 - 6. Redevelopment Plan – Whibco
 - 7. Emergency Call-In
 - 8. July 21, 2016 meeting
 - 9. Municipal Building Sign – LED light recommendation; where to locate
 - 10. In Rem Properties – Minimum Bid Price
 - 11. Gov Deals
 - 12. Public Works T-Shirts with Reflective Tape
- F. Misc. Report of Operations
- G. Township Committee Concerns
- H. Review of Agenda for April 21, 2016
- I. Review of Bills for approval at April 21, 2016.
- J. Adjournment

Monday, April 18, 2016, 6:30 P.M.
Bill Review & Agenda Meeting

PRESENT: Andrew Sarclette, Mayor
Patricia Gross, Deputy Mayor
J. Roy Oliver, Committeeman
Frank DiDomenico, Solicitor
Allen Foster, Chief Financial Officer
Denise L. Peterson, Municipal Clerk

This meeting has been advertised in accordance with the statutes of the State of New Jersey.

Mayor Sarclette called the meeting to order; the Pledge of Allegiance followed.

ROLL CALL: Mr. Sarclette, present
Mrs. Gross, present
Mr. Oliver, present

Office of Emergency Management and Housing/Zoning Reports

Mr. Gross provided the following report for the Office of Emergency Management and Housing/Zoning:

Public Hearing for 31 MacDonald Lane, Heislerville NJ

Mr. DiDomenico stated that an unsafe structure hearing will be held this evening for the location of 31 MacDonald Lane in Heislerville (Block 312 Lot 10). The property owner is Deutsch Bank who is the successor and interest to Bankers Trust Company of California. Mr. DiDomenico advised that Mr. Gross gave notice on December 3, 2015 by regular mail and certified mail. The notice of unsafe structure and the remedy that was required; copies of this notice were also provided to the Township Committee, Clerk and Solicitor along with photographs. Mr. DiDomenico swore Mr. Gross in for the public hearing. Mr. DiDomenico asked Mr. Gross if he received a response to the above mentioned notice served. Mr. Gross stated that no response was received. Mr. DiDomenico advised that he did a title search through Beacon Title Services and there are no other entities or individuals with an interest in the property only Deutsch Bank. The title search did reveal that Bankers Trust was purchased by Deutsch Bank. Mr. DiDomenico serviced notice to Deutsch Bank at the main headquarters in New York City on March 17, 2016 by regular mail and certified mail. The regular mail has not been returned and the certified mail has not been returned back. Mr. DiDomenico stated that no one has been heard from regarding this unsafe structure. Mr. DiDomenico asked if there had been any cleanup. Mr. Gross stated that no clean-up had been done.

Mr. DiDomenico verified that the unsafe structure is the detached garage not the home. Mr. Gross confirmed that the unsafe structure is the detached garage. Mr. DiDomenico asked Mr. Gross to describe the condition of the structure. Mr. Gross stated this is a two car garage with an attached shed structure with a roof collapse, wall collapse and he is uncertain what type of foundation the structure has but several pictures supplied show that ceiling joists are falling, headers that are missing and the roof plywood and shingles are gone and you can see right through them. Pictures of the walls show sections of the wall missing. The structure itself is full of debris and trash as well as the yard. Mr. DiDomenico asked Mr. Gross in his expert opinion whether he believes the structure could be repaired so that it would be useful and safe. Mr. Gross stated that he does not believe this structure can be repaired. Mr. DiDomenico asked if there was any clean-up on the site. Mr. Gross stated there was some clean-up around the front of the house which he believes was done by some of the neighbors, but as far as the back yard and around the front of the garage and in the garage there has been no clean-up. Mr. DiDomenico asked when Mr. Gross last visited the property. Mr. Gross stated last Thursday and there is no change. Mr. Sarclette attested that the cleanup that had been done was done by the neighbors. Mr. DiDomenico asked how long the property had been in this condition. Mr. Gross stated that

the property had been in this condition for quite some time, but the official notice went out on December 3, 2015. Mr. DiDomenico asked the public if there was anyone present on behalf of the owner or anyone with any interest in 31 MacDonald Lane. No one was present who had an interest in the property. Mr. DiDomenico asked Mr. Gross in his opinion was the property dangerous, damaged and unfit and dangerous to the public. Mr. Gross stated that yes he does. Mr. DiDomenico asked if any Township Committee had questions for Mr. Gross. Mr. Sarclette asked about the 6 foot fence that is not attached to this building but it is part of the property; this fence is falling down and the debris in the yard; can this be cleaned up as long as the dwelling is left alone. Mr. DiDomenico asked Mr. Gross if this fence poses a danger. Mr. Gross stated that the fence is unsafe and he did address the fence in his letters to the bank and to the committee. Mr. Gross stated that he is requesting to clean-up the yard as well as the structure which was stated in his notice to the bank. Mr. DiDomenico asked if the fence could be repaired or beyond repair. Mr. Gross stated the fence is such poor condition that it could not be repaired; this wooden fence is falling down. It was discussed that the fence is leaning against the house and that the fence will need to be removed to do the clean-up in the back of the house.

Mr. DiDomenico asked for a motion finding that the detached garage and the wooden fence are beyond repair and pose both a health hazard and a safety hazard and that the property in its present condition is not habitable.

Mr. Sarclette moved the motion; seconded by Mrs. Gross
Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mr. DiDomenico stated that he will have the motion resolution for the Thursday, April 21, 2016 meeting.

Generator Grant – Mr. Gross advised that the request was sent for the MOU with the county for the generator. Once the county receives this then there will be a four time period before the generator will be installed.

Cumberland Tower – It was reported at the Tuesday communication meeting that it is not good, evidently the County's vendor that is doing the connectivity from the tower site to the County stated it is a little beyond their capability. So they have two weeks to get somebody on board who can fix it. Possibly June or later before it will be up.

South Tower – The antennas need to be replaced. They went today to change antennas and an osprey family has moved back into the nest on top of the tower. No one is permitted to get within 10 feet of the nest or there would be fines up to \$10,000. It is believed the ospreys will be gone in October. So must deal with South Tower in its current condition until then.

Mr. Sarclette questioned if the power goes out on Route 47 where the osprey nest is located on top the pole in Bricksboro it cannot be fixed and everyone has to go without power until the osprey's leave. Mr. Gross stated he does not know because that connects to the prison so maybe they would be able to fix.

Registered Abandoned Property Ordinance – Mr. Gross stated that this needs to get started.

Fire Truck in Delmont Building – Mr. Gross requested that the 1981 Ford Pumper be sold at public auction.

Township Wide Exercise – Mr. Gross announced that there will be a township wide exercise on Sunday with all four fire companies. The county tanker task force has been invited to attend. Mr. Gross asked if he could do the food under OEM for this exercise. Mr. Sarclette stated that he has no problem with this. The scheduled time for the exercise is 1:00 pm and will be held at the Dorchester Shipyard.

Mrs. Gross asked about the old Port-O-Call restaurant and whether the new owners had to keep the structure. Mr. Gross advised that keeping the structure there keeps the building rights that maybe within the setback areas. It removed and after 2 years the property would revert back to the normal setback which would squeeze the lot down. Mrs. Gross asked if this is local ordinance or is this state. Mr. Sarclette stated there are township rules but there are also wetlands issues if they use the footprint; locally possibly something could be done but there

would be an issue with septic and wetlands if the footprint is lost. It was stated that they have 2 years to reconstruct under the existing footprint if taken down.

Mr. Gross stated that a resident contacted them from Hesstown Road and Taylor Avenue and reported a large dump site which it is believe a name was located from the dumped material. Tickets will be issued tomorrow. Also a Conservation Officer will be involved. Mrs. Gross stated that the violator was a Vineland resident.

Municipal Finance Officer Report

Mr. Foster stated that there is a negative line in the budget report but the budget is being adopted this evening. The audit is almost done. Mr. Foster talked with the auditor about issuing debt and at this point it was decided to not issue debt for the road program. This should have no effect on future year budgets but will have the option to issue debt. After looking at the cash situation and the fund balance situation there should be enough cash to the fund the road program in a different way through the budget. This will be saving interest and there will be no impact on the budget. There will still be a large appropriation next year but instead of going out and paying interest to issue the debt, it was felt that the township was in good enough shape to do without issue debt.

Mr. Sarclette asked if there were any areas of concern with the budget. Mr. Foster stated no.

Mrs. Gross asked about the concession stand and how it should be handled. Mrs. Gross stated that two and a half weeks ago she was advised that if someone did not open the concession stand then it would not be opened. Mrs. Gross felt that this was not acceptable so she is looking for guidance in handling this properly. The Municipal Alliance member will be involved. Mr. Foster stated that there is a recreation trust that is dedicated by rider back in 2004 and is approved by the state; this is supposed to be used for program fees and refunds of program fees; this would be sign-up fees for baseball or soccer. Mr. Foster called the state for clarification and asked if the trust could be used for the concession stand and the state representative, Tina Zapeachy said that this would be fine. Therefore, the recreation trust can be used for collection and disperse payments for supplies. The initial start-up needs to come out of the general recreation budget. The proceeds can be used to pay the workers or buy supplies and anything in excess would have to come out of the general fund budget. The change fund check was written today and a resolution must be adopted. Mrs. Gross advised that a lot of stuff had to be replaced because it was not salvageable. A vendor is being sought for providing food products, etc. Mr. Foster stated that all monies must be deposited within 48 hours and those funds can only be used for that purpose which is the concession stand.

Mr. Foster stated the question about paying the workers or making donation. The state said that donation cannot be made from the trust. Workers can be paid but it must stay under \$600, so they will not get a 1099. Mr. Sarclette asked if they had to be hired as a seasonal employee if under \$600. Mr. Foster stated that they will not qualify as an employee. Mr. DiDomenico questioned if the township is paying them then aren't they township employees. Mr. DiDomenico stated that it would be best to check with the workers compensation insurance carrier about this question. Mr. Foster believes they do not meet the IRS control criteria. Mrs. Gross stated her intention in this manner was that there are several non-profit volunteers helping with the concession stand and finding a way to donate to the organization. Mrs. Gross stated that there is one individual who is a member of the Municipal Alliance and he has volunteered to open and close the stand. Mr. Foster explained that the state is requesting that a written policy be established regarding the management of the concession stand. Mrs. Gross asked if township committee approval was needed regarding the decisions of the concession stand. Mr. Sarclette stated that in the past the Recreation Chair took care of the decision making. Mrs. Gross stated that no one under the age of 18 will be working in the stand; money will be earned and deposited within 48 hours. Mrs. Gross stated that they are working on making it a more welcome atmosphere so that if someone wants to help they will feel welcome.

Mr. Oliver stated that April 15th was tentatively set as the deadline for donations toward the Wall of Honor and the dedication ceremony. Mr. Oliver stated that to date the amount collected was around \$3,425. Mr. Oliver asked Mr. Foster if additional donations were received can they be received and is there a deadline. Mr. Foster stated it is set up as a trust and there is no deadline. Mr. Dorie Peterson asked who the check should be made out for regarding these donations. Mr.

Oliver advised the check should be made to Maurice River Township with a memo stating "Wall of Honor Donation". Mr. Oliver will let Michelle know that the donators name should be added to the program book.

Public Hearing – 2016 Budget; Resolution #44-2016

Mr. Foster provided the following summary regarding the 2016 Budget; last year the municipal purpose tax rate was .427 and this year it will be .432 which is a change of 1.17 percent which is less than half a cent. Mr. Sarclette stated that this was not an outstanding change to the tax rate on the part of the township. The increase would be \$8.68 on a property valued at \$100,000; this is the local municipal purpose tax and does not include the county or school portion of the tax rate. Mr. Peterson of the MRT Board of Education stated that there is an increase to the school tax was 3 cents on a \$100 which would be around \$30 annually on a \$100,000 property.

The public was asked if there were any comments on the budget. Mr. Stowman, Delmont questioned what the total budget is for 2016. Mr. Foster stated the total budget at \$3,845,614.05. Mr. Stowman asked if this is just the municipal portion which Mr. Foster confirmed. Mr. Stowman stated that the county has gone up quite a bit this year. No one could confirm this as accurate. Mr. Foster stated that the tax rate and bill may go up but it will not be due to the municipal portion.

Mr. Stowman asked if there was an allowance for matching funds for the projects at Matts Landing, East Point, Maurice River mouth, etc. Mr. Foster stated that there is a matching allowance of \$20,000 only. Mr. Sarclette stated that there is nothing large because there is no projected cost available. Mr. Foster stated that emergency budget appropriations can be done for the match if needed. Mr. Stowman questioned funding and matching for large projects that are cooperatively done with NJDEP or Army Corp. Mr. Foster stated that these funds would be part of the budget and done as an emergency appropriation which can be deferred over a couple years. Mr. Sarclette questioned whether these funds could come out of capital; example shore protection project. Mr. Foster stated the commitment for matching grants cannot be raised out of capital; must come through the budget. However, if helping with construction or buying something that can come out of capital. Mr. Sarclette stated that it would more than likely be done as an in-kind with materials, etc. for the project. Since these are unknown costs it is hard to project and include in the budget.

Mr. Dorie Peterson thanked the Township Committee for having the ditches dug out around Newell Road and Menhaden. However he is still having a problem as the driveways are flooding because the pipes under the driveways are clogged. Mr. Sarclette stated that he has spoken to the county as they have the equipment needed to clean this; he will get with Steve to coordinate with the county to have this equipment to do the cleaning needed.

Mrs. Gross made a motion to close the public hearing on the budget; seconded by Mr. Oliver
Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mr. Sarclette asked if Resolution 44-2016 is the Budget and the clerk confirmed that Resolution 44-2016 is the budget.

Mrs. Gross made a motion to adopt Resolution 44-2016 the 2016 Budget; seconded by Mr. Oliver.
Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Public Comment Session

Mrs. Gross made a motion to open the public comment session; seconded by Mr. Oliver.
Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None

Mr. Stowman stated that Dorina Frizzera submitted the new NOAA grant for 5 million and there were quite a few groups who submitted support letters. Mr. Stowman asked if Commercial Township submitted a support letter. Mr. Sarclette did not know and confirmed that Mr. Sutton is now the Mayor of Commercial Township. Mr. Sarclette stated that he met with a representative from Governor Christie's office and asked the clerk to forward the information regarding this grant submission to this representative for support. It was stated that

Congressman LoBiondo and Senator Van Drew did submit letters of support for the grant submission.

Mr. Stowman stated that Stevens University group projected to put "hard" stuff on the outside of the whole stretch that blew through after the storm and then outwards they had living oyster reefs which were staggered with 50 foot openings so that the fetch of the water would be knocked down extremely. It appears that this is being given to the township as an official starter version which engineering wise would work, if pursued. It appears that with this information from Stevens it appears that something solid would be out on the northwest reach bank which would be great. But if something is not done on the northwest reach then something has to be done up closer to the dike area. Mr. Sarclette stated that he thought this was also being sent to NJDEP and Coastal Engineering. Mr. Sarclette will need to follow up with the NJDEP commissioner.

Mr. Stowman stated that the Shellebration was moved to the Moore's Beach from Thompson's Beach.

Mr. Stowman stated that the NJ Conservation group wants the easements to include the cost of the plan. Heather Jensen, from Army Corps, is stating that the plan cannot be finalized until the easements are settled. Mr. Sarclette questioned whether the "type" of construction had been determined. Army Corps is waiting on the easements. Mrs. Gross stated that it may be beneficial to host a meeting to include Army Corps and the NJ Conservation group to resolve the issues. Mrs. Gross feels that NJ Conservation does not want to see a "sample" easement. Mr. Sarclette stated that he will call Frances from NJ Conservation but previously he spoke with Michelle Beyers. Mrs. Gross stated that she has contact information also; Mr. Sarclette asked the Deputy Mayor to forward this information.

Mrs. Gross announced that the Arbor Day celebration at the school went very well this year. Mr. Stowman added that this 4th grade class was very easy to teach.

Mrs. Gross made a motion to close public comment; seconded by Mr. Oliver.

Roll Call: Ayes – Gross, Oliver, Sarclette Nays – None.

Discussion Items:

1. Unsafe Structure Hearing – 31 MacDonald Lane

This was discussed above.

2. Shared Service Agreement & Resolution for Generator

Mr. Sarclette asked the Township Committee members had an opportunity to review the documents and explained that there is an agreement that must be signed which states that the township must take care of the fuel and upkeep of the generator and provide maintenance records. A resolution is needed to confirm the agreement.

3. Cheli Foreclosure

Mr. Sarclette asked Mr. DiDomenico what his opinion was regarding the foreclosure of the Cheli property. Mr. DiDomenico had received a call from Tom Seeley who has this foreclosure on file and asked whether to proceed with the foreclosure. Mr. Seeley had advised Mr. DiDomenico that he placed this foreclosure on hold due to another matter very similar in another community wherein that township was placed on the hook for health issues related to the site after foreclosure. Mr. DiDomenico stated that he advised Mr. Seeley to keep this foreclosure on hold until further notice. Mr. Sarclette described the site to the public and other township committee members. It was further explained that the property has a municipal lien on it and sent for foreclosure but was placed on hold because of the lack of funding to remediate the site. Mr. Sarclette stated that half of the charges for this foreclosure had already been paid to Mr. Seeley.

This foreclosure will remain on hold until further notice. The clerk will forward a letter to Mr. Seeley advising of the Township Committee's decision for the hold until further notice.

4. Construction fee schedule update (Ordinance 580)

Mr. Sarclette suggested the introduction on Thursday, April 21, 2016. Mr. DiDomenico will take care of the amended ordinance.

5. Abandoned Properties ordinance

Mr. DiDomenico stated that he incorporated this into the maintenance part of the current ordinance. Sample copies of the ordinance were provided by Mr. Gross; this was used as a base for the ordinance of Maurice River Township. Mr. DiDomenico stated that the intent of this ordinance is to discourage abandoned properties by assessing a fee; the fee is graduated. The fee the first year is \$1,000, second year \$2,000 and third year \$5,000. These fees are less than those charged by Commercial Township. The Township Committee can change these fees. Additionally, Commercial Township's ordinance only dealt with residential properties so therefore abandoned commercial properties were not assessed a fee. Mr. DiDomenico included both residential and commercial properties in the Maurice River Township ordinance and also there are some minor changes.

Mr. Oliver asked if "squatters" could be addressed in the ordinance. Mr. DiDomenico stated that, legally, squatters have no rights but there are all types of levels of squatters. Mr. DiDomenico stated that this is a different issue than the abandoned property.

This will be reviewed for the future.

6. Redevelopment Plan – Whibco

Mrs. Gross stated that there were minor changes such as liquor license which was removed; items removed were obviously controversial. Mr. Graviano and Whibco discussed the changes on several occasions before all parties were in agreement. Mr. Stowman stated that LUB was okay before the changes. Mr. Sarclette stated that the new plan only includes four properties. Mr. Stowman stated that the restaurant is still allowed but without a liquor license. There was nothing else that was controversial. Mr. Sarclette questioned the process of accepting the original Redevelopment Plan as now the plan was referred to Land Use Board and then back to Township Committee. Mr. DiDomenico stated that the recommendation from the Land Use Board had been received and indicated to adopt the Redevelopment Plan. Mr. DiDomenico will prepare the Resolution to adopt the Redevelopment Plan.

7. Emergency Call-In

Mr. Sarclette asked if Mr. DiDomenico had prepared the Emergency Call-In procedure. Mr. DiDomenico confirmed. Mr. DiDomenico stated that all this does is provides a chain-of-command. Mr. Sarclette stated it essentially says to call 9-1-1. Mr. DiDomenico stated that the public will not be aware of this policy because it is part of the "Employee Manual". Mrs. Gross stated that this clarification was needed due to a recent storm situation and downed trees. Mr. Sarclette stated that there are volunteers from the fire companies, etc. who may be affected if no one responds to call-in. Mrs. Gross explained the recent situation included a tree being down on a township road, 9-1-1 was called and the New Jersey State Police did come out however, equipment was needed to move the tree. Mr. Sarclette questioned 9-1-1 being called because in the past 9-1-1 had called him. Mr. Sarclette stated that this procedure is basically the verbal agreement that has been in place for the last couple years.

The clerk was advised to distribute the agreement to the Public Works Supervisor, all employees as part of the Employee Handbook, the volunteer fire companies, OEM, New Jersey State Police and the County 9-1-1.

8. July 21, 2016 meeting

Mr. Sarclette stated that he will be out of town on that meeting date and that either the meeting would need to be rescheduled or Mrs. Gross would have to handle. Mr. DiDomenico stated that he would be out of town on July 20th. A decision can be made at a later date.

9. Municipal Building Sign – LED light recommendation; where to locate

Mr. Sarclette stated the he believes everyone is agreement that the lack of lighting is a problem. The method of lighting must be determined. Mr. Griner has supplied proposals. Mr. Griner

recommends placing a light on top of the sign. The clerk clarified that Mr. Griner needs to know where the committee would like the lights placed prior to submitting a quote. It was determined that on top would be the ideal situation, however in the past they were destroyed when placed on top. Mr. Sarclette asked if LED lights could be placed in the boxes on the ground from the old system. The clerk stated the electrician did not provide this information. A concern with being placed in the ground is that they would be affected by grass, snow, etc. and would require regular maintenance. Mr. Sarclette asked if everyone wanted to try the installation on the top of the sign again as this would be the least expensive choice. Mr. Oliver agreed. The clerk will forward the information regarding the installation on the top of the sign and the concerns that in the past the lights on top were destroyed by local youth and ask if there is a better method of placing the lights on the top.

10. In Rem Properties – Minimum Bid Price

Mr. Sarclette stated that the Tax Assessor provided his suggestion regarding the minimum bid price for these properties. Mr. Oliver reviewed the information provided by Mr. Maloney and believes these prices are too steep as the idea is to sell the properties and get them back on the tax rolls. Mr. Sarclette asked the potential loss related to advertising at the prices stated by the Tax Assessor. The clerk stated the ads must be run twice and would be a couple hundred dollars. Mr. DiDomenico stated that contiguous property owners must be sold to, using the fair market value per statute. It was discussed where the Assessor obtained his suggested prices. Mr. Sarclette questioned whether a lesser bid could be accepted at the auction. Mr. DiDomenico stated that no not at that time, but the township would be free to negotiate after the auction. However, any sale later cannot be for less than the price that is offered. Mrs. Gross stated that she agrees with Mr. Oliver and these prices are too steep. Mr. Sarclette stated that the issue that will occur is that all of the properties that are “right of first refusal” will probably sell at the minimum bid. It was discussed to proceed with the sale utilizing the prices set by the Tax Assessor and if needed have another sale at a later date. The date was set for the June 18, 2016 meeting. Mr. DiDomenico clarified that two advertisements must be placed over two consecutive weeks and the last one cannot be earlier than 7 days prior.

11. Gov Deals

It was discussed to have items sold through Gov Deals. It was stated that the 1981 Ford Pumper can be placed on this auction and a resolution must be adopted to place for sale. Mr. Sarclette stated that the only items mentioned by the Public Works Supervisor that might be placed were the old loader; which is used occasionally and the small dump which is being looked at to see why it is not running. Mr. Sarclette stated the only item is the 1981 Ford Pumper. The resolution will be adopted at the April 21st meeting.

12. Public Works T-Shirts with Reflective Tape

Mr. Sarclette explained that the public works personnel is asking for t-shirts with reflective tape with a cost of \$846.50. The township has supplied the public works department with t-shirts in the past and now we are looking at safety t-shirts with fluorescent striping. Mr. Sarclette stated he prefers that the township purchase the fluorescent striped t-shirts which are an additional cost of \$500 over the regular t-shirts. The public works department already has safety vests. The consensus by the township committee was to purchase the safety t-shirts for the public works personnel. Mr. Sarclette will discuss the possible options with Louann Karrer in the finance department. It was further discussed to contact the insurance agent to see if there would be a decrease in premiums for wearing safety.

Misc. Report of Operations/Township Committee Concerns

Mrs. Gross stated that the steps leading into the garage at the public works area is in need of repair and dangerous. The clerk will forward a note to Steve Hagemann asking him to contact Mr. Sarclette to discuss.

Mrs. Gross stated that the Spring Garden Sign is moving along nicely and there is only one spot left.

Mrs. Gross stated that she spoke with Tony Stanzone of CDC regarding their input about upgrading the township website. CDC helps with the websites of Lawrence Township and a

couple others. Mr. Stanzione agreed to look at the MRT website. Mrs. Gross asked the township committee if Michelle Behm could be the liaison for this project of updating the website. The consensus from the township committee was that Michelle could work with Tony Stanzione on possible updates to the website.

Mr. Sarclette asked if anyone had heard anything about the bear sighting. Regarding the sighting on Friday, it was reported to her by Nick Graviano who reported the bear on Main Street near Mackey's Lane. Gordon Gross proceeded to contact Fish and Game and they told him that there are bears in Belleplain and this time of year the families of bears will push the male bears out to be on their own. So it would not be uncommon to have a bear.

Mrs. Gross stated that the concession stand received approval from the Board of Health today. Additionally the hot water heater was replaced in the concession stand. Mr. Foster stated that regarding the policy discussed above, he can write up this policy. Mrs. Gross stated that the deposits will be made into the Recreation Trust and then when purchases are made these monies will be used. Mr. Sarclette stated that previously they used to buy the food at BJ's, sell the food; can this process still be done or are purchase orders needed. Mr. Foster stated that purchase orders should be used whenever possible due to the township resolution which states anything over \$100 requires a purchase order. Mrs. Gross stated that obtaining purchase order may not always be practical because some purchases will be last minute and purchased at places like BJs. Mr. Foster recommended using purchase orders as much as possible and maintain an accounting of funds received and disbursed for supplies and food for the concession stand. It was discussed regarding the payment of the umpires. Mr. Foster stated that the concession stand and baseball are kind of related. Mrs. Gross stated that the President of the baseball organization has indicated that this is his last year. Mr. Foster stated that the fees for the baseball organization are separate under the baseball account and do not go through the township. Mr. Sarclette stated that the baseball sign up fees pay for uniforms and insurance basically. Mr. DiDomenico stated that a non-profit was set up for the baseball organization a couple years ago. Mrs. Gross stated that she would like to keep the concession stand separate from the baseball organization. Mrs. Gross added that the guy who is going to open and close the concession stand is not expecting any payment; he wants something to do. Mrs. Gross reported that the current president is also serving as the treasurer for the organization which is not proper protocol. Mr. Sarclette suggesting having an appreciation party for all those who help out with the concession stand.

Mrs. Gross reported that the Cumberland County Planning Board had a meeting and the NJDCA representative, Bob Tessier did a final report on the Project 26. This is completely done.

Mrs. Gross announced that Family Night Out is planned for August 6th. They are working on getting the approvals for fireworks.

Mrs. Gross stated that Nancy Tidy-Patterson brought a few pictures and/or artwork for the Mr. Sarclette to review.

Mrs. Gross stated that the four Super Saturdays have been planned and advertised for the Veterans Vending Park. One Super Saturday in the months of April, May, June and July. Additionally an article on the Veterans Park was in the Daily Journal. Letters were mailed to all of the registered veterans inviting them to attend a meeting to discuss the Veterans Park and ways to promote the park. Three veterans attended the meeting and ideas were swapped.

Mrs. Gross announced that Friday, May 13th the Economic Development Committee has a table at the Cumberland County College as part of the event being hosted by the Cumberland County Economic Development Committee event. The East Point Lighthouse representatives will be attending. Available business properties will be available to those attending and inquiring.

Mr. Oliver stated that a meeting was held to review the Wall of Honor dedication. Michelle has completed the program. Basically the event will be approximately 1 ½ hours long. The program has the donors who donated over \$80 or more to the event. To date \$3,425 in donations has been received. Mr. Oliver stated on May 13th preparation work will be being done at the Leechester Hall. Leon Riggins has granted permission for the overflow parking to utilize his vacant lot. Mrs. Gross stated Janet Shelton offered the use her sound system. Mr. Oliver stated that there is going to be an insert into the program extending a thank you to those who went over and above toward the efforts of the WOH. The program for the day includes the Millville Color Guard, the

Civil Air Patrol, 21 Gun Salute, Taps will be played to end the program. Becks Band will present a concert which will run between 20 to 25 minutes. The program lists a quite a few speakers but it is being requested to minimize their speeches. At last count there were 981 names that are being placed on the Wall of Honor plaques. Mr. Dorie Peterson added that there will be 30-50 children present and they will need to take notes and they will be tested. Mr. Oliver added that public works will start setting up the hall as soon as they have completed the brush pick-up. Mr. Oliver asked the clerk to advertise the event in the Reminder. Mr. Oliver concluded that most of this event will be indoors and the Sheriff's department will be on hand to assist with traffic control.

Mr. Oliver informed the Township Committee that met with Senator Van Drew regarding concerns about the extent of tax exempt properties and lack of monies not received because of these tax exempt properties. Senator Van Drew is very behind the project but relations at Governor Christie office and budgetary restraints, show that he would not be supportive. Bills will be introduced to have it added to the Governor's budget but Senator Van Drew is not optimistic until a new governor is in office that it will go forward. Additionally regarding the PILOT standpoint, Senator Van Drew shied away from this idea but was more in favor of a legislative bill as part of the Governor's budget would be more effective in the long term. Mr. Oliver stated that he will be contacting the other municipalities throughout the county and the Freeholders Board to get resolutions for support.

Mr. Sarclette asked Mr. Oliver if he would work on the Bricksboro flooding situation after the Wall of Honor dedication is complete. Mr. Oliver stated that he will be working on this and will meet with Cormac.

Mr. Sarclette met with the Governor's representative regarding the Dorina Frizzera grant for the Mouth of Maurice River. Mr. Sarclette supplied the representative with a whole list of concerns that the township has and would like support and resolution. Mr. Sarclette will supply the information to the clerk so she can develop a bullet point list. On the list the Mouth of Maurice River was first and foremost, Basket Flats, Matts Landing, East Point Lighthouse, help with NJ Conservation easement, the dike reinforcement project, lack of prison funding, Green Acres funding, motorcycle events, help with Economic Development or at least retention; not looking for malls and factories but stop doing things that cut our legs out from under us – help us keep what we have and the help with the Underground Storage Tank situation and I showed him the grounds that they want us to dig up. The representative's name was Ron Filan.

Mr. Oliver reported that Mr. Joe Matthews and a couple other historians visited the Port Elizabeth Library to check if the building contained Atlantic White Cedar. The investigation and study showed that the library was constructed of South Jersey White Oak. As part of the investigation the ceiling area was checked and it was reported as being clean. Cormac will discuss on Thursday regarding the HVAC and the demolition of the chimney.

Mr. Sarclette reported that some of the road paving has been completed.

Mrs. Gross thanked Mr. Dorie Peterson for his help with Veterans Day celebration at the school and asked if he was supplying someone with the information to continue the event. Mr. Peterson reported that Mr. Clemenson will be handling the event.

Mr. DiDomenico advised that he is working on the draft complaint to the court for the Thompsons Beach easements; needs an order to show cause.

Agenda Review

The Clerk next reviewed the agenda for the April 21, 2016 meeting.

Mr. Sarclette asked about the letter received from the courts. Mr. DiDomenico stated that the Judge has to comply with the requirements from the court office; there may be some training to go to. Mr. Sarclette asked about the "speedy trial" memorandum. Mr. DiDomenico stated he believes this is mostly geared toward the Superior Court.

Review of Bills

The remainder of the meeting was dedicated to the review of bills to be approval at the April 21, 2016 meeting.

Mrs. Gross made a motion to adjourn, seconded by Mr. Oliver.

Denise L. Peterson, Municipal Clerk